

Message

From: Edward James [Edward.James@dhsc.gov.uk]
Sent: 14/08/2020 9:00:18 AM
To: [Name Redacted] OT ACTIVE [Name Redacted]@ukhsa.gov.uk]; Donald Shepherd [donald.shepherd@ukhsa.gov.uk]; Rock, Jacqui [jacqui.rock@dhsc.gov.uk]; Brittain, Andy [Andy.Brittain@dhsc.gov.uk]
CC: Williams, David [David.Williams@dhsc.gov.uk]
Subject: RE: Proposed email to send out to NHS Test and Trace

Hi [Name Redacted]

One clarification from me included below in red to separate the commercial and financial delegations which therefore align with DHSC BAU. We have issued Jacqui with her delegated authority letter this morning.

Thanks,



Edward James
Deputy Director, Head of Procurement
Commercial Directorate
Department of Health & Social Care, Quarry House, Leeds, LS2 7UE

E: Edward.james@dhsc.gov.uk M: [Irrelevant & Sensitive]



From: [Name Redacted]@dhsc.gov.uk>
Sent: 13 August 2020 22:44
To: Donald Shepherd <Donald.Shepherd@phe.gov.uk>; Rock, Jacqui <Jacqui.Rock@dhsc.gov.uk>; Edward James <Edward.James@dhsc.gov.uk>; Brittain, Andy <Andy.Brittain@dhsc.gov.uk>
Cc: Williams, David <David.Williams@dhsc.gov.uk>
Subject: Proposed email to send out to NHS Test and Trace

Hi all,

As discussed earlier today, and with many thanks to colleagues for input, I have drafted an email below to send out to the NHS Test and Trace Wider Leadership Team tomorrow setting out the position regarding commercial and financial approvals. I am happy to send this or equally happy for a joint email between T&T and DHSC colleagues. Grateful for your views.

Dear all,

As you know we have been working closely across Test and Trace and DHSC to build our commercial and financial functions and provide more clarity on the processes and systems we operate. We recognise this has been an area of concern across the programme which needs improvement and have put in place a series of measures to streamline approvals in the past few weeks. This week we are delighted to welcome Jacqui Rock, our new Chief Commercial Officer, and Donald Shepherd, our new Chief Financial Officer who are already making a big difference.

In light of Jacqui and Donald's arrivals we have agreed some new delegations and processes with DHSC for commercial and financial approvals. The table below sets out the scheme of delegation for approvals. We are separately working