

## RE: Actions Points - FM Gold Command

From: Cackette PH (Paul) <"o=tse/ou=tseexchsite01/cn=recipients/cn=u100670">  
To: DG Constitution and External Affairs <dgcea@gov.scot>  
Cc: McIntosh A (Alisdair) <alisdair.mcintosh@gov.scot>  
Date: Wed, 26 Aug 2020 14:51:29 +0000

Thanks **Name Redacted**

We covered this I think at the 10:30 call.

I hope I made clear then that the lead responsibility for constructing what happens next Friday (4/9) lies with me & Alisdair, but I do think that Ken will want to lead personally on the Gold Command nature of this.

SGoRR are helping arrange meetings, but this work is below the SGoRR radar.

So we two will want to draw together thoughts in a way helpful in supporting Ken to plan the next meeting.

Sorry if that wasn't as clear as it ought to have been.

I am though needing to unilaterally extend the deadline Ken set (him having done so, even standing your point that this is my baby not his) because collation of full advice by close Friday is not going to be possible for anyone.

I was reluctant to countermand what Ken said (let alone without telling his office first) by my hand alone, hence my request that you issue a slight modification along these lines.

If you are still willing to do so (as would seem better to come from you), I can offer draft words to make this as easy as it can be in the circumstances, if that would help.

Or alternatively of course, I could just do so.

P

---

From: **NR** <[redacted]@gov.scot> On Behalf Of DG Constitution and External Affairs  
Sent: 26 August 2020 09:53  
To: McIntosh A (Alisdair) <Alisdair.McIntosh@gov.scot>; Cackette PH (Paul) <Paul.Cackette@gov.scot>; DG Constitution and External Affairs <dgcea@gov.scot>  
Subject: RE: Actions Points - FM Gold Command

Colleagues, I think there are some crossed wires here, but I am very happy to help unfangle!

While Ken helped SGORR draft the action points (and gave people a heads up while he did so), this is a SGORR exercise, so it is for them to corral, not the DG office. It is SGORR business, not CEA business.

I'm afraid we don't have a role in providing advice to the First Minister on this, and aren't well placed to offer you advice on how and when to do that – in Ken's absence that is a judgement for you to make in liaison with colleagues who can offer you useful advice. Ken's note actually sets the expectation that that will come from you and Jim, since he was aware that he wouldn't be around.

I hope that makes sense. I'm sure that SGORR colleagues will be happy to issue reminders as you suggest, and help in any way that they can.

**I&S**

Communications and Planning (COVID-19 Organisational Resilience) | Office of Director General for Constitution and External Affairs | Scottish Government | Tel: **I&S**

Some handy info:

- My flexible working pattern is such that it sometimes suits me to email at funny times – but I don't expect you to respond or take action outwith your own working hours.

-Please ensure that anything relating to DG CEA business is sent to the DG CEA mailbox

---

From: McIntosh A (Alisdair) <Alisdair.McIntosh@gov.scot>  
Sent: 26 August 2020 09:29  
To: Cackette PH (Paul) <Paul.Cackette@gov.scot>; DG Constitution and External Affairs <dgcea@gov.scot>  
Subject: RE: Actions Points - FM Gold Command

Thanks, Paul and **NR** – I think this will help make sure we can play the "ringmaster" role most effectively.

---

From: Cackette PH (Paul) <Paul.Cackette@gov.scot>  
Sent: 26 August 2020 09:26  
To: DG Constitution and External Affairs <dgcea@gov.scot>  
Cc: McIntosh A (Alisdair) <Alisdair.McIntosh@gov.scot>

Subject: FW: Actions Points - FM Gold Command

NR

I've actioned the first three of the points assigned to my name (in one form or other) and when Ken is back, myself & Alisdair will no doubt want to get together to try to work out how we package the fruits of these labours to inform the most valuable outputs as we can for the FM for 4 September.

I can't see us having a package ready for submitting to the FM by close on Friday (though I could pull stuff together over the weekend to permit the suggested discussion above on Monday).

Our only thought (thanks to Alisdair for making the point) was that it probably makes sense to make absolutely clear that nothing should be submitted to her without Ken's Gold Command overview.

I know you say that below, but we were a little anxious to ensure that things don't go up in dribs and drabs.

Is it worth – bearing those two points in mind – for you to issue a “reminder” but also stressing the need for a collective response and asking for contributions on the actions as assigned to be with you by close on Friday (rather than by an unspecified time, to provide advice to the FM by close on Friday).

Does that make sense?

P

---

From: Thomson KAL (Ken) (Director-General) <[Ken.Thomson@gov.scot](mailto:Ken.Thomson@gov.scot)>

Sent: 24 August 2020 17:44

To: SGoRR02 <[SGoRR02@gov.scot](mailto:SGoRR02@gov.scot)>

Cc: Slorance AR (Andrew) <[Andrew.Slorance@gov.scot](mailto:Andrew.Slorance@gov.scot)>; DG Constitution and External Affairs <[dgcea@gov.scot](mailto:dgcea@gov.scot)>; McLaughlin C (Christine) <[Christine.McLaughlin@gov.scot](mailto:Christine.McLaughlin@gov.scot)>; Gibbs L (Lorna) <[Lorna.Gibbs@gov.scot](mailto:Lorna.Gibbs@gov.scot)>; Wightman S (Scott) <[Scott.Wightman@gov.scot](mailto:Scott.Wightman@gov.scot)>; Sunderland RE (Rachel) <[Rachel.Sunderland@gov.scot](mailto:Rachel.Sunderland@gov.scot)>; Cackette PH (Paul) <[Paul.Cackette@gov.scot](mailto:Paul.Cackette@gov.scot)>; Munro D (Dominic) <[Dominic.Munro@gov.scot](mailto:Dominic.Munro@gov.scot)>; 'jim.mcmenamin@nhs.net' <[jim.mcmenamin@nhs.net](mailto:jim.mcmenamin@nhs.net)>; Halliday R (Roger) <[Roger.Halliday@gov.scot](mailto:Roger.Halliday@gov.scot)>; DG Constitution and External Affairs <[dgcea@gov.scot](mailto:dgcea@gov.scot)>; DG Health & Social Care <[DGHSOC@gov.scot](mailto:DGHSOC@gov.scot)>; Mitchell E (Elinor) <[Elinor.Mitchell@gov.scot](mailto:Elinor.Mitchell@gov.scot)>

Subject: RE: Actions Points

NR

Thanks for the draft action points from the discussion with FM a short time ago. Since a number of these are for colleagues who weren't on the call, I've copied them this email to give them an early heads up, and a (very brief) opportunity to tell you if they think I have misattributed the actions.

I'd be grateful if you'd circulate the final version of these to all recipients of this and all those involved in the call.

K

#### Actions from COVID-19 strategic review discussion, 24 August 2020.

Except for the first two, all of these are for reporting back to FM by Friday 28 August. The report back should come from Paul Cackette & Jim McMenamin.

1. Report on action taken to resolve issues on testing (discussed at separate meeting): Christine McLaughlin, as soon as possible and ahead of FM's next media briefing.
2. Agreed package of mitigation measures for FE/HE importation risk: Lorna Gibbs, by close on Tuesday 25 August
3. Advice on measures to apply quarantine retrospectively by at least one week (rather than prospectively) for any new country removed from the list of those exempt, including advice on (i) the implications for Border Force (ii) engaging the UKG and the other Four Nations on this change (iii) increased checks on and measures to encourage or enforce compliance with quarantine measures: Scott / Wightman / Rachel Sunderland.
4. **Advice on requiring self-isolation of all household contacts of those identified as close contacts in large case-clusters, as applied in the 2 Sisters cluster in Tayside: Paul Cackette.**
5. Advice on possible cross-system countervailing measures to reduce transmission risk, with a focus on learning from T&P data, including on indoor hospitality: Dominic Munro & Paul Cackette.
6. Assessment of resilience of Test & Protect in the face of possible multiple concurrent large clusters of outbreaks: Jim McMenamin.
7. Development of strategic analysis products as described for the discussion on 24 August: Jim McMenamin & Roger Halliday.
8. Reinforcement of messages and other measures in relation to the continued closure of non-essential offices: Paul Cackette.
9. Arrangements for further strategic reviews, with agendas identifying key issues and developed options for action, with a view to reviews being held on Fridays from 4 September: Paul Cackette with First Minister's Office.

Ken Thomson | Director General, Constitution & External Affairs, Scottish Government |  
Andrew's House, Regent Road, Edinburgh EH1 3DG

I&S

[dgcea@gov.scot](mailto:dgcea@gov.scot) | ☎ 1N.04A St

---

From: Thomson KAL (Ken) (Director-General)

Sent: 24 August 2020 17:18

To: SGoRR02 <[SGoRR02@gov.scot](mailto:SGoRR02@gov.scot)>

INQ000429205\_0002

Cc: Slorance AR (Andrew) <[Andrew.Slorance@gov.scot](mailto:Andrew.Slorance@gov.scot)>; DG Constitution and External Affairs <[dgcea@gov.scot](mailto:dgcea@gov.scot)>  
Subject: RE: Actions Points

Thanks for these. I'm going to work a bit on them from my notes. It'll take me the inside of half an hour.

K

Ken Thomson | Director General, Constitution & External Affairs, Scottish Government  
Andrew's House, Regent Road, Edinburgh EH1 3DG

**I&S**

[dgcea@gov.scot](mailto:dgcea@gov.scot) | ☎ 1N.04A St

---

From: SGoRR02 <[SGoRR02@gov.scot](mailto:SGoRR02@gov.scot)>  
Sent: 24 August 2020 17:05  
To: Thomson KAL (Ken) (Director-General) <[Ken.Thomson@gov.scot](mailto:Ken.Thomson@gov.scot)>  
Cc: Slorance AR (Andrew) <[Andrew.Slorance@gov.scot](mailto:Andrew.Slorance@gov.scot)>; DG Constitution and External Affairs <[dgcea@gov.scot](mailto:dgcea@gov.scot)>  
Subject: Actions Points

Ken

Here are the action points I noted down from the meeting.

**NR**

Team leader  
SGoRR  
The Scottish Government  
St Andrew's House  
Edinburgh  
EH1 3DG

**I&S**

E: [sgorr02@gov.scot](mailto:sgorr02@gov.scot)