

Message

**From:** Smith, Sarah (Office for Product Safety and Standards) [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=252FD2554AE744C59F5F075554DAE086-SMITH, SARA]  
**Sent:** 16/04/2020 08:12:19  
**To:** [REDACTED] (BEIS) [REDACTED]@beis.gov.uk]  
**CC:** [REDACTED] (Office for Product Safety and Standards) [REDACTED]@beis.gov.uk]; Creswell, Will (Office for Product Safety and Standards) [will.creswell@beis.gov.uk]  
**Subject:** Re: Urgent: PPE at MoD Daventry

Hi [REDACTED]

Thanks for your patience.

We have [REDACTED] at Daventry this morning doing an initial triage and dynamic risk assessment.

Our current working assumption subject to [REDACTED]'s feedback and advice today is that we look to deploy a team from Monday. We have also been in dialogue with [REDACTED]

I will look to set up a call today to talk through the practicalities.

Best S

Sarah Smith  
Office for Product Safety and Standards

[REDACTED] I&S

---

**From:** [REDACTED] Name Redacted [REDACTED]@beis.gov.uk>  
**Sent:** Thursday, April 16, 2020 7:29:33 AM  
**To:** Smith, Sarah (Office for Product Safety and Standards) <sarah.smith@beis.gov.uk>  
**Cc:** [REDACTED] (Office for Product Safety and Standards) [REDACTED]@beis.gov.uk>; Creswell, Will (Office for Product Safety and Standards) <Will.Creswell@beis.gov.uk>  
**Subject:** RE: Urgent: PPE at MoD Daventry

Hi Sarah (and Will) [REDACTED]

I take from Tuesday afternoon's communication "[PPE Working Group update - acting SRO is considering the need and feasibility for deploying an OPSS official to the Daventry site](#)", that the decision on me mobilising to Daventry is ongoing.

To re-emphasise, I am happy to go and do whatever I can to help there, or anywhere else. [REDACTED] Irrelevant & Sensitive

[REDACTED] Irrelevant & Sensitive

[REDACTED] Irrelevant & Sensitive Please do not have any hesitation in using me for this sort of work as I would like to support in this battle.

If there is anything I can do in preparation of potentially going, such as what to read or pack, do please let me know. Also, in case you need a second line of emergency communication, my personal mobile number is [REDACTED] Personal Data

Best wishes,

[REDACTED] NR

[REDACTED] NR

[REDACTED]@beis.gov.uk |

[REDACTED] I&S

[See recipients listed above]

**Subject:** RE: Urgent: PPE at MoD Daventry

Thanks **NR** for the speedy and positive response.

Clearly loads to work through.

Sarah Smith  
Office for Product Safety and Standards

**I&S**

[See recipients listed above]

**Subject:** RE: Urgent: PPE at MoD Daventry

Hi Sarah,

That is fine and happy to help in any way I can. Do you need me to speak to **NR** first, or is that already in hand?

If useful, I can drive to Daventry and back each day.... should that help with logistics.

Best wishes,

**NR**

**NR** [@beis.gov.uk](mailto:NR@beis.gov.uk)

**I&S**

**From:** Smith, Sarah (Office for Product Safety and Standards) <[sarah.smith@beis.gov.uk](mailto:sarah.smith@beis.gov.uk)>

**Sent:** 14 April 2020 15:34

**To:** **Name Redacted** [@beis.gov.uk](mailto:Name Redacted@beis.gov.uk)

**Cc:** **NR** (Office for Product Safety and Standards) **NR** [@beis.gov.uk](mailto:NR@beis.gov.uk)

**Subject:** Urgent: PPE at MoD Daventry

**NR**

I don't know how you will feel about this and please be completely honest with me.

We have a situation at the PPE distribution facility at Daventry where we need to put some key resource on the ground to find out what is going on and support decision making by OPSS and others including HSE on whether PPE can and should be released for use by the NHS.

The task is still quite unclear and part of putting a good person in there is to see what is needed going forward.

What would it involve:

- Being able to go Daventry (at least for a few days)
- Being away from home and family

As a responsible employer we would of course assess the risk and make sure you had the kit and support needed.

If you feel you could be involved please email me and **NR** (copied in) and we can take things from there.

Best regards

S



Office for Product  
Safety & Standards

Sarah Smith OBE

Deputy Chief Executive

Mobile: **I&S**

Office for Product Safety and Standards, 4<sup>th</sup> Floor Cannon House, The  
Priory Queensway, Birmingham B2 4AJ

**NR**

, my Personal Assistant can be contacted on

**I&S**

<https://www.gov.uk/government/organisations/office-for-product-safety-and-standards> |

<https://twitter.com/OfficeforSandS>

This email may contain private, confidential and privileged material for the sole use of the named recipient. If you receive this email in error please advise the sender immediately. Destroy the original and do not read, copy or further distribute these documents.

If you would like to understand what personal information the Office collects about you, how the Office uses this personal information, and what rights you have regarding your personal information, then please refer to our [Privacy Notice](#).