

**Date:** 04/04/2020

**To:**

Secretary of State for Housing, Communities and Local Government  
Secretary of State for Health and Social Care

**Emergency PPE drop to all 38 LRFs**

**Annexes:**

Annex A: Draft letter from MHCLG SOS and DHSC SOS to all LRFs

Annex B: Draft operational note to all LRF Military Planners

Annex C: Number and type of PPE to be delivered to each LRF

**Background**

DHSC have offered to arrange a one-off drop of PPE to each LRF in England, to help respond to local spikes in need and blockages in the supply chain of PPE to local organisations with a critical need for PPE that cannot be met from local stocks or mutual aid. The additional PPE stocks may be used by LRFs for health and care settings or wider public services where LRFs identify need and in line with the priority criteria identified below. We do not expect that NHS Acute Trusts or Ambulance Trusts will need to draw from this supply given they are already being supplied via the NHS.

DHSC and MHCLG have arrived at a proposed quantity and equipment type for this delivery based on the data provided to our Military Planners from a subset of LRFs over the past week, the availability of stocks in the wider supply-chain, and the clinic guidance of the type of PPE needed for different activities.

This drop of PPE will provide a temporary solution to the issues of PPE supply in advance of the Clipper digital ordering service and national supply helpline being fully operational. **If you are content with this approach:**

1. MHCLG SOS and DHSC SOS will write to all LRF chairs setting out the scope of the PPE drop; appropriate usage based on clinical guidance; how this relates to the ongoing assessment of local supply and demand by Military Planners and the Clipper service being delivery by DHSC/NHS. A draft note to LRF chairs is attached in [Annex A](#).
2. MHCLG Military Planners will write to the Military Planners in each LRF providing them with logistical instructions to support delivery and distribution of the PPE, and request information to support delivery of the stock. LRF Military Planners are expected to play an advisory role to assist local public bodies co-ordinate the collection, storage, accounting and delivery of the PPE stock. The proposed logistical instruction attached in [Annex B](#).

**Role of Local Resilience Forums during this operation:**

- Providing logistical information required to make the drop possible: delivery points, storage facilities, capacity to distribute.
- Decide upon the levels of PPE that should be allocated to each local service and arrange for distribution, based on the latest clinic guidance.
- Follow the 2 April DHSC published clinical guidance on the correct use of PPE in care and clinical settings and seek assurance from service providers that this or existing PPE guidance relevant to their sector is followed.

**Role of Military Planners embedded in Local Resilience Forums (LRFs) to support this operation:**