

COVID 19 Crisis –April 2020

Approval for Authorisation to Proceed with an Order or Payment Arrangement that Represents a Departure from Normal Financial Governance and Procurement Procedures

Completed By: Claire Salisbury	Job Title: Head of Procurement C&V	Date: 29 th April 2020
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Product Information		
1	Product Description	Type IIR Surgical Masks
2	Description of the Issue requiring Authorisation	<p>COVID-19 is transmitted via small airborne droplets emitted by infected people when sneezing, coughing or talking. Therefore, a wide array of protective products designed to ensure protection are used such as face masks, goggles and gowns.</p> <p>Following Government guidance, type IIR surgical masks must be used by all healthcare workings in an inpatient clinical setting when</p> <ul style="list-style-type: none"> • Working in an inpatient, maternity, radiology area with possible or confirmed case(s) – direct patient care (within 2 metres) • Working in an inpatient area with possible or confirmed case(s) (not within 2 metres) • Working in an emergency department/acute assessment area with possible or confirmed case(s) – direct patient care (within 2 metres) • All individuals transferring possible or confirmed case(s) (within 2 metres) • Operating theatre with possible or confirmed case(s)3 – no AGPs2 • Labour ward/area – 2nd/3rd stage labour vaginal delivery (no AGPs2) – possible or confirmed case • Inpatient care to any individuals in the extremely vulnerable group undergoing shielding <p>Due to this Government guidance, it is essential for NWSSP to purchase a significant quantity of masks to be able to support all Health Boards / Trusts in Wales during this unprecedented time.</p>

	<p>AR emphasised that it would be require clear WG support to this proposal. AB to follow up with WG. AB asked that we understood more about the stock levels and demand.</p> <p>It was agreed to reconvene on Friday 1st May with the following actions agreed for that meeting:</p> <ul style="list-style-type: none"> • This meeting to be carefully documented – Action AN • Check with the other nations if they can pay their share direct of the deposit to NHS Wales in advance of NHS Wales paying c: I&S deposit Action CS • Check with the other nations if they will share financial risk in the event of default Action CS • Due diligence - AN who would contact the company for more details and also about relationship with BTB International. Action AN • Are we able to agree a higher than Barnett share with other nations - Action CS • Can we recharge other nations at an average price basis CS to discuss with JI Action CS • AB to contact WG regarding their support for this proposal and discuss with NR AB • AN/AB. More clarity on stock levels and usage AN/AB. • An updated paper is made available for the meeting which is to be arranged for Friday am 1st May Action AN <p>Notes of the Meeting to be held 100pm 1st May 2020 Attendees</p>
Decision /Recommendation of Group	<p>Meeting Held 30 April 2020 In conclusion the Group felt the price was very competitive but carried considerable risk and further due diligence was required. It was acknowledged that the other nations needed to take a level of risk commensurate with the benefit they would receive. A further meeting to be arranged for tomorrow am.</p> <p>Meeting Held 1st May 2020 Actions from the previous meeting:</p> <ul style="list-style-type: none"> • This meeting to be carefully documented – Complete – see above