

**From:** [redacted] O=TSE/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=[redacted] NR [redacted] 963]

**on behalf of** Deputy First Minister and Cabinet Secretary for Education and Skills [/O=TSE/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=DEPUTY FIRST MINISTER AND CABINET SECRETARY FOR EDUCATION AND SKILLS]

**Sent:** 29/01/2020 12:03:00

**To:** First Minister [firstminister@gov.scot]; Cabinet Secretary for Health and Sport [cabsechs@gov.scot]; Minister for Public Health, Sport and Wellbeing [ministerphsw@gov.scot]; Deputy First Minister and Cabinet Secretary for Education and Skills [dfmcse@gov.scot]

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**Subject:** RE: Note from the Cabinet Secretary: SGoRR

NR

Kind Regards

NR

Deputy Private Secretary to John Swinney MSP, Deputy First Minister and Cabinet Secretary for  
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**[See recipients listed above]**

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**Subject:** RE: Note from the Cabinet Secretary: SGoRR

**NR**

The First Minister agrees that we should activate SGoRR and have a meeting later, post COBR. Preferable if this meeting was in Parliament but we can work out the finer detail offline.

FM also asked if we have any cases currently in Scotland that we think may be positive?

Many thanks

**NR**

**I&S**

**NR**

Private Secretary to the First Minister

The Scottish Government

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**I&S**

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**Subject:** Note from the Cabinet Secretary: SGoRR

**Importance:** High

NR

Grateful if the following note from the Cabinet Secretary could be passed to the FM and DFM at your earliest convenience.

Thanks,

NR

DFM/FM,

You both were sighted on the read-out of yesterday's call between government officials from across UK governments to discuss the on-going position to the Coronavirus outbreak. From this we can ascertain that the first confirmed case of the virus in the UK is likely and that contingency planning is underway in the event of this. I have been invited to join a COBR call at 1630 today and will have the opportunity to raise our contingency planning on this call. However given the number of cross-cutting portfolio interests the outbreak of the virus is now affecting I would be grateful if you could consider standing up our SGoRR arrangements in order to co-ordinate our planning and preparation across areas of government.

I would welcome your thoughts on this as soon as practically possible.

JF

