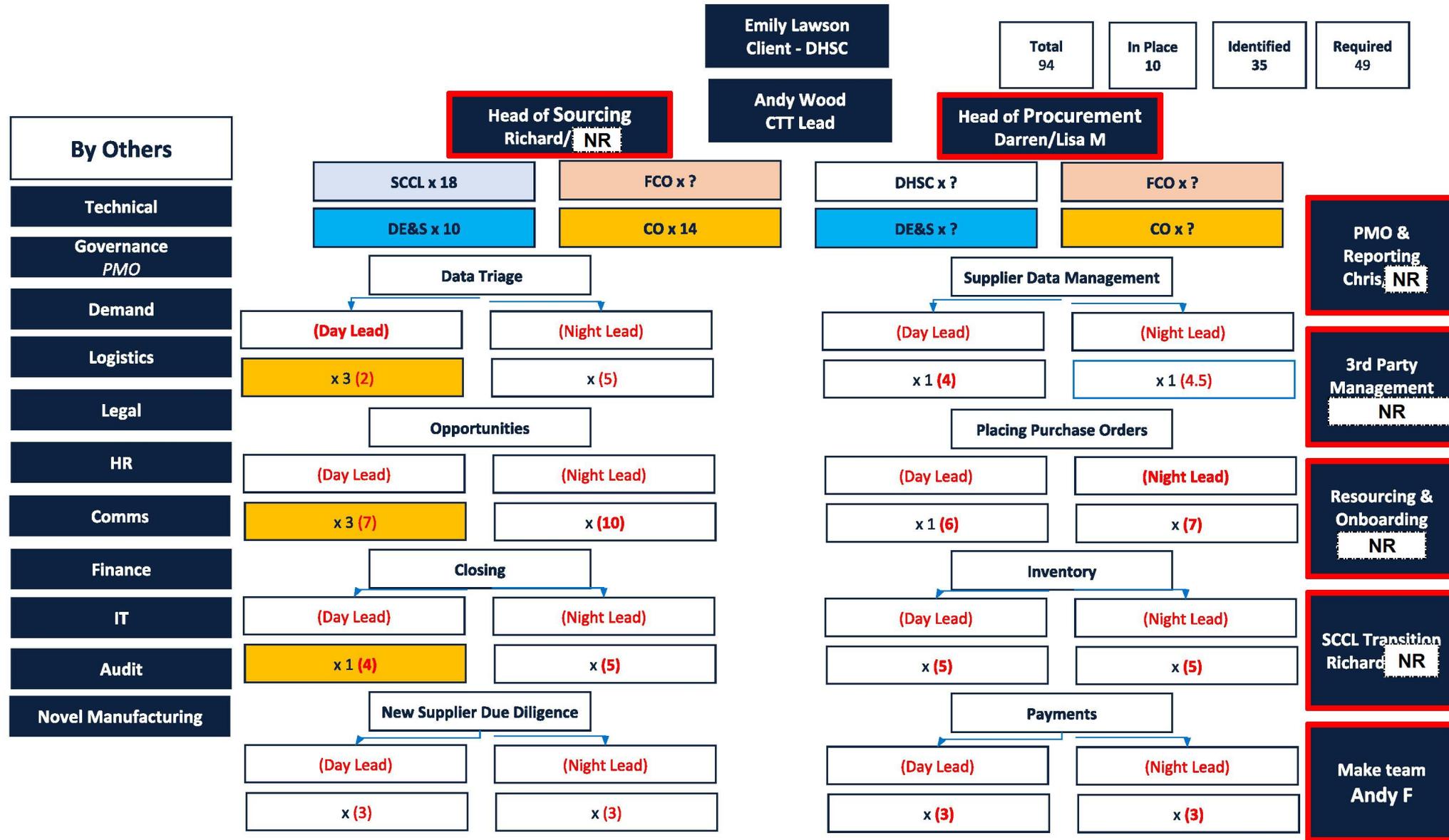


Risks, issues, assumptions & dependencies



Team	Rank	Category	Description	Impact	Mitigating Action	Owner	Date Raised	Status
All	2 - Med	Issue	Unable to share documents	Having to use email (data breach) & version control	Setting up teams account	NR	27-Mar-20	Open
All	2 - Med	Risk	Putting all UK Public Sector supply through a new inexperienced team	Increased likelihood of errors to product type, financial spend etc.	Unclear	Andy Wood	01-Apr-20	Open
All	3 - Med	Risk	Some Leads for Enablers not identified - Governance/Audit/IT/Others	No owner of technical areas. Stretched resource of inexperienced people.	Source Leads via additional routes	Andy Wood	01-Apr-20	Open
Data	2 - Med	Risk	GDPR risk with the handling of the master data	May not be fully compliant with GDPR regulation	Encrypt data transmission	NR	27-Mar-20	Open
Enablers	2 - Med	Risk	SCCL scope continues to move (products) and people resource still outstanding	Inability to meet demand and deliver responsibilities	Work with NR to confirm resources for transition to PPE Cell		30-Mar-20	Open
Enablers	2 - Med	Risk	Data classed as Official Sensitive being requested to be sent outside of the Cabinet Office (i.e. Baringa email addresses)	Either risk of data going outside network, or data does not travel outside and teams set up to undertake role cannot do job	TBC		01-Apr-20	Open
Make	1 - High	Risk	MHRA yet to relax regulatory approvals, impeding the supply of critical PPE due to inability to raise PO. Unclear technical signal for alternative products. Approvals process has no clear ownership.	Suppliers will go to other countries and the UK will lose out on critical supply	Accelerate the decision with MHRA. Contact made. Emily Lawson speaking to MHRA CEO	Andy Flockhart and Andy Wood	31-Mar-20	Open
Make	1- High	Risk	Risk of losing material supplier Don & Low if a PO can not be urgently provided (in next few days)	No material, no manufacturing feeding into our supply chain	Escalation of required PO	Andy Flockhart	31-Mar-20	Open
Procurement	TBC	Risk	Unclear how the SCCL purchases through the DHSC AP system	SCCL customers can't transact with PPE team	Discussions with Chris Young from DHSC tomorrow 10am	Darren Blackburn	25-Mar-20	Open
Procurement	1 - High	Risk	Physical test vs clinical test (assurance for treasury approval. Treasury require a physical or clinical test of items to approve. No one is looking at this.)	Treasury won't approve anything	Need to find a technical lead (Discussions CaPA tech lead going to Daventry, TBC when they will arrive)	Andy W	30-Mar-20	Open
Procurement	2 - Med	Risk	Cost increase being experienced across most units	Increased financial cost	Escalate to GCF Markets & Suppliers	Darren Blackburn	30-Mar-20	Open
Sourcing	1 - High	Issue	Sourcing of PPE with borders closing. Source of gowns blocked from Egypt and Export Ban in South Korea.	Reduction of supply	Source other supplies. Filter media shortage.	Jane Harrison	27-Mar-20	Open
Sourcing	2 - Med	Risk	Bottoming out the CaPA maybes (where the technical spec isn't quite right, but think it could be)	Time to complete is longer	Opp. Team working with MHRA, CaPA & HSE team to resolve blockers	Andy Flockhart	30-Mar-20	Open
Sourcing	2 - Med	Issue	Senior "VIPs" communications required regarding sourcing.	Time consuming and distracts Opportunities Team's focus from good sources.	Max C is leading a stream of work to manage VIPs. Proposal to use mailbox to manage.	Max C	01-Apr-20	Open



Contact details

Role	Name	Responsible for	Email	Mobile
CTT Lead	Andy Wood	Overall lead, interfaces	Andy.wood@cabinetoffice.gov.uk	Irrelevant & Sensitive
Resources	NR	Building of teams and new resources	NR@cabinetoffice.gov.uk	
Sourcing Lead	Richard James	Sourcing of PPE products	Richard.James@cabinetoffice.gov.uk	
Sourcing Lead	NR	Sourcing of PPE products	NR@cabinetoffice.gov.uk	
Procurement Lead	Darren Blackburn	Purchase to pay process	Darren.blackburn@cabinetoffice.gov.uk	
Procurement Lead	Lisa Murphy	Purchase to pay process	Lisa.murphy@baringa.com	
PMO	NR	Reporting and governance of process	NR@cabinetoffice.gov.uk	
Make team lead	Andy Flockhart	Manufactured PPE, Orders from China	aflockhart@deloitte.co.uk	
Make team	Leif Jiskoot	Manufactured PPE, Orders from China	ljiskoot@deloitte.co.uk	
CCS Conduit	John Welch	CCS supplier offers	john.welch@cabinetoffice.gov.uk	
Logistics Lead	NR	Logistics and associated data	NR@mod.gov.uk	Irrelevant & Sensitive
Daventry Lead	NR		NR@lineone.net	
	Jane Harrison	NHS Supply Chain, Tower Director	jane.harrison@supplychain.nhs.uk	Irrelevant & Sensitive
	Max Cairnduff	Leading	max.cairnduff@cabinetoffice.gov.uk	
Opportunities Lead	Hannah Bolton	Coordinating the Opportunities team	hannah.bolton@cabinetoffice.gov.uk	
China Lead	NR	China Team	NR@gstt.nhs.uk	
	Melinda Johnson	Commercial Director, DHSC	melinda.johnson@dhsc.gov.uk	
	Sarah Parker	DD, Supplier Management, DHSC	sarah.parker@dhsc.gov.uk	Irrelevant & Sensitive
Assurance	Jo Gander	Director of Clinical / Product Assurance	jo.gander@supplychain.nhs.uk	
Make Coordination	John Ford	Director, Deloitte. Make Team	joford@deloitte.co.uk	

Product Type
Aprons
Body Bags
Clinical Waste Bags
Eye Protection
Face Masks Type II/IIR
Respirators FFP2/3
Fit Test (Full kits)
Fit Test (Solution)
General Purpose Detergent (Chlorine Tablets)
Gloves (exam) – PROCUREMENT ONLY
Gowns
Hand Hygiene
Swabs and test kits

[Covid19 PPE Cell Product listing 28.03.2020.xlsx](#) (Google Drive)