

Risks, issues, assumptions & dependencies

Team	Rank	Category	Description	Impact	Mitigating Action	Owner	Date Raised	Status
All	2 - Med	Issue	Unable to share documents	Having to use email (data breach) & version control	Setting up teams account	NR	27-Mar-20	Open
All	2 - Med	Risk	Putting all UK Public Sector supply through a new inexperienced team	Increased likelihood of errors to product type, financial spend etc.	Unclear	Andy Wood	01-Apr-20	Open
All	3 - Med	Risk	Some Leads for Enablers not identified - Governance/Audit/IT/Others	No owner of technical areas. Stretched resource of inexperienced people.	Source Leads via additional routes	Andy Wood	01-Apr-20	Open
Enablers	2 - Med	Risk	SCCL scope continues to move (products) and people resource still outstanding	Inability to meet demand and deliver responsibilities	Work with NR to confirm resources for transition to PPE Cell	NR	30-Mar-20	Open
Enablers	2 - Med	Risk	Data classed as Official Sensitive being requested to be sent outside of the Cabinet Office (i.e. Baringa email addresses)	Either risk of data going outside network, or data does not travel outside and teams set up to undertake sourcing role cannot do job	TBC		01-Apr-20	Open
Make	1 - High	Risk	MHRA yet to relax regulatory approvals, impeding the supply of critical PPE due to inability to raise PO. Unclear technical signal for alternative products. Approvals process has no clear ownership.	Suppliers will go to other countries and the UK will lose out on critical supply	Accelerate the decision with MHRA. Contact made. Emily Lawson speaking to MHRA CEO	Andy Flockhart and Andy Wood	31-Mar-20	Open
Make	1 - High	Risk	Risk of losing material supplier Don & Low if a PO can not be urgently provided (in next few days)	No material, no manufacturing feeding into our supply chain	Escalation of required PO	Andy Flockhart	31-Mar-20	Open
Procurement	TBC	Risk	Unclear how the SCCL purchases through the DHSC AP system	SCCL customers can't transact with PPE team	Discussions with Chris Young from DHSC tomorrow 10am	Darren Blackburn	25-Mar-20	Open
Procurement	1 - High	Risk	Physical test vs clinical test (assurance for treasury approval. Treasury require a physical or clinical test of items to approve. No one is looking at this.)	Treasury won't approve anything	Need to find a technical lead (Discussions CaPA tech lead going to Daventry, TBC when they will arrive) (Terry Murphy)	Andy W	30-Mar-20	Open
Procurement	2 - Med	Risk	Cost increase being experienced across most units	Increased financial cost	Escalate to GCF Markets & Suppliers	Darren Blackburn	30-Mar-20	Open
Sourcing	2 - Med	Risk	Bottoming out the CaPA maybes (where the technical spec isn't quite right, but think it could be)	Time to complete is longer	Opp. Team working with MHRA, CaPA & HSE team to resolve blockers	Andy Flockhart	30-Mar-20	Open
Sourcing	2 - Med	Issue	Senior "VIPs" communications required regarding sourcing.	Time consuming and distracts Opportunities Team's focus from good sources.	Max C is leading a stream of work to manage VIPs. Proposal to use mailbox to manage.	Max C	01-Apr-20	Open
Sourcing	2 - Med	Risk	Could miss out on offers from suppliers that are offering large quantities but are unwilling to complete the survey.	Lose potential supply.	Consider whether high priority mailbox is use as a place for high volume offers. Thresholds TBC.	Max C	02-Apr-20	Open
Sourcing	1 - High	Risk	Parallel supply chain set up in Trusts could harm our sourcing	Cannibalism of supply and price increases	Communications. Escalation. Working together.	Richard J	02-Apr-20	Open