

## **Contract Award Recommendation – COVID-19**

Direct award – extreme urgency (regulation 33(1)(C) and 33(3))

**NSSCOVID-19 – 306**

**ICITECH Full Face Visors**

Irrelevant & Sensitive

**14/05/20**

**Commodity Manager**

**NR**

# Contract Award Recommendation

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## Contract Award Recommendation

### 1. Executive Summary

Spend Type	Annual Value (£)	Start Date	Duration (Months)	Extension (Occurrence/Months)	Secured Saving (£)	Savings Type
Capex	£227,000	18/05/2020	2 weeks			Choose an item.
<b>Contract Type</b>			<b>Value for Money Statement (Commercial Detail)</b>			
Call-Off			BAU pricing is running between £1.37 to £4 per visor for these units. Depending on where they are made and how these are shipped in from.			
<b>Supplier Information</b>			Should be noted that these are the lower spec non elasticated headband ones.			
Supplier has been used by NHS GG&C previously.						
<b>Contract Scope</b>						
To provide additional buffer stock to the pandemic supply pipeline for use in social care.						
<b>Route to Market / Use of Contract/ Activity during Standstill if Applicable / CLO Engagement if Applicable</b>						
Matt - yes please proceed and give them the go ahead and you can submit the documentation.						
When is first delivery? Cheaper than AlphaSolway?						

## Contract Award Recommendation

**NR**

MCIPS BSc (Hons)

Head of Strategic Sourcing & Commercial, National Procurement  
Procurement, Commissioning and Facilities

NHS National Services Scotland  
Canderside, 2 Swinhill Avenue  
Larkhall, ML9 2QX

Tel: Irrelevant & Sensitive

[www.NHSScotlandprocurement.scot.nhs.uk](http://www.NHSScotlandprocurement.scot.nhs.uk)

Please consider the environment before printing this email.

NHS National Services Scotland is the common name for the Common Services Agency for the Scottish Health Service. [www.nhsns.org](http://www.nhsns.org)

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**From:** **NR** (NHS NATIONAL SERVICES SCOTLAND)

**Sent:** 14 May 2020, 12:31

**To:** **NR** (NHS NATIONAL SERVICES SCOTLAND); BEATTIE, Gordon (NHS NATIONAL SERVICES SCOTLAND)

**Subject:** Visor Supply

Gordon / **NR**

I have secured an additional Irrelevant & Sensitive Full Face Visors from a Glasgow firm Irrelevant & Sensitive each, they can get Irrelevant & Sensitive a day into us from Monday but need to get the verbal OK today so they can bring staff in etc.

They have already provided these to GG&C at a local level.

## Contract Award Recommendation

Irrelevant & Sensitive

spend

Are you happy for me to press this forward

NR

NR

Commodity Manager

National Procurement,

Procurement, Commissioning and Facilities

**NHS National Services Scotland**

Gyle Square, 1 South Gyle Crescent, Edinburgh EH12 9EB

Tel No: Irrelevant & Sensitive

Mobile: Irrelevant & Sensitive

## Contract Award Recommendation

### 2. Risk Analysis

Risk Register Number	Description	Likelihood	Impact	RAG	Implications to NHSS	Measures to Minimise / Eradicate
1	legal challenge	1	3	3	reputational damage	front line demand and only uk supplier able to meet volume requirements
				0		
				0		
				0		

(Please enter likelihood and Impact score, and the RAG will update automatically)

The reference table below contains detail of generic risks contained within the corporate risk register – please add in table above as applicable

Risk No	Description	Risk No	Description
4344	Achievement of AOP Savings Targets	4348	Product or Service Changes
4345	Contract Reputational Damage	4349	Contract Implementation
4346	Contract Legal Challenges	4350	Key Stakeholder Involvement
4347	Lack of Bids		

# Contract Award Recommendation

## 3. Award Approval

### Award

Contract recommendation is approved for award

Approval	Designation	Name	Signature	Date (DD/MM/YYYY)
Recommended	Commodity Manager	NR	Personal Data	14/05/2020
Recommended	HSSC		Personal Data	14/05/2020



### Approval Levels

**Note \*\* SG Approved Award (approval evidence must be included)**

**Approval Type: SG Approved / NSS Approved [Delete as appropriate]**

Level	Signatory	SG Approved	NSS Approved	SEC Requirement
Award	HSSC	<£1m	<£100k	<£1m
	NPD	£1m ≤ £2m	£100k ≤ £500k	£1m ≤ £2m
	NPD, PCF-D, DOF	£2m ≤ £5m	£500k ≤ £1m	£2m ≤ £5m
	NPD, PCF-D, DOF, CEO	> £5m	> £1m	> £5m
	Christine McLaughlin, DOF / Jill Young, CX			>£100k

**(Note SEC Requirement – Christine McLaughlin, DOF / Jill Young, CX, authorise all awards >£100k prior to NSS board approval – SSGovernance will see approval)**