

Department of Health and Social Care

Request for approval of spend against HMT Delegated Funding

Note this must receive approval from Finance before orders are placed


Date submitted	Irrelevant & Sensitive April 20
Prepared by	Name Redacted
Cleared by DHSC finance lead (name)	
Cleared by DHSC Procurement (name)	Procurement operations
Approved by	

SECTION A - Supplier details (to be completed by requestor)

Name of company	Irrelevant & Sensitive
Is this first order with this supplier?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Detail supplier due diligence undertaken	Standard DD by Cabinet Office Sourcing Team
For foreign companies, confirm that FCO Embassy clearance has been received in writing and is attached to this request	Yes <input type="checkbox"/> Previously provided <input type="checkbox"/>

SECTION B - Order details (to be completed by requestor)

Description of goods (include quantity and unit price)	Irrelevant & Sensitive gowns (18.00) and Irrelevant & Sensitive Irrelevant & Sensitive
What does the price include?	Inclusive of VAT and delivery from China to Clipper warehouse
Clinical quality and suitability	CAPA approval received
Confirm that all goods will be inspected as clinically suitable before distribution	Yes <input checked="" type="checkbox"/>
Market price assessment	Normal' prices for Irrelevant & Sensitive and for Gowns £1.57 and the negotiated unit price is Irrelevant & Sensitive and £8.00 for gowns and shipping cost for the gowns is Irrelevant & Sensitive. The increase is driven by the huge increase in demand across the globe for these products and we are competing with other governments to secure stock. This is the case at the moment across all PPE. The delivered unit price for these Protective Coveralls is average compared with other recent purchases

Contract value and payment terms	Total value is Irrelevant & Sensitive a 30% down payment is needed on the receipt of the PO by the supplier and a further down payment of 70% is required before the products leave the factory
Delivery schedule	<p>The Delivery Schedule commencing 7 days after the receipt of the PO is as follows:</p> <p>Aprons</p> <div style="border: 1px dashed black; padding: 20px; text-align: center; width: fit-content; margin: 10px auto;"> <p>Irrelevant & Sensitive</p> </div> <p>Gowns</p> <p>An update suggest Irrelevant & Sensitive gowns could be with us by the end of the week</p> <p style="text-align: center;"></p> <p>Gowns and Aprons_ I&S 128 .msg</p>
Contractual terms	Standard with exception of 30% payment in advance

SECTION C - Assessment against funding conditions (DHSC finance lead / DHSC procurement to complete)

Which funding envelope is this against?		Testing <input type="checkbox"/> Ventilators <input type="checkbox"/> PPE <input checked="" type="checkbox"/>
Total committed spend from order tracker and total envelope value	Total Spend to date	Total Envelope
	£425 m	£1bn
Includes all DHSC core spend up to 9 Apr 20		
Average unit price paid to date for these items		
Demand and stock data		
FUNDING CONDITIONS MET		
Ensure any foreign companies are considered reputable by FCO and the local British Embassy, and assurances provided to DHSC in writing	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Ensure all equipment has the appropriate medical certification and commercial colleagues have sought and taken all reasonable action to review time-stamped pictures of the equipment	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Confirm that all stock will be medically inspected as fit for purpose before distribution to NHS Trusts and/or use	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Ensure commercial teams have reviewed purchase contracts and confirmed they see no terms and conditions that represent unacceptable risk to Government (DHSC PROCUREMENT TO CONFIRM)	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Make all reasonable attempt to ensure prices are <25% above the average unit price paid to date;	Yes (prices within 25%) <input type="checkbox"/> No (prices exceed 25%) <input checked="" type="checkbox"/>	