Dear Principal,

**Subject: Ventilation in schools**

Further to our correspondence on October 12, the Education Authority (EA) continues to be committed to working with the Department of Education (DE) and school leaders to ensure that there is appropriate ventilation in schools, in line with the latest public health guidance and also advice from the Health and Safety Executive.

To assist schools to determine the efficiency of ventilation, EA has been providing schools with CO2 monitors upon request through the Maintenance Helpdesk. EA has now procured 10,000 additional CO2 monitors and will begin delivery of these monitors to all schools in Northern Ireland over the forthcoming weeks. Schools are therefore no longer required to contact the Maintenance Helpdesk to request monitors.

We know that schools continue to do everything they can to improve ventilation locally. To assist schools further, please find attached detailed guidance in relation to ventilation and the use of CO2 monitors. Please note that CO2 monitors do not detect Covid-19 but provide an indication of the efficacy of the ventilation. As outlined in the guidance if ventilation is not sufficient the monitors will turn red. If this occurs, the guidance outlines steps that should be taken to improve ventilation. It is important that each teacher has an understanding of this guidance and the steps to be taken.

If you have carried out the steps provided in the guidance and the monitor is still red, please contact our Maintenance Helpdesk for assistance. The number for your area helpdesk are included below:

**Area North:**
I&S

**Area South West:**
Armagh I&S Omagh I&S

**Area East:**
I&S

Yours Sincerely

Personal Data

**Paul Crooks**
**ACTING ASSISTANT DIRECTOR**
**FACILITIES MANAGEMENT**
**OPERATIONS AND ESTATES**

**"To inspire, support and challenge all our Children and Young People to be the best that they can be."**

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