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on behalf of CCS Control Mailbox [Irrelevant & Sensitive] [Irrelevant & Sensitive]
Sent: 14/03/2020 20:07:52
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CC: Laurie Thraves [laurie.thraves@cabinetoffice.gov.uk]
 Subject: URGENT: COMMISSION COVID-19 XHMG DASHBOARD
 Attachments: 200314 - Dashboard DRAFT.pptx

Dear all,

Please read all of the below

Following a Prime Ministerial and Cabinet Secretary request, and apologies for the demands this entails, this email commissions the first **XHMG DASHBOARD** for the Coronavirus outbreak (COVID-19).

The **XHMG DASHBOARD** is a new product that will present data collected across government in a more structured and visual way, replacing the **XHMG SITREP**. The template is attached.

Audience

The Dashboard will be produced daily (7 days a week).

Coordination

Similar to the XHMG SITREP, The Civil Contingencies Secretariat (CCS) will commission the **XHMG DASHBOARD** and coordinate responses.

Presentation

In the interim, returns should be input into the attached slides. Going forward CCS aim to deliver the **XHMG DASHBOARD** digitally, as previously done during Op Yellowhammer. More on this will follow.

Responses

CCS have indicated, where known, the metrics required. For the first iterations of the **XHMG DASHBOARD**, CCS ask all departments to provide returns for all of the metrics for which departments collect and hold relevant data. In time, the division of responsibility for completing sections will become clearer. Should departments identify metrics not covered in the slides that would add value to the themes (set out below) please do flag and share with us.

Slide Themes

The slides cover the following themes:

- > Progress of the disease
- > Health & Social Care - Situation and Outlook
- > Social distancing and public protection measures
- > CNI & supply chains: Situation Outlook
- > Other public services: Situation Outlook
- > Economy & Social impact: Situation and Outlook
- > International: Situation
- > Decision sheet
- > Media & Comms

Timing

The Deadline for the first dashboard is **1300 Sunday 15th March** before the **XHMG Dashboard** is **shared with the Prime Minister at 1500 the same day.**

Moving forward, CCS anticipate moving to the below daily rhythm:

- > 1100 - CCS commission
- > 2000 - Deadline for responses
- > 2100 - Finalised XHMG DASHBOARD shared ahead of 0815 PM meeting the next day

Moving to the above daily rhythm will be confirmed in due course.

Expectations

CCS recognise that delivering the first iterations of the **XHMG DASHBOARD** will be challenging and will require the concerted efforts of all departments to deliver. As such, for the first iterations of the **XHMG DASHBOARD** CCS requests all departments do the following:

1. Complete all relevant sections in the slides with data collected by your department and provide an indication of the how up to date the data provided is (time,date).

Where (1.) is not possible, please do the following:

2. Annotate on the slides where your department **can or should be able to** provide the data requested but is unable to for that day's commission and provide an indication of when this will be possible.

In addition to the above, CCS advise departments to flag metrics that are not covered in the slides that would add value to the themes set out above.

Kind regards,

CCS Control

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CCS Control
Civil Contingencies Secretariat

Irrelevant & Sensitive

CCS Covid-19 response landline phone numbers

[all start with **I&S**]

Urgent policy, operations and situation cell – **I&S**

Longer-term policy coordination cell – **I&S**

SCS – **I&S**

Please do not send personal data, in particular sensitive or special category data, to the CSS Control mailbox as we do not need this information for the purposes of the Covid-19 response. For your information, personal data is any information that relates to an identified or identifiable individual. Sensitive, or special category, data includes personal data concerning or revealing health. Therefore, information such as patients' details and plane manifests should not be sent to the CSS Control mailbox.