

Action No.	Action by	Date & Time assigned	Details of action required and progress	B/F date	Status	Comments and Date Closed	Lead Cell	
1	DCMO	27/01/2020 @ 15:27	CCS advised only 1 NI Official to dial into Tele Con and that its should be a DoH official as the LGD - To advise TEO of outcome of Meeting		Closed	28/01/2020 - Dr Chada provided update		
2	Ops Cell	27/01/20 @19.23	Confirm participant on high level cross govt escalation plan meeting at 11.30am		Closed	28/01/2020 - [Name Redacted] attending		
3	Ops Cell	28/01/20 @10.49	Briefing request and LTT for Health Committee meeting Thursday 30/01 [NR]		Closed	28/01/2020 @ 14:53 - Briefing completed		
4	Ops Cell	28/1/20 @ 10:00	Data Figures to be sent to DHSC daily		Closed	On Reporting Rhythm Board		
5	Ops Cell	28/01/20 @10.40	NI Direct page for consideration with Strategic Cell for consideration [NR]		Closed	<a href="https://www.health-ni.gov.uk/coronavirus">https://www.health-ni.gov.uk/coronavirus</a>		
6	Ops Cell	28/01/2020 @10.37	Cabinet Office requested official to join teleconference today at 16:30pm - Dr Chada asked who will be representing Department		Closed	Dr Chada attending		
7	Ops Cell	29/1/20 @ 10:30	Update Reporting Rhythm send link to Strategic Cell		Closed	29/01/2020		
8	Claire Neill	29/1/20 @ 9.30	Briefing required for Minister for COBR(M)		Closed			
9	Ops Cell	28/1/20 @ 14:00	Submission to Finance for a corona virus NI Helpline & FFPE requirements		Closed	[NR] & [NR] developed. Sub approved 31/01/2020. Funding approved 31/01/2020		
10	Ops Cell	29/1/20 @ 10:00	Advise Comms Cell of EOC standup arrangements and media monitoring		Closed	29/01/20 - [NR] and [NR] to attend		
11	EOC	29/1/20 @ 10:30	Establish protocols for an oversight Group (ERP Plans)		Closed	Raised with TMG. To be returned to later as part of ERP		
12	Ops Cell	29/1/20 @ 11:00	advise TEO of COBR(M) attendance at meeting		Closed			
13	Ops Cell	29/1/20 @ 11:00	Advise CCS of attendance at COBR (M) - already informed Minister Swann attending		Closed			
14	Ops Cell	29/1/20 @ 12.11	TEO to advise single email address for CCS		Closed	29/01/20 - Address provided		
15	Ops Cell	29/01/20 @ 10:30	Request Private Office meeting Template		Closed	29/01/20 Template received		
16	Ops Cell	29/01/20 @ 11.54	Rearrange telecon with ROI for Gillian and Naresh		Closed	Completed 30/01/2020		
17	Ops Cell	29/01/20 @ 14:36	Teleconference every day with PHA @ 12:00pm		Closed	29/01/20 - Daily T/C arranged		
18	COS	30/01/20 @ 11:02	Share SITREP Template with PHA and agree timings for reporting		Closed	Timing confirmed as 9:30am daily		
19	Ops Cell	30/01/20 @ 11:13	Verify costs of helpline with NI Direct - [NR]		Closed	Sub to Deborah Neilly issued 31/01/2020		
20	COS	30/01/20 @ 11:14	Share helpline script with Naresh, Gillian and [Name Redacted]- [Name Redacted]		Closed			
21	HPB	30/01/20 @ 11:15	Check at UK wide T/C at 12.30 that the helpline script is the latest version - HPB		Closed			
22	SMO	30/01/20 @ 11:17	Check at UK wide T/C at 12.30 for definition of reasonable worst case scenario - Gillian		Closed	Paper under development		
23	OPS Cell	30/01/20 @ 11:17	Meeting invitations to be sent out regarding the daily stand-ups - [NR]		Closed	Invitations in calendars		
24	DCMO	30/01/20 @ 11:19	Draft letter from CMO to Valerie Watts re PHA capacity - Naresh		Closed	DCMO discussing with PHA/CMO Naresh to share with CMO today ( 03/02/20)		
25	DOC Lead	30/01/20 @ 11:20	Email [Name Redacted], TEO with copy of COBRA briefing to help inform her submission to FM/Dam - Liz		Closed	Complete - EOC Lead 30/01/2020		
26	HPB	30/01/20 @ 11:21	Update briefing for Executive meeting on Monday -[NR] [Name Redacted]		Closed	Awaiting final clearance cleared 03/02/20		
27	EOC COS	30/01/20 @ 11:23	Discuss volunteer list and how to resource unit if situation escalates - Liz and [NR]		Closed	Ongoing discussion with EOC Lead - 5/2/2020. Completed 6/2/2020		
28	SMO	30/01/20 @ 11:24	Look at line to take re helpline in advance of Minister's interview - Gillian		Closed	Complete - SMO 30/01/2020		
29	OPS Cell	30/01/20 @ 11:25	Check with [Name Redacted] if CMO t/c is going ahead at lunchtime - EPB		Closed			
30	HPB	30/01/20 @ 12:54	Response to letter from Dr [Name Redacted] re guidance on coronavirus - [NR]		Closed	Complete - EOC Lead 30/01/2020		
31	DCMO	30/01/20 @ 15:03	PHA Helpline script - for review		Closed	Script developed - helpline established		
32	COS & SitCell	31/01/20 @ 09:30	Decision re Procurement of FFP3 Respirators (From England)		Closed	Correspondence between 4 Nations ongoing		

33	EOC COS	31/01/20 @ 10:30	EOC to engage with MACA (MoD) Liaison with Silver re Woodgate - possible patient transport		Closed	Scott Dunlop will speak to other LO's over the next few days. Naresh to phone Billy Newton about NIAS protocol. Still ongoing 5/2/2020. Superseded by Action 103	
34	HPB	31/01/20 @ 10:30	Ministerial Statement (Oral) to be drafted for use on Monday 3 February		Closed	With HPB to develop Complete	
35	HPB	31/01/20 @ 10:30	HSS (MD) letter to HSC to be drafted - with DoH & PHA input		Closed	HSS(MD) 5/2020 issued 31/01/2020	
36	HPB	31/01/20 @ 12:00	CMO letter to HSC to be drafted - with DoH & PHA input		Closed	HPB developing	
37	Press Office	31/01/20 @ 10:30	Key lines for media updates to be developed for David Gordon		Closed	To be based on daily CMO Update Briefing	
38	DCMO	31/01/20 @ 10:30	Stockpile cycling - decision required on pausing cycling of products to HSC		Closed	Naresh to discuss with Chris Garland and [NR] - 6/2/2020. Discussed 11/2/2020 - decision deferred for 1 week	
39	HPB	30/01/20 @ 12:00	DoH to request funding for PHA helpline		Closed	Funding approved - 31/01/2020	
40	Primary Care	30/01/20 @ 12:00	DoH direction on HSCB funding Primary Care PPE required		Closed	Forwarded to Chris Matthews, G5	
41	PHA	30/01/20 @ 12:00	PHA to speak to Woodgate - air ambulance charity - patient transfers		Closed	Silver. Superseded by Action 103	
42	EOC	31/01/20 @ 16:30	Rag Status assessment for RWCS cross-departmental risk assessment		Closed	Ops Lead drafted return. Cleared with PHA	
43	DCMO	31/01/20 @ 16:30	DCMO to speak to CMO about raising EOC resourcing at TMG		Closed	DCMO to raise resourcing with CMO	
44	DCMO/Liz	03/02/20 @9.30	Naresh and Liz to consider [NR]comments (PHA)re RWCS		Closed		
45	Policy Lead	03/02/20 @9.30	Policy Lead (HP) to amend CMO brief by way of updating TMG to brief them on possible resourcing requests for EOC from across Departmental Directorates		Closed		
46	Liz	03/02/20 @9.30	Liz and HP to draft briefing for Policy Leads on current situation		Closed	Drafted by HPB - 4/2/2020	
47	CMO/Naresh	03/02/20 @9.30	request for assistance Chinese Govt Beijing re resources - CMO to raise with CMO colleagues and Naresh to raise at COBR (M)		Closed	Naresh e-mailed Tim Losty & referring it to DFID	
48	EOC Lead	03/02/2020 @9:30	Liz to discuss resource with CoS/team/[NR]		Closed		
49	?	03/02/2020 @9:30	Update DHSC on NI Helpline details		Closed		
50	Ops Cell	03/02/2020 @9:30	Helpline translation services a) evidence of current usage b) Responsibility for providing translation services (TEO?) c) BSO translation services d) Handling personal data issues		Closed	Helpline no longer in commission	
51	OC Lead/Comr	03/02/2020 @9:30	Q&A Media Protocol for first Case		Closed	[NR] updating - ongoing review	
52	DCMO	03/02/2020 @9:30	Discussion for Silver a) ROI engagement b) leakages Belfast Trust c) woodgate issues		Closed	Naresh raised with Collette Banner in ROI. Standing interaction - 2/3 times a week. ROI comms channel opens	
53	EOC Lead	03/02/2020 @9:30	Liz to meet with TEO to discuss handling policy processes all comms to go through Ops Cell and COS		Closed		
54	DCMO	03/02/2020 @9:30	Oral question briefing from HP to be cleared		Closed		
55	Liz	03/02/2020 @9:30	Liz to clarify costings/finance for managing Coronavirus		Closed	Limit of £250k agreed without the need to go back to Finance	
56	Ops cell	03/02/2020 @9:30	reporting Rhythm to include note of Orals and Executive meetings		Closed	Closed	
57	Sit Cell	03/02/2020 @08:45	Helpline Details to be included in SitRep		Closed		
58	Ops Cell	03/02/2020 @ 11:02	CMO query re traveller from Wuhan to be issued to Silver for advice		Closed	Advice received & circulated to colleagues	
59	EOC COS	03/02/2020 @ 14:02	Discuss transfer of confirmed patients to HCID with [NR] /other DAs		Closed	CMO raised with UK CMOs. Advice received from Silver. COS raised through EPRR call	
60	EOC COS	03/02/2020 @ 16:30	[NR] to sign MOU for Helpline		Closed	Completed 4/2/2020	
61	HPB	03/02/2020 @ 16:30	CMO letter for other depts & ALBs - TEO to issue - Copy to PHA		Closed	Drafted by HPB - 4/2/2020. Naresh to clear 5/2/2020. Letter issued through CCG today - 7/2/2020	
62	Ops Cell	03/02/2020 @ 16:30	Education advice to go to Silver for advice and issue with CMO letter		Closed		
63	HPB	03/02/2020 @ 16:30	COBR(M) briefing for Minister - to include military transport/aid to China		Closed	Briefing prepared - Ministerial support available	
64	EOC Lead	03/02/2020 @ 16:30	Oral questions due Monday 10 February - Briefing and lines to take required.		Closed	HPB drafted - Liz to cover 5/2/2020	
65	HDP	03/02/2020 @ 16:30	TOF - Newtownards worker		Closed	Response drafted and sent to Private Office	
66	DCMO	03/02/2020 @ 16:30	TOF - Teacher who visited Wuhan in November (HPB)		Closed	Deadline being monitored through Private Office systems - no need to monitor through EOC	
67	HPB	03/02/2020 @ 16:30	[Name Redacted]& [NR] to be advised of COBR(M) meeting and that briefing for Minister should be slimmed down		Closed	Pre-briefing required by 11:30am 5/2/2020	

68	EOC COS	04/02/2020 @ 9:30	Redirect Social Care Surge meeting request to Policy G7 following issue of letter to Policy Leads		Closed	Redirected to [NR]/Mark Lee	
69	EOC COS	04/02/2020 @ 9:30	NICCMA - COS to investigate when to invoke arrangements		Closed	Ops Cell lead reviewing ERP	
70	EOC Lead	04/02/2020 @ 9:30	Strategic Objective for Health Gold - to be agreed		Closed		
71	EOC COS	04/02/2020 @ 12:00	COS to raise MACA assistance at EPRR meeting		Closed	Patient Transfer Pathway needs agreed	
72	PHA	04/02/2020 @ 12:00	PHA to lead expansion of HSC PPE group to include HSCB and cover all sectors		Closed	Discussed at Gold-Silver teleconference - regional group to be set up - now superseded by Action #91	
73	PHA	04/02/2020 @ 12:00	PHA to raise NIAS HART response to QUB student at Health Silver		Closed	Raised at Gold-Silver call	
74	PHA	04/02/2020 @ 12:00	PHA to determine number of ROI HCID beds available - through informal enquiry channel		Closed	GW email to Kevil Kelleher, HSE - to raise potential for NI use. Superseded by Action 93	
75	PHA	04/02/2020 @ 12:00	PHA to update Health Silver/DoH following updates of emerging PHE guidance		Closed	Ongoing process of daily review	
76	PHA	04/02/2020 @ 14:42	PHA to advise re call back time for NI Helpline (Surveillance)		Closed	PHA call-back not required - New line for algorithm submitted	
77	HPB	04/02/2020 @ 16:30	Check booking for Video Conference Room for COBR meetings		Closed	HPB booked - no longer required for 16:45	
78	Sit Cell	04/02/2020 @ 16:30	Contact DHSC to amend CRIP and website to remove reference to NI Emergency Help Line - should read Coronavirus Help Line		Closed	Sit Cell contacted WN-Cov SitRep Team	
79	Press Office	04/02/2020 @ 16:30	To speak with PHA re Public Health social media messaging		Closed		
80	EOC Lead	04/02/2020 @ 16:30	Finalise Pan-Flu Legislation with [NR]		Closed	Also raised by CMO following COBR(M) 5/2/2020	
81	Ops Cell	04/02/2020 @ 16:30	Draft letter from Liz to Chris re Pan Flu Readiness		Closed	With [NR] for drafting	
82	Ops Cell	04/02/2020 @ 16:30	Prepare briefing for Perm Sec to PSG re Pan Flu Readiness		Closed	With [NR] for drafting	
83	EOC Lead	04/02/2020 @ 16:30	Liz to review EOC volunteer list with [NR]		Closed	Now linked with Action 27	
84	EOC COS	05/02/2020 @ 9:30	Gold-Silver Call: Patient Transfer Pathway to be agreed		Closed	Completed - further work required later	
85	HPB	05/02/2020 @ 10:06	WN-Cov National Call: Single point of contact - Individuals in Supported Isolation - Supported Isolation Release Planning		Closed	Decision required - NI single point of contact. Referred to Health Silver - wn-cov@hscni.net address	
86	Sit Cell	04/02/2020 @ 16:33	WN-Cov National Call: Testing figures: DA to report number of individuals, not number of tests		Closed	Not an issue for NI	
87	EOC	04/02/2020 @ 16:33	WN-Cov National Call: Review process for first repatriation flight and ensure lessons learned for second flight		Closed	Not an issue for NI - DCMO 5/2/2020	
88	EOC	04/02/2020 @ 16:33	WN-Cov National Call: Engage with local authorities on response planning		Closed	Covered by CMO letter to other Gov Depts and ALBs	
89	PHA	05/02/2020 @ 12:30	Patient Transfer Protocol and extant guidance to be raised at PHE IMT		Closed	Superseded by Action 103 below	
90	EOC COS / SMC	05/02/2020 @ 12:30	Review VHF and NHS Patient Transfer Protocols		Closed	Gillian Anderson to support EOC COS - 5/2/2020	
91	PHA	05/02/2020 @ 12:30	Update Health Gold on progress of regional PPE sub-group		Closed	Raised 5/2/2020 - Adrian Mairs gave detailed response at Gold-Silver call on 6/2/2020	
92	DCMO	05/02/2020 @ 12:30	DCMO to forward contact details of ROI counterpart to [NR] HSCB		Closed	Email details sent 06/02/2020	
93	HSCB	05/02/2020 @ 12:30	HSCB to discuss potential for patient transfer to HCID unit, Mater Hospital, Dublin with ROI counterparts. VG to contact Woodgate to see if alternative provision has been found elsewhere for patient transfer. Miriam McCarthy to make direct contact with Ciaran Brown in National Isolation Unit. [NR] taking forward and surge group to be involved		Closed	Also raised by CMO following COBR(M) 5/2/2020. Naresh to phone contact in Mater to discuss - 13/02/2020. Follow-up at Gold-Silver call 21/02/2020. To be followed up with Silver - 11/03/2020 Lourda to check if action can be closed-off (19/3)	
94	DCMO	05/02/2020 @ 12:30	DCMO to raise issue of potential patient transfers to HCID unit in Dublin with Secondary Care		Closed	Raised with SCD G5 - to be raised with Jackie Johnston - 5/2/2020	
95	CMO	05/02/2020 @ 19:22	CMO to arrange meeting with PHA/HSCB and BSO - RWCS Pan Flu surge planning		Closed	Raised following COBR(M) 5/2/2020 - Meeting arranged Tuesday 11 February at 12 noon to 1.30pm in HSCB	
96	HPB	05/02/2020 @ 19:22	Ministerial Table-Top Exercise - 12/2/2020 - ascertain details through 12:30 UK 4 Nations call		Closed	HPB to raise in 12:30 call - No further details	

97	Ops Cell	06/02/2020 @ 9:30	Secure telephony required for CMO and Minister's Offices - COBR(M) requirement		Closed	Service request raised with ITAssist. Provision of secure line requires HOCS/CCS approval at cost of over £100K. Private Office to manage dial-ins from Stormont House	
98	HPB	06/02/2020 @ 9:30	DHSC extended hours - determine extent of extended hours and expected impacts on NI EOC response		Closed	HPB/EOC to raise at 12:30 call - details provided in readout	
99	Ops Cell	05/02/2020 @ 18:33	RWCS - All Departments to rapidly advance planning for reasonable worst case scenario - CCS		Closed	Action from COBR(M) 5/2/2020. TEO to commission meeting. Taking place on 20/02/2020	
100	EOC COS	05/02/2020 @ 18:33	Critical National Infrastructure - include partners in CNI in RWCS planning, in line with Cabinet Office communications plan		Closed	Action from COBR(M) 5/2/2020. To discuss with TEO when meeting commissioned	
101	HPB	06/02/2020 @ 13:44	Liaise with PHA/PHE in relation to expanded case definition (to extend the geographic case definition to Thailand, Japan, South Korea, Hong Kong, Taiwan, Singapore, Malaysia, Macau) and HSS letter		Closed	Action from CMO 6/2/2020. HSS letter issued 7/2/2020	
102	Ops Cell	31/01/2020 @ 11:58	Digital Spiderphone for conferencing requested from ITAssist		Closed	Phone delivered - requires ITAssist to configure - 9/3/2020. Chase up with IT Assist - 10/03/2020	
103	PHA	06/02/2020 @ 14:16	Patient Transfer Protocol - [NR] to arrange teleconference with [NR] and EOC to discuss range of options		Closed	Call with [NR] took place 7/2/2020	
104	SMO	06/02/2020 @ 14:16	Gillian Anderson to forward most recent CMO line re patient transfers to [NR]		Closed		
104A	SMO	06/02/2020 @ 14:29	DHSC Development of Standard Operation Procedures for housing individuals in supported isolation - Contact Tim Baxter be involved		Closed	From daily UK National call 6/2/2020 - actioned by EOC OPS Cell	
105	SMO	06/02/2020 @ 14:42	Public Health Measures – issues reported around siting of posters in airports etc. DAs asked to think about how they can ensure that the posters are displayed more prominently		Closed	From daily UK National call 6/2/2020 - actioned by EOC OPS Cell	
106	SMO	06/02/2020 @ 15:13	PHA to consider laboratory/isolation capacity Vs community isolation and local testing		Closed	Raised by CMO 6/2/2020 - actioned by EOC OPS Cell	
107	Ops Cell	06/02/2020 @ 17:06	Coronavirus Helpline script to be amended from 18:00 6/2/2020 - change in case definition		Closed	Raised with service provider 6/2/2020 - confirmation rec'd 7/2/2020	
108	HPB	06/02/2020 @ 16:00	Correspondence received by HPB from James Gildea, NIO – HPB to advise NIO to submit through the NIO Private Office to DoH Private Office		Closed		
109	HPB	06/02/2020 @ 16:00	Health Oral Questions on Monday 10 February – HPB to provide latest 2019-nCoV figures to Minister in time for Oral questions		Closed	HPB aware	
110	Sit Cell	06/02/2020 @ 16:00	Invitation received for COBR(O) meeting on Friday 7 February – Sit Cell to forward to EOC lead and DCMO		Closed	Invitation forwarded 6/2/2020	
111	Ops Cell	06/02/2020 @ 16:00	Ministerial tabletop exercise – Wednesday 12 January – EOC OPS Cell to contact Private Office to ensure exercise in in Minister's diary		Closed	Private Office notified of exercise date	
112	HPB	06/02/2020 @ 16:00	Update submission on 2019-nCoV for Permanent Secretary and Minister, following change to case definition and UK numbers – HPB to update submission for PS/Minister with changes		Closed	HPB aware	
113	DCMO	06/02/2020 @ 16:00	Change of case definition: advise PHA of potential for weekend working requirement due to change of case definition		Closed	To be raised at 12:00 Gold-Silver call 7/2/2020	
114	DCMO	07/02/2020 @ 09:30	Potential requirement for 24hr cover to approve CV Helpline script changes, if positive cases		Closed	DCMO to raise at 12:00 Gold-Silver teleconference	
115	Ops Cell	07/02/2020 @ 09:30	EOC location contingency plans – Check with Brigitte Worth for agreed contingency arrangements, with sufficient IT connectivity, within Stormont Estate		Closed	EOC OPS Cell Lead to contact Brigitte Worth. Contingency arrangements confirmed - Dundonald House, Netherleigh or Craigantlet Buildings	
116	Ops Cell	07/02/2020 @ 12:36	CV Helpline - incorrect information given - raise with provider		Closed	[NR] raising with nidirect	
117	Sit Cell	07/02/2020 @ 14:42	MACA Aide Memoir - update contact details		Closed	Andrew updating	
118	PHA	07/02/2020 @ 12:00	PHA to share protocols for transfer to patients to HCID with Health Gold. In light of local testing these will be amended and revised. An updated version will be shared in due course (update 11/02/20 @ 11.30)		Closed	[NR] drafting, following conversation with [NR]	
119	SMO	10/02/2020 @ 9:30	[Name Redacted] to liaise with BHSCT Virology Lab to check testing result confidence, following presumed positive test		Closed	Response received 10/02/20 11.46.	

120	HPB	10/02/2020 @ 9:30	Health Committee briefing required for public Private session - Thursday 13/2/2020		Closed	See 131 for update	
121	EOC Lead	10/02/2020 @ 9:30	Nigel McMahon to share England quarantine clauses with OLC		Closed		
121A	EOC OPS Lead	10/02/2020 @ 9:30	[NR] to update DHSC on Pandemic Flu Bill progress - by midday 10/2/2020		Closed		
122	EOC COS	10/02/2020 @ 9:30	Draft submission for NIO/MOD in preparation for invoking MACA		Closed	Submission drafted - with DCMO 14/02/20202	
123	SMO	10/02/2020 @ 9:30	[Name Redacted]to draft 2019-nCoV presentation for multi-agency meeting		Closed	To include background, current situation & forward look. Presentation drafted - filed for next week, if required.	
124	HPB	10/02/2020 @ 14:39	Coronavirus Regulations - DoH update to TEO on Northern Ireland position required by COP		Closed		
125	PHA	10/02/2020 @ 12:00	Media Briefing - PHA to arrange media briefing on Wed 12/02/2020 - media invites to be issued today. (11/02/20 - PHA to send media invite/briefing to CMO via [NR])		Closed	Media invites issued. CMO attending but awaiting briefing from the PHA. Briefing complete - 13/02/2020	
126	COS	10/02/2020 @ 16:00	A single point of contact within DoH is required for patient transport protocol, for both in hours and out-of-hours - action following Gold-Silver call 10/02/2020 @ 12:00		Closed	11/02/2020 Point of contact agreed as DoH Emergency phone/number who will escalate issues as appropriate.	
127	EPB	10/02/2020 @ 16:00	Check with Cabinet Office to determine if the Pandemic Flu Bill is the appropriate place to hold quarantine regulations for Northern Ireland - [Name Redacted]to discuss with Cabinet Office (updated - 11/02/20)		Closed	Development of Coronavirus Bill ongoing. Regulations are being made through the Assembly – The Regs are an action for Nigel McMahon	
128	EOC Lead	10/02/2020 @ 16:00	Check with Departmental Solicitors Office to find out if DoH have any powers to detain or options to proceed		Closed	Awaiting reply - 12/02/2020	
129	SMO	10/02/2020 @ 16:00	Share PHA First Responder Guidance with DoJ, once PHA amendments have been agreed. SMO will consider and amend the guidance to clarify who it is aimed at. Consider who should issue - CCG (NI) or HPB		Closed	Awaiting finalisation by PHA. Amended by SMO. Shared with DOJ - 12/02/2020. DOJ comments rec'd 14/02/2020. With SMO/HPB. Final review by SMO required - process of guidance issuing to be discussed at Gold/Silver call - 17/02/2020	
130	Ops Cell	10/02/2020 @ 16:00	Change PIPP cycling meeting (to be held on Tuesday 11/2/20120) time to 14:30		Closed		
130A	DCMO	10/02/2020 @ 21:35	Coronavirus Regulations - DoH to check position on ROI regulations / Irish citizens for CCS		Closed	English Regulations Received by email 11/02/20 @ 11.13. Naresh to discuss with ROI DCMO in first instance. ROI CMO confirms Irish Health Act 1940 - S38 has wide-ranging powers to detain, but only for specific listed diseases. Primary legislation can be amended - NC 14/02/2020	
131	Ops Cell	10/02/2020 @ 16:00	Contact PHA to remind them to send a Consultant to Health Committee on Thursday 13 February		Closed		
131A	HPB	11/02/2020 @ 10:25	Briefing/Paper required for Health Committee public session on Thurs 13/02/20 at 11:00		Closed	Briefing completed - 12/02/2020	
132	EOC Lead	11/02/2020 @ 10:29	Dept. of Health and Children (ROI) - EOC to liaise and establish relevant Departmental contacts/counterparts.		Closed	Naresh to discuss with ROI DCMO	
133	[NR]	11/02/2020 @ 10:34	1st Response Guidance – [NR] to consider the guidance and make relevant to NI.		Closed		
134	name redacted	11/02/2020 @ 10:34	EOC and Pharmacy - [NR] to discuss future engagement between EOC and Pharmacy with Pharm Chair.		Closed	Health Gold to copy relevant info rec'd to Chris Garland & Cathy Harrison	
135	EOC COS	11/02/2020 @ 10:35	EOC Resilience – EOC COS to prepare paper for TMG to issue Dept email to seek EOC volunteers in the event of extended hours.		Closed	[NR] to draft	
136	Press Office	11/02/2020 @ 10:36	Comms – Press Office to escalate public information, involve NI Direct and pick up with PHA and the Trusts (particularly re Facebook).		Closed	Closed following comms update 12/02/2020	
136A	HPB	12/02/2020 @ 9:30	HPB to share surge planning correspondence received from [NR] PHA with SMO & COS		Closed	Raised by Carol Beattie, SMO. Email shared by HPB - 12/02/2020	
137	PHA	11/02/2020 @ 11:44	Arrowe Park - PHA to inform Health Gold once information/update has been received from PHE re onward locations of people in Arrowe Park since Friday evening.		Closed	PHE have not contacted Health Silver or Gold	
137A	SMO	12/02/2020 @ 9:30	SMO to advise Health Silver of SITREP reporting requirements, following CMO meeting with PHA, HSCB & BSO 11/2/2020		Closed	Raised by Carole Beattie, SMO. Email sent by OPS Cell - 12/02/2020	

138	Ops Cell	11/02/2020 @ 16:12	([NR]) Daily NI Direct helpline details/figures to be forwarded to Health Silver when available. To include number of calls/hits received, issues, requests for other languages, referrals and outcome of calls.		Closed	Transferred to Reporting Rhythm	
138A	DCMO	12/02/2020 @ 9:30	DCMO to draft CMO letter to PHA, HSCB & BSO following CMO meeting on 11/2/2020 - to include PPE approach/planning and asking outline of leadership structure & membership		Closed	Raised by CMO 11/2/2020 and 12/2/2020. Linked to Issue #141	
139	SMO	11/02/2020 @ 16:18	Relevant DoH colleagues to meet with DfI to discuss Translink display of public information (noted at Gold/Silver meeting 11/02/2020).		Closed	Not appropriate to DoH - Relevant to TEO multi-agency meeting	
139A	DCMO	12/02/2020 @ 9:30	DCMO to check with CMO on support for Minister at tabletop exercise tonight		Closed	TTX took place - supported by DCMO and CMO - 12/02/2020	
140	EOC COS	11/02/2020 @ 18:52	Provide comments on the draft readiness questions listed in 'NCoV RWC Response Planning' paper to CCS - see 'COBR Readiness Questions – Covid-19' template forwarded 11/02/2020		Closed	Raised at COBR(O)	
141	EPB	11/02/2020 @ 18:52	Update on a regular basis CCS, DHSC and OPC with key stages of the Billand additional asks ensuring consistency with four nations.		Closed	Christine coordinating	
142	EPB	11/02/2020 @ 18:52	Complete the wider-Bill table with any additional regulations needed with the aim of ensuring consistency in legislative measures across the four nations.		Closed	Raised at COBR(O). Will try to capture quarantine Regs as part of a complete response. Bill Board Meeting taking place 20/02/2002	
143	DCMO	12/02/2020 @ 09:18	CMO requests an urgent meeting with Surge Planning Group to gain a sense of progress and momentum. Also raised by Como 14/02/2020 "Urgent meetings required early/mid next week with HSCB/PHA/Trust inc NIAS Surge Planning."		Closed	Raised by COM - to be accompanied with SCD Policy Lead and Sean Holland, Social Care. To follow CMO letter to CX of PHA/HSCB & BSO. Linked to Issue #143	
144	Press Office	11/02/2020 @ 16:00	Press Office to prepare/amend lines for CMO to use in the event of a presumptive positive diagnosis - to be shared with Health Silver		Closed	[Name Redacted]to clear and forward, to share with Health Silver	
145	HPB	11/02/2020 @ 16:00	Provide update briefing for CMO for press briefing on 12/02/2020		Closed	Briefing prepared	
146	DCMO	11/02/2020 @ 16:00	DCMO to draft letter re surge planning in ROI		Closed		
147	DCMO	11/02/2020 @ 16:00	DCMO to advise [NR] that HSCB attendance at Health Committee should be at Director level		Closed	To be raised at 12:00 Gold-Silver call 12/2/2020 - PHA/HSCB advised - Miriam McCarthy attending	
148	DCMO	11/02/2020 @ 16:00	To contact TEO to check if TEO attendance at Tabletop exercise		Closed	Confirmed - no TEO attendance	
148A	EPB	12/02/2020 @ 15:35	Pan Flu Bill: review table of clauses and respond to CCS		Closed		
150	PHA	12/02/2020 @ 16:50	PHA to update the draft Patient Protocol to include additional lines on Contact Tracing		Closed	To discuss at Gold/Silver call. Action not proceeded with - 18/02/2020	
151	Silver	12/02/2020 @ 16:50	Health Silver will share the PHE's FAQ on Schools with Health Gold and the Department of Education.		Closed		
152	EOC Lead	12/02/2020 @ 16:00	EOC Lead to write to Cabinet Office this evening and draft instructions tonight		Closed	Instructions sent - 12/02/2020	
153	HPB	12/02/2020 @ 16:00	[NR], HPB to remind [NR] , NHSE by email of PHA single point of contact for persons released from supported isolation – for Northern Ireland this is wn-cov@hscni.net.		Closed		
154	Ops Cell	12/02/2020 @ 16:00	[NR] to share line for CMO to advise Health Committee Chair that Pandemic Influenza Bill is going through Urgent Procedure rather than LCM. Line also to be shared with HPB for briefing		Closed	Line shared - 12/02/2020	
155	Ops Cell	13/02/2020 @ 9:30	Ministerial TTX 12/02/2020: Share outputs from TTX received from Cabinet Office with Strategic Cell		Closed	Rec'd 19/02/2020	
156	EOC COS	13/02/2020 @ 9:30	CCG(NI) Meeting: Extend meeting invitation to PHA/HSCB - COS to discuss with TEO.		Closed	Mary Carey & [NR] invited	
157	Ops Cell	13/02/2020 @ 9:30	SAGE Advice: Share readout from SAGE meeting 13/02/2020 with Strategic Cell.		Closed		
158	Silver	13/02/2020 @ 15:37	Health Silver to provide Health Gold with comments on the draft Case Naming Protocol and reporting Protocol for return to PHE by cop today.		Closed	Closed - no comments received	
159	PHA	13/02/2020 @ 15:40	PHA to adapt PHE's Guidance for Schools for use in NI and issue to DoH to liaise with DE for distribution.		Closed	PHA hope to have this completed by CCG meeting (Thurs 20/02/2020). Issued 17/02/2020	
160	EOC COS	13/02/2020 @ 15:42	[Name Redacted]to set up a meeting with PHA, DoH and NiDirect to discuss 24hr contact points once a nomination has been received from the PHA.		Closed	Meeting being set up - [NR], PHA and [Name Redacted] will dial in with nidirect	
161	EOC COS	13/02/2020 @ 15:44	[Name Redacted]to seek views from Julia Cumming (TEO) re a Cross-Dept Internal Comms Plan (to include lead contacts form Depts and ALBs).		Closed		

162	EOC Lead	13/02/2020 @ 16:00	Primary legislation to allow the holding of people in isolation – OLC to draft clauses, EOC Lead to draft Explanatory note		Closed	Clauses and explanatory note to be drafted tonight - 13/02/2020	
163	EPB	13/02/2020 @ 16:00	Submission to Minister required to gain approval for all proposed Coronavirus Bill clauses		Closed	[Name Redacted]to draft submission to Minister's approval 14/02/2020	
164	DCMO	13/02/2020 @ 16:00	Cross-border differences – Check for ROI equivalent legislation for holding patients in isolation		Closed	DCMO to check with ROI counterpart if such provisions exist in ROI. ROI CMO confirms Irish Health Act 1940 - S38 has wide-ranging powers to detain, but only for specific listed diseases. Primary legislation can be amended. - NC 14/02/2020	
165	HPB	14/02/2020 @ 9:30	Supported isolation: HPB to check position on PHE pack issued on departure		Closed	HPB to check with PHE today - 14/02/2020	
166	HPB	14/02/2020 @ 9:30	Executive Briefing: HPB to draft update for Minister for Executive Briefing on 17/2/2020		Closed		
167	DCMO	14/02/2020 @ 8:31	Urgent meeting to be arranged with BSO/HSCB/PHA/Trusts inc NIAS iro PPE / Fit Testing		Closed	Linked to Issues #138 and #143	
168	DCMO	14/02/2020 @ 8:31	Assurance required on HSCB/PHA plans for transfer to HCID		Closed	Assurance Given	
169	PHA	14/02/2020 @ 12:00	PHA to share Community Testing Guidance with Health Gold, for information.		Closed		
170	EOC	14/02/2020 @ 16:00	Request for funding for Epi-Shuttle: Reply to Finance to seek rationale & business case from NIAS, before Policy decision can be taken		Closed	CMO supportive of procurement, but proportionate business case probably required	
171	HPB	14/02/2020 @ 16:00	Briefing for COBR(M) required - to include lines to take on legislation		Closed		
172	EPB	17/02/2020 @ 9:30	Coronavirus Bill: Indemnity clauses - [Name Redacted]to discuss with Deborah - concerns that clauses might only cover vaccine damage?		Closed	[NR] confirmed content	
173	Ops Cell	17/02/2020 @ 12:00	4N Helpline Call: [NR] to raise changes to NHS 111 to check if updates required to nidirect script		Closed		
174		17/02/2020 @ 12:00	HSCB to update on accommodation requirements for returning residents where quarantine/isolation is required with input from DfC/NIHE		Closed	Raised at Silver 02/03/2020. [NR] leading on accomodation - liaising with HSCB should be complete this week (w/c 16/03). Awaiting sign-off - 20/03/2020. [NR] to follow up. see HE1/20/166063	Accommodation
175	EOC COS	17/02/2020 @ 12:00	Non-medical clearance/inputs to guidance - COS to raise at multi-agency meeting		Closed	COS to followup with TEO. Raised at C3 meeting 04/02/20. All Depts agreed to clear and disseminate guidance and recognised urgency of this.	
176	PHA	17/02/2020 @ 12:00	Information for schools: PHA to copy finalised guidance to DoH and DE		Closed	Rec'd 17/2/2020	
177	HSCB	17/02/2020 @ 12:00	Epi-Shuttles: HSCB to raise NIAS requirement for business case at Health Silver		Closed		
178	HSCB	17/02/2020 @ 12:00	Trust PODS and Negative Pressure Rooms: HSCB to collate details of PODS procurement, commissioning and details of negative pressure rooms available		Closed	Raise at Gold-Silver today	
179	EOC COS	18/02/2020 @ 9:30	COS to write to HSCB/PHA for update on a) discussions with Wood gate on patient transfer and b) PHE patient transfer guidance which required transport to HCID. Both needed to inform MACA submission and future invocation decision		Closed	COS to followup with HSCB. HSCB in discussions with alternative carrier, International SOS.	
180	SMO	18/02/2020 @ 9:30	Guidance protocol: SMO to develop guidance protocol for Health and Non-Health guidance - to cover who will review, who will share drafts and who will issue guidance once finalised. CMO 10/03/2020: Professional guidance priority, public guidance to follow.		Closed	CMO requires agreed process urgently/ To be raised at Gold/ Silver 02/03/2020	
181	COS	17/02/2020 @ 16:00	Multi-agency meeting – 20/02/2020: COS to update presentation for multi-agency meeting to include a slide on legislation activities		Closed	Decision taken to withhold details, due to non-government attendance at meeting	
182	EOC Lead	17/02/2020 @ 16:00	Resources for drafting legislation: additional resource required to support EOC Lead in drafting Regulations, once Primary legislative powers in place		Closed	Stephen Young identified as legislation drafting resource	
183	Press Office	17/02/2020 @ 16:00	Media activity: Press Office to work with BBC (Marie-Louise Connolly) and Belfast Live to try to facilitate their requests for on-site filming		Closed	CMO supportive - 17/02/2020. Delayed due to Ward 7A usage	
184	DCMO	18/02/2020 @ 12:00	Accommodation for returning patients: DCMO to raise issue of sourcing accommodation for returning patients/cruise ship passengers at multi-agency meeting		Closed	COS spoke with DfC. Possible CMO letter to follow	
185	PHA	18/02/2020 @ 12:00	PHA to forward PHE protocol for patient transfer to HCID		Closed	Details forwarded by [NR]	
186	DCMO	18/02/2020 @ 12:00	BSO representation at Gold-Silver call: DCMO to raise with BSO, in advance of emailing Liam McIvor		Closed	DCMO will send email to Liam McIvor	
187	DCMO	18/02/2020 @ 12:00	Guidance protocol: Gold/ Silver to discuss		Closed	Cross-ref to #180	
188	EOC COS	19/02/2020 @ 9:30	COS to ask for Department contacts for urgently reviewing PHE guidance at CCG(NI) meeting		Closed		
189	HPB	19/02/2020 @ 16:00	HPB to develop a submission to Minister re VHF case in BHSCT		Closed	HPB to email PO - negative case	

190	Ops Cell	19/02/2020 @ 12:00	Develop a formal agenda for the daily Gold-Silver teleconference		Closed		
191	Press Office	20/02/2020 @ 9:30	Press office to confirm which emerging multi-sectoral guidance (produced by PHE and then amended for Northern Ireland) should be published on DoH website		Closed	[NR] to raise with [NR] [NR]	
192	Ops Cell	20/02/2020 @ 11:31	Amended CV Helpline MOU sent to EIS/nidirect for signature		Closed	Closed - no longer in operation	
192A	Ops Cell	02/03/2020 @ 09:00	EOC Ops Cell to email Silver re Health committee query on data provided to ECDC iro Covid-19		Closed	Silver emailed 02/03/2020 @ 17:00. Resposne received 3/3/2020 @ 10:07	
193	EOC COS	20/02/2020 @ 12:28	NIAS business case for Epi-Shuttle x 2 received in EPB for approval		Closed	Approved	
193A	EOC COS	02/03/2020 @ 16:59	Health gold to consider Silvers request for the read-out to be issued on the same day and to clearly set out action points and those responsible for them in future read-outs		Closed		
194	DCMO	20/02/2020 @ 12:00	Accommodation for returning patients: DoH to secure DfC/NIHE contact for housing, to be shared with HSC Silver		Closed	Raised at daily Gold-Silver t/c	
194A	Health Gold	02/03/2020 @ 16:59	Health Gold to check if any further action needs to be taken re issuing/ updating guidance for Head Teachers		Closed	Agreed DE responsible for advice - queries should be redirected to DE	
195	DCMO	20/02/2020 @ 12:00	Emerging PHE guidance: DCMO to arrange meeting with policy colleagues and PHA to consider guidance handling, reviewing and disseminating		Closed	Raised at daily Gold-Silver t/c	
195A	EOC COS	02/03/2020 @ 16:59	To keep current policy on patient transfer under review following issues last week. Current protocols remain		Closed	Referred to HSCB to liaise with commercial carrier, International SOS.	
196	HSCB	20/02/2020 @ 12:00	NIAS business case for Epi-Shuttle x 2 - HSCB to forward to EPB urgently		Closed	Forwarded by [NR]	
196A	EOC COS	02/03/2020 @ 16:59	Health Gold to urgently consider a quarantine plan (for large groups or people and individuals who can't self isolate) given the cross-secton nature of the issue		Closed	DOH colleague to be identified to take forward as task & finish, possible from Brigitte Worth's Directorate. To liaise with HSCB in taking forward. Discussed at C2 meeting 04/03/20 and request	
197	EPB	20/02/2020 @ 13:31	Legislation: DAs to scrutinise their legislative asks and determine their necessity, and where they can instead be served by regulation providing powers. Updated letters to be sent to DfC		Closed	Raised following Bill Board meeting 20/02/2020	
197A	CCG	20/02/2020 @ 10:30	ALL MEMBERS to advise DoH (healthgold.opscell@health-ni.gov.uk) by close of play, Friday 28 February, of suitable premises within their sectors which could be used as isolation facilities.		Closed	Action from CCG(Covid-19) MEETING – THURSDAY 20 FEBRUARY 2020 @ 10:30AM	
198	EPB	20/02/2020 @ 13:31	DAs to provide the OFFICE OF THE PARLIAMENTARY COUNSEL with any provisional instruction materials developed.		Closed	Raised following Bill Board meeting 20/02/2020	
198A	EPB	20/02/2020 @ 10:30	DOH to discuss the proposed Coronavirus Bill provisions with DfE in respect to FE and HE colleges		Closed	Action from CCG(Covid-19) MEETING – THURSDAY 20 FEBRUARY 2020 @ 10:30AM	
199	EOC	20/02/2020 @ 16:00	CMO would like NI to be represented at RWCS workshops - COS to contact TEO		Closed	no one available to attend workshop	
199A	CCPB	01/03/2020 @ 19:20	CCPB/MoD to update on plans for tabletop exercise. [Name Redacted] to pick up on Monday 2/3/2020		Closed		
200	EOC	20/02/2020 @ 16:00	Forward Excess Death papers from COBR(M) to DoJ on receipt		Closed	Papers forwarded to DoJ	
200A	EOC COS	01/03/2020 @ 20:38	Send copy of Draft Action Plan to Executive and copy to [Name Redacted]		Closed	Awaiting Minister's clearance following COBR(M) - 2/3/2020. Agreed by FM/dFM at COBR(M) 02/03/20 and publicised 03/03/20.	
201	Press Office	20/02/2020 @ 16:00	Press Office to provide single point of contact for COBR Covid-19 Comms Cell		Closed	Press Office actioned	
201A	EOC Lead	3/3/2020 @ 10:45	EOC Lead to draft reply to the Health Committee on European surveillance (x-ref with #192)		Closed		
202	EOC	20/02/2020 @ 16:00	EOC to develop a rota for weekend teleconferences for next weeks		Closed	Rota completed	
202A	EOC COS	03/03/2020 @ 14:11	FFP3 QA Testing - EOC to agree costs and BSO to forward required FFP3 information to NHS Supply Chain for potential batch testing		Closed		
203	SMO	03/03/2020 @ 16:31	SMO to forward amended helpline script for Northern Ireland to PHE and Serco		Closed	Amended script forwarded	
204	Ops Cell	03/03/2020 @ 09:30	Capturing decisions: EOC Ops Cell to add tab to Actions board, to capture formal decisions.		Closed	Tab added to Actions Board	
205	EOC COS	03/03/2020 @ 09:30	Decision Loggist: Chier or start to check if CMO needs to have a dedicated Decision Loggist for all meetings, to capture decisions and rationales		Closed	Agreed by CMO. For further discussion at strategic cell meeting 04/03/20. B/F 05/03/20	
206	DCMO	03/03/2020 @ 09:30	Timing of Gold-Silver teleconference: DCMO to raise changing timing of Gold-Silver teleconference to 14:00 each day.		Closed		



207	DCMO	03/03/2020 @ 09:30	Advice to schools: DCMO to circulate advice sent to DE regarding school trips. All DoH TOFs in this issue to be redirected to DE Private Office		Closed		
208	EOC COS	03/03/2020 @ 09:30	Coronavirus Bill: DCMO/COS to consider briefing Health Silver on Coronavirus Bill		Closed	Consider raising at TIG - Wednesday 11/03/2020	
209	EOC COS	03/03/2020 @ 09:30	Surge Planning Workshop: Jackie Johnston to replace DCMO at Surge Planning Workshop on 5/3/2020. COS to contact Jackie Johnston to make arrangements		Closed		
210	EOC COS	03/03/2020 @ 09:30	EOC Resourcing: DCMO & COS to discuss EOC resourcing with [Name Redacted] & [Name Redacted]		Closed		
211	DCMO	03/03/2020 @ 09:30	ROI Policy contacts: DCMO to write to Colette Bonner to identify ROI policy contact equivalent to Health Protection Branch		Closed	David Keating, ROI Dept of Health nominated	
212	Ops Cell	03/03/2020 @ 09:30	Strategic Cell: EOC to arrange meeting with Strategic Cell, this week if possible. CMO to chair and Secretariat to be identified		Closed	Meeting taking place Monday 14:00	
213	Ops Cell	03/03/2020 @ 16:00	COBR(O) meeting: EOC OPS Cell to notify CCS that [Name Redacted] will dial into COBR(O) with DCMO		Closed		
214	SMO	03/03/2020 @ 16:00	Enquiries from Schools: SMO to draft generic response for use in all enquiries regarding school trips		Closed		
215	EOC COS	03/03/2020 @ 12:00	ATM to find out if there will be any change to the DoH reporting rhythm at TEO-led meeting on 04/03/20. Following that, further consideration to be given to changing timing of Gold-Silver call to allow Bronze-Silver-Gold daily rhythm		Closed	No decision on NI sitrep yet. Agreed to move to Gold-Silver call at 14.00 wef 05/03/20.	
216	DCMO	03/03/2020 @ 12:00	NC to task someone in Dept to work with other government departments and HSCB to identify suitable accommodation for isolation.		Closed	[NR] leading	
217	SMO	03/03/2020 @ 12:00	GA to send guidance back to PHA which needs updated and QA'd.		Closed		
218	DCMO	03/03/2020 @ 12:00	NC to pass on to Jackie Johnston that HSCB would like UK surge group convened by DoH. Jackie will lead on surge work for the Dept in consultation with MMC from now on.		Closed	Requested passed to Jackie Johnston 03/03/2020	
219	DCMO	03/03/2020 @ 12:00	NC to send IMT readout about ACDP/HSE derogation of clinical waste to relevant colleagues in the Department.		Closed	Sent to [Name Redacted] - appropriate to lab waste, not general clinical waste	
220	DCMO	03/03/2020 @ 12:00	NC to discuss Public Health Act with DoH colleagues in relation to compensation for people who are required to self-isolate when well – this could mean large numbers of people excluded from work who may not be entitled to sick pay.		Closed	Raised with EOC Lead - for further discussion	
221	HSCB	03/03/2020 @ 12:00	MMC to share detail of agenda for Thursday's surge planning workshop.		Closed		
222	HSCB	03/03/2020 @ 12:00	VG to speak to international SOS re patient transfers and to check their ability to transfer patients in epistaxis and patients who are critically ill.		Closed	For HSCB to lead on	
223	PHA	03/03/2020 @ 12:00	GW to nominate PHA liaison person for the helpline.		Closed	To be raised at Gold-Silver call 6/3/2020	
224	BSO	04/03/2020 @ 13:00	Awaiting confirmation from BSO re:NI FFP3 batches sent to England for QA testing.		Closed		
225	HPB	04/03/2020 @ 9:30	TOF cases for foreign travel advice: HPB to discuss possibility of a common travel advice template response, for enquiries received in Private Office to be issued by Private Office rather than raised as formal TOF correspondence.		Closed	[NR] to discuss with [NR]	
226	DCMO	04/03/2020 @ 9:30	PHE Guidance: DCMO to discuss options for linking to PHE guidance rather than re-publishing as NI-specific, due to volume of emerging and updated guidance produced. To agree with CMO/DPH urgently.		Closed	Policy letter on guidance to be drafted this week - 9/3/2020. COS to follow up with DCMO - 12/03/2020	
227	Ops Cell	05/03/2020 @ 9:30	OPS Cell Lead to contact Bond Solon re Loggist Training		Closed	Not required	
228	DCMO	05/03/2020 @ 9:30	Accommodation: DCMO to source England SOPs from Stephen Willets, NHSE		Closed	Guidance received	
229	EOC COS	05/03/2020 @ 9:30	COS to raise CV Bill at Gold-Silver call - to ask PHA/HSCB/BSO to nominate representative for call		Closed	To be raised at Gold-Silver call 9/3/2020	
230	HPB	05/03/2020 @ 9:30	HPB to book conference room for Strategic Cell meeting on Monday @ 14:00		Closed	Room booked	
230A	Ops Cell	06/03/2020 @ 9:30	COBR(O) today: OPS Cell to send details/agenda of COBR(O) scheduled for 15:00 today to DCMO		Closed		
231	EOC	06/03/2020 @ 9:30	Helpline teleconference: EOC to decide who will dial into NHS 111 daily teleconference at 16:00 on Saturday and Sunday		Closed	Carol Beattie covering	
232	EOC COS	06/03/2020 @ 12:25	PHA Surveillance Figures: PHA request to amend timing for daily update to 10:15am each day		Closed	Awaiting COS/DCMO decision	
233	PHA	06/03/2020 @ 17:48	Home Isolation: PHA seeking agreement to delay operationalisation until 15:00 9/3/2020		Closed	Decision with DCMO - 6/3/2020	
234	SMO	09/03/2020 @ 8:51	Teleconference to discuss COVID-19 Surveillance in ICU - need someone to dial in - 14:00 13/03/2020		Closed	To be raised at EOC standup 9/3/2020	
235	SMO	09/03/2020 @ 9:30	HSC Silver protocols: Protocols required for follow-up of people being treated at home and for ICU testing. HSS(MD) letter to follow		Closed	To be raised at Gold-Silver call 9/3/2020. HSS(MD) Letter to issue 13/03/2020	

236	EOC	09/03/2020 @ 9:30	Legislation: EOC to find out what details re Coronavirus Bill Wales have been released into the public domain.		Closed		
237	SMO	09/03/2020 @ 9:30	Helpline: PHA to nominate NHS 111 helpline rep to work with [NR]. Need PHA to link in and ensure that algorithm is correct for Northern Ireland.		Closed	To be raised at Gold-Silver call 9/3/2020. PHA nominated [NR] and Mohammed	
238	PHA	09/03/2020 @ 9:30	PHA website: Advice not clear for professionals.		Closed	To be raised at Gold-Silver call 9/3/2020.	
239	EOC Lead	09/03/2020 @ 9:30	Legislation: EOC Lead to arrange teleconference with policy leads and PHA/HSCB representatives, to discuss Coronavirus Bill.		Closed	Nigel McMahon to send email selecting nominees - 10/03/2020	
240	EOC COS	09/03/2020 @ 9:30	NICCMA: COS to raise decision on invoking NICCMA with CMO.		Closed	CMO to meet Chris Stewart today - 10/03/2020	
241	Sit Cell	09/03/2020 @ 16:00	Copy daily testing figures to SPaD every day		Closed		
242	Ops Cell	09/03/2020 @ 16:00	Reschedule PHA testing Sit Rep to 10:15, HSC Silver Sit Rep to 12:00		Closed		
243	HPB	09/03/2020 @ 16:00	HPB to develop full-worked up paper showing roles and responsibilities for each of the strategic cell groups - assign an SKO to each		Closed	[NR] to check progress with SKOs - 18/03/2020. COS also developing org structure - to be agreed	
244	DCMO	10/03/2020 @ 9:30	Gold and Silver to share with Silver Strategic Cell structure, lines of authority and communication processes. Develop a visual HSS(MD) letter to be drafted - to cover change in case definition, FCO travel advice and increased testing capabilities		Closed	with SKOs and contacts for each cell provided - 20/03/2020. HPB working on finalising today.	
245	Ops Cell	10/03/2020 @ 9:30	Health Gold-Silver call arrangements: review to move to Monday, Wednesday & Friday only		Closed	Arrange meeting, use CMOs conference numbers, invite Alastair Campbell and cc Ryan Wilson	
246	Sit Cell	10/03/2020 @ 9:30	Health Gold SitRep - start to create a Gold sitrep - define format and information requirements in advance of TEO stepping up. Information requirement for SPaD and Minister - single point of truth sought		Closed	[NR] to liaise today with [NR] in IAD regarding issues receiving information from PHA. Closed as per MMcr 10/4/20	
247	EOC Ops	06/03/2020 @ 21:32	EOC Ops Cell to share RWCS assumptions with Alastair Campbell/HSCB and update COS when actioned		Closed		
248	EOC Ops	09/03/2020 @ 17:21	EOC Ops Cell to set up dedicated teleconference dial in details for gold/silver calls and share with Silver.		Closed		
249	Strategic Cell	09/03/2020 @ 17:21	ACTION BLANK?		Closed	Alastair Campbell taking forward - 12/02/2020	
250	Strategic Cell	09/03/2020 @ 17:21	Silver requested an urgent decision to be made regarding the early suspension of elective, non-urgent procedures, to commence with the Gold-Silver communication structure. Alastair Campbell taking forward - 12/02/2020		Closed	Alastair Campbell taking forward - 12/02/2020	
251	Strategic Cell	09/03/2020 @ 17:21	Gold to update Silver of any communications relating to incoming flights with NI people from affected cruise ships or high risk areas		Closed		
252	Strategic Cell	09/03/2020 @ 17:21	Silver raised concerns regarding supply chain issues and replenishment of hand sanitisers at airports/ border force control. Gold to liaise with DfE lead.		Closed		
253	Strategic Cell	09/03/2020 @ 17:21	Specific guidance required for immune-compromised – Gold to raise at 12.30 cross government call.		Closed	Work ongoing at National level. Data sets shared with DoH	
254	Strategic Cell	09/03/2020 @ 17:21	Silver asked what guidance on visitors to hospitals is available, in relation to reducing footfall in hospitals. Gold to communicate this back to Alastair Campbell in Strategic Cell		Closed	Press Office taking forward - 12/03/2020	
255	SMO	10/03/2020 @ 12:10	EOC to check that Covid 19 Advice for independent sector providers is on NIDirect/PHA website or that sector has been redirected to PHE.		Closed	Mark Lee taking forward - 12/03/2020	
256	[NR]	10/03/2020 @ 12:32	DoH to agree with PHA a process for further amendments to scripts going forward		Closed	Actioned.	
257	Gold/Silver	10/03/2020 @ 15:43	GOLD to approve actions on social care from Mark Lee		Closed		
259	DCMO	11/03/2020 @ 11:25	DCMO/SMOs to consider realistic options for forwarding case figures to DHSC in the evening		Closed	Decision/process needed for reporting deaths to DHSC in near real-time. [Name Redacted] working on process today - needs agreed - 22/03/2020. NICE/PHU/Trusts now providing figures	
260	DCMO	11/03/2020 @ 11:25	EOC OPS Cell to reply to DHSC to note reservations around sharing overnight figures, as conclusive figures are received from the PHA by 10:15am as a 24hr cycle. Press Office to check if issues raised by colleagues on Comms calls.		Closed		
261	DCMO	11/03/2020 @ 11:25	EOC OPS Cell to impress on HSC Silver that Sit Rep is required in Gold by 12:00noon, to meet the needs of the Reporting Rhythm.		Closed	Review after Gold SitRep developed	
262	DCMO	11/03/2020 @ 11:25	EOC OPS Cell to arrange meeting for Wednesday 11/3/2020 @ 14:00, and to provide conference call dialIn details to Silver.		Closed		
263	DCMO	11/03/2020 @ 11:33	CMO requests more formal arrangements with ROI counterparts be set up.		Closed	DCMO and SMOs to formalise links with appropriate counterparts.	
264	EOC COS	11/03/2020 @ 11:33	EOC COS to draft note to Department re unannounced visits to EOC		Closed		
265	EOC COS	11/03/2020 @ 11:33	EOC COS to review and refine EOC Standup agenda		Closed		
266	EOC COS	11/03/2020 @ 11:33	All attendees: branches/cells to send one representative to attend and speak at EOC standup meetings. Other officials can join to observe.		Closed		
267	Strategic Cell	11/03/2020 @ 16:42	NHS England, Scotland, Wales and Northern Ireland bed figures for CORB(M) from Cabinet Office		Closed		
268	Ops Cell	12/03/2020 @ 9:30	SAGE Papers - gather and forward all papers from SAGE to Lourda Geoghegan		Closed		
269	HPB	12/03/2020 @ 9:30	North/South briefing - HPB [NR] to check for ROI counterpart for input to briefing		Closed		
271	SMO	13/03/2020 @ 9:30	Health Gold SitRep: SMO (Lourda) and COS to consider circulation requirements, due to sensitive information reporting requirements		Closed	[Name Redacted] has replied	
272	HPB	13/03/2020 @ 9:30	Guidance: CMO requested that Covid-19 guidance for Homeless People and for Special Needs Schools be drafted urgently		Closed	To be discussed today - 18/03/2020. Guidance for Homeless published 20/03/2020. DCMO/Carol Beattie working on guidance for Special Needs schools - 23/03/2020. Homeless people paper – approved and Silver advised	

273	Ops Cell	13/03/2020 @ 9:30	On-call Cover: EOC to draw up list of senior staff on-call for urgent enquiries (by email/phone) for EOC on Sat 14, Sun 15 and Tue 17 March		Closed		
274	Strategic Cell	13/03/2020 @14:00	Advice required for the Deaf Community relating to telephone triage		Closed	[NR] taking forward to Dan West Digital Cell 13/03/2020 Dan West followed up with [NR] <i>Being taken forward by HSC Silver – [NR] 06/04/2020</i>	
275	Strategic Cell	13/03/2020 @14:00	Formal Guidance for clinical staff re potential requirement for clinical staff to be redeployed		Closed	Alaistair Campbell to follow up with [Name Redacted] 13/03/20 - [Name Redacted] seeking advice on regional redeployment/redeployment across Trust boundaries. To be covered by issuing of a letter to all staff currently being drafted. Letter issued from RP (RP5260)	
276	EOC	13/03/2020 @14:00	RQIA unannounced inspections: Request from Silver to pause - submission sent to Minister - awaiting decision to report back to Silver		Closed	[NR] Sponsor Branch 13/03/2020	
277	Strategic Cell	13/03/2020 @14:00	Guidance required relating to events/IHI Conference		Closed	Alaistair Campbell to follow up 13/03/2020	
278	Strategic Cell	13/03/2020 @14:00	Clinical input required for NHS111 re patients contacting Health & Wellbeing Centres for GP advice.		Closed	[Name Redacted] taking forward to Dan West Digital Cell 13/03/2020	
279	Strategic Cell	16/03/2020 @9:30	Discuss ventilator resourcing at Gold/Silver call & possible lead Scientific Medical Clinical Ltd		Closed	Silver asked for costed proposal	
280	Strategic Cell	12/03/2020	Discussion needed with workforce colleagues on potential HSC staffing issues for staff in/around border areas following Rol decision today on closure of schools and colleges. Action NC		Closed		
281	Strategic Cell	12/03/2020	Dan West to provide assistance if possible with IT and network access working with IT Assist (09/03/2020 AP3). Action BW and DW		Closed	DW to prioritise video conferencing for strategic cell - Complete, now actioned - 18/03	
282	Strategic Cell	12/03/2020	Strategic Cell to seek assurance from Silver re robustness of arrangements for meal provision within their control (09/03/2020 AP5). Action NC		Closed	Preparations underway and being taken forward through other fora (06/04/2020)	
283	Strategic Cell	12/03/2020	Wider social implications of meal provisions to be raised with CCG through NICCMA arrangements (09/03/2020 AP5). Action NC		Closed	Raised.(06/04/2020)	
284	Strategic Cell	12/03/2020	Submission on allocation of dementia and delirium patients to nursing home beds to be submitted to Minister. Action ML		Closed		
285	Strategic Cell	12/03/2020	Dan West to provide advice on the publication of communication messages on HSC and departmental websites to ensure consistency of approach. Action DW		Closed	Work underway at workstream level	
286	Strategic Cell	12/03/2020	Naresh Chada to identify lead medical input to the development of professional guidance. Action NC		Closed	Complete - work ongoing - 18/03	
287	Strategic Cell	12/03/2020	Strategic Cell to prepare a submission to the Minister through the Permanent Secretary in relation to latitude with Machinery of Government requirements. Action LM		Closed	16/3/2020 Minister to write to speaker	
288	Strategic Cell	12/03/2020	Elective Care issue approved by the Minister to be communicated to Silver. Action RW		Closed		
289	Strategic Cell	12/03/2020	Strategic Cell secretariat to act as liaison with Gold to ensure that issues requiring decision/action are responded to in a timely way. A log of decisions/actions to be maintained. Action JE & DMcc		Closed		

290	Strategic Cell	12/03/2020	Charlotte McArdle to share information on access to training. Action CMcA		Closed		
291	Strategic Cell	12/03/2020	Dan West to provide cost implications of various digital co-ordination initiatives once available. Action DW		Closed	Complete - work underway at workstream level	
292	Strategic Cell	12/03/2020	Dan West to engage with [Name Redacted] and [Name Redacted] on information gaps. Action DW		Closed	Complete - Engagement took place	
293	Strategic Cell	12/03/2020	Dan West to develop and share an options paper on telehealth and telecare. Action DW		Closed	Colleagues to input to app development <a href="#">App developed and tested</a>	
294	Strategic Cell	12/03/2020	Silver to be advised that travel to Copenhagen IHI should not proceed. Action NC		Closed	Letter drafted for issue by RP	
295	Strategic Cell	12/03/2020	Strategic Cell agreed that staff travel outside of NI should only take place on an exceptional basis. Deborah McNeilly to develop and circulate guidance for staff. Action DMcN		Closed	Complete - superseded by [Name Redacted] note of 18/03/2020	
296	Strategic Cell	16/03/2020	Clinical Sessions for dental Students		Closed	AD to explore further AD to engage with GDC	
297	Strategic Cell	16/03/2020 @ 20:07	Health Silver to advise Gold re Trust mortuary capacity and "Verification of Life Extinct" workforce. Trusts considering and will update Silver on Thursday. Action RW		Closed		
298	EOC COS	16/03/2020 @ 9:30	North/South meeting: COS to seek readout from North/South meeting, held on Saturday 14 March in Armagh. COS to contact [Name Redacted] to check if readout available		Closed	COS to follow up today - 19/03/2020	
299	Press Office	16/03/2020 @ 9:30	Media Briefing: Press Office to confirm if media briefing required for Tuesday 17/03/2020		Closed		
300	Strategic Cell	16/03/2020 @ 9:30	NICS HR: Develop links between Strategic Cell (La'Verne Montgomery) and NICS HR C3 lead re policy/strategy for home isolation		Closed	Complete.Guidance HR Connect and D Sterling note 18/03/2020 cover	
301	EOC Lead	16/03/2020 @ 9:30	Accommodation: Returning SMO/DCMO staff – EOC Lead to consider office space needs in Block C.3 for returning medical staff		Closed	MSU ready to be flexible with room requirements	
302	EOC Lead	17/03/2020 @ 10:58	Testing Capacity: EOC Lead to raise with Silver appointment of Aidan Fowler in CMO's office DCMO - leading work on engaging with private sector to scale up testing		Closed	Testing capacity to increase x 4 - 18/03/2020	
303	Strategic Cell	17/03/2020 @ 13:10	NI Hospice: Request for access to PPE for Hospice staff - referred by Gold EOC to Silver 17/03/2020: Action BD		CLOSED	PPE Issues being considered by Supply Cell	
304	Strategic Cell	12/03/2020	Sean Holland considering regulation of social care standards with RQIA. Action SH		Closed	24/03 - complete or being taken forward by the relevant cell	
305	Strategic Cell	12/03/2020	[Name Redacted] to speak to the Chief Executive of RQIA to clarify the RQIA role over the next number of months. Action CK		Closed	Submission sent to Minister on 13/03/2020 seeking approval to issue a direction to RQIA step down a number of functions. Proposals for reallocation of staff to be sent to CK <a href="#">Complete - 18/03</a>	
306	Strategic Cell	12/03/2020	Rotating of trainees		Closed	CMO requested working with NIMDTA on this	
307	Strategic Cell	12/03/2020	Bringing academic trainees back into the service to contribute to it.		Closed	CMO agreed	
308	Strategic Cell	12/03/2020	Alternative methods of appointing individuals to training programmes		Closed	CMO agreed	
309	Strategic Cell	13/03/2020	Clinical input required for NHS111 re patients contacting Health & Wellbeing Centres for GP advice.		Closed	[Name Redacted] taking forward to Dan west Digital Cell 13/03/2020	

310	Strategic Cell	13/3/2020 @3pm	Primary Care 24/7 service – request to action		Closed	Approval from CMO given to work up model - 23/03 work is underway	
311	Strategic Cell	15/03/2020	Domiciliary eyecare – standing down		Closed	Request from Jackie Johnston for Paul Montgomery to work with [Name Redacted] re costed proposal. To state a submission regarding Domiciliary Eyecare is currently with Dean for	
312	Strategic Cell	15/03/2020	Confirmation re advice to dentists and availability of PPE		Closed	Advice has been issued [Name Redacted] and Paul Montgomery - Ongoing work to consider PIPP downturn of non-urgent and options regards financial support	
313	Strategic Cell	16/3/2020 @9.30	Ventilator resourcing		Closed	Silver asked for costed proposal 17/3/2020 To note that Invest NI has shared draft specification with NI companies in relation to UK Govt (DHSC/BEIS) call for manufacturers who can make parts for Rapidly Manufactured Ventilation Systems - Overlap with Action 249 (18/03) Ryan Wilson taking forward	
314	Strategic Cell	16/03/2020	Stenaline – contingency planning		Closed	Officials are currently working on immediate and medium term solutions to the issue of self-isolation for persons with no accommodation. [NR] leading from Dept	
315	Strategic Cell	16/03/2020	Clinical Sessions for dental Students		Closed	AD to explore further - Duplicate of Action 296 (18/03)	
316	Strategic Cell	16/03/2020	Agreed EOC line on testing of workforce to be used, noting that this is under review. Action: AD		Closed	Complete	
317	Strategic Cell	16/03/2020	Dan West to update on contacts re commercial testing kits. Action: DW		Closed	Complete	
318	Strategic Cell	16/03/2020	Potential for local GP surveillance of cases being explored. Action: LG		Closed	PHA establishing group on surveillance and planning	
319	Strategic Cell	16/03/2020	Re HSC Silver request for a view on emergency dental provision – HSC Silver to be asked for a costed submission. Action: AC		Closed	Alastair Campbell requested costed proposal 16/3/2020. JE to send emergency dental paper to CMO for consideration - 23/03 CMO approved option 3	
320	Strategic Cell	16/03/2020	Re HSC Silver query re case definition – HSC Silver to be advised that there is no further guidance. Action: AC		Closed	Complete	
321	Strategic Cell	16/03/2020	Workstream leads to review draft surge plans and seek amendments by Thursday. Action: All		Closed	Complete. Amendments received and AC drafting (18/03)	
322	Strategic cell	16/03/2020	Work underway to identify resource implications of all proposals. Action: All to input		Closed	Being taken forward by finance and workstreams	
323	Strategic Cell	16/03/2020	Hand hygiene campaign		Closed	Update provided to Strategic Cell 19/3/2020	
324	Strategic Cell	16/03/2020	Guidance for all of the health and social care workforce will be required at the point of school closures. Action: AD		Closed	24/03 - complete or being taken forward by the relevant cell	
325	Strategic Cell	16/03/2020	Proposals being developed to suspend inspections of childcare facilities. Action: SH	18/03/20	Closed		
326	Strategic Cell	16/03/2020	Jackie Johnston to discuss independent sector PPE issue with CMO to provide assurance. Action: JJ		Closed	PPE Issues being considered by Supply Cell	
327	Strategic Cell	16/03/2020	Issues re discharge from hospital to care home being considered. Action: ML		Closed		
328	Strategic Cell	16/03/2020	Proposals to be developed by [Name Redacted] for handling of SAI's during this period. Action: CK		Closed	17/3/2020 submission sent to CMO	

329	Strategic Cell	16/03/2020	Emergency volunteers clause – portal will require digital and finance input. Action: AD		Closed	NOTED	
330	Strategic Cell	16/03/2020	Awaiting further advice from NICSHR. Sick leave to continue to be recorded on HR Connect. Action: All to note		Closed	18-Mar	
331	Strategic Cell	16/03/2020	Need for infection control advice for voluntary sector/groups. Action: AC		Closed		
332	Strategic Cell	17/03/2020	Scaling up testing – Charlotte to lead		Closed	Work on testing being taken forward linked to AP 336	
333	Strategic Cell	17/03/2020	Student Clinical placements		Closed	Work ongoing with QUB	
334	Strategic Cell	17/03/2020	Payment for senior staff over 8a for unsociable hours		Closed	duplicate	
335	EOC Lead	18/03/2020 @ 9:30	EOC Lead to notify changes to Health Gold-Silver calls - potential to split into two, separate calls - 1 for Strategic Cell and 1 for Health Protection		Closed	SMO (Lourda) to draft paper outlining discipline and timings for Silver-Gold meetings.	
336	Strategic Cell	17/03/2020	Testing: Need for regional consistency in terms of testing of HSC workers.		Closed	24/03 - complete or being taken forward by the relevant cell	
337	Strategic Cell	17/03/2020	Staff Utilisation: Need for regional ethics approach involving community representatives and all Trusts, PHA and Department given difficult decisions will have to be made in the context of resource gaps and fault tolerant conditions. For consideration being given to		Closed	Noted (18/03)	
338	Strategic Cell	17/03/2020	Redeployment: Need for regional approach to rapidly employing staff from other sectors particularly hospitality sectors given the significant impact of redundancy and austerity on health (estimated 40k deaths per yr in recent times).		Closed	Noted (18/03)	
339	Strategic Cell	17/03/2020	Testing Costs: Additional capacity for lab testing regionally being costed up and Gold will be advised		Closed	Noted (18/03)	
340	Strategic Cell	17/03/2020	Guidance: Revised imminent guidance in relation to pregnant HSC workers and those with underlying health conditions – asking Gold to liaise with DoH England - to have early sight of the detail of this guidance		Closed	Guidance issued by DoH England (18/03)	
341	Strategic Cell	17/03/2020	Protocol: DoH protocol for management of 1st death required.		Closed	24/03 - complete or being taken forward by the relevant cell	
341A	Strategic Cell	17/03/2020	TEO to advise single email address for CCS		Closed	Not Strategic Cell Action (18/03)	
342	TEO C3	18/03/2020	Guidance: TEO C3 to obtain guidance from Departments to share with DHSC re: evacuating people from remote islands like Rathlin Island		Closed	TEO to follow up with Departments. EOC ( [Name Redacted]) to follow up with TEO C3 19/3	
343	COS/Health Gold	18/03/2020 @ 13:59	FOI Request 0037 - Health Gold to provide input to 3 & 4 - TRIM ref HE1/20/93915		Closed	Request was withdrawn	
344	Strategic Cell	18/03/2020 @ 14:00	Guidance re deploying Clinical Staff - Letter to be issued 19/03/2020		Closed	Gold/Silver 18/03, 19/03 -Check if issued and inform Silver - to issue 19/03 <a href="#">Duplicate</a>	
345	Silver	19/03/2020 @ 14:00	Advice for the Deaf Community - Shared the agreed response from meeting Dan West		Closed	Gold/Silver 18/03, 19/03	
346	Strategic Cell	18/03/2020 @ 14:00	Patients contacting Health and Wellbeing Centres seeking GPs advice after being provided the contact numbers by 111 - Dan West to liaise with Toma Adell re Legal issues		Closed	Gold/Silver 18/03, 19/03 on 111 being taken forward by Digital Cell	Work
347	EPB/HPB	18/03/2020 @ 14:00	PPE concerns of front line staff - DoH has discussed and is to inform Silver of outcome of meeting		Closed	Gold/Silver 18/03, 19/03	
348	Strategic Cell	18/03/2020 @ 14:00	Single point of treatment for Emergency Dental treatment for patients with confirmed COVID-19 - Still under consideration		Closed	Gold/Silver 18/03 - to monitor progress AP 319	Duplicate of
349	DCMO	18/03/2020 @ 14:00	Case Definition - Dr Chada to explore potential for clarification of the case definition - This is to remain unchanged at the this point.		Closed	Gold/Silver 18/03	
350	Strategic Cell	18/03/2020 @ 14:00	NIPSO & RQIA response times and request to cease/extend - [Name Redacted] and [Name Redacted] (re Ombudsman) to take forward		Closed	Gold/Silver 18/03. A letter has been issued 24/03	
351	EOC	18/03/2020 @ 14:00	Vivienne McConvey to be CC'd into all Health Gold Workstreams emails		Closed	Gold/Silver 18/03 - Action for Strategic Cell secretariat	
352	Strategic Cell/Min	18/03/2020 @ 14:00	Non-urgent Screening down turn proposal - Pop Health are preparing a paper for Minister.		Closed	Gold/Silver 18/03 - PHA requested Carol Beattie also had sight. 19/03	
353	PHA	18/03/2020 @ 14:00	Non Testing of HSC Care Workers – PHA is to provide a further update on this - ONGOING		Closed	Gold/Silver 18/03 - M. McCarthy to link up with the Pathology network. 19/03. Will be taken forward by Testing Cell, meeting over 22/03/2020, draft guidance was issued at the meeting	
354	Strategic Cell	18/03/2020 @ 14:00	Procurement of ventilators / non-evasive ventilators - PHA paper which is to be considered by Strategic Cell for response to PHA. PHA will discuss with procurement colleagues		Closed	Gold/Silver 18/03, 19/03 - closed 23/03 CMO approved paper	
355	Strategic Cell	18/03/2020 @ 14:00	supply of PPE to emergency services outside of health care - DOJ, DOH and DOF to liaise on the requirement, the supply; and the procurement of this kit		Closed	CCG (Covid-19)18/03 - 24/03 - complete or being taken forward by the relevant cell	
356	Strategic Cell	18/03/2020 @ 19:13	Lourda Geoghagen liaising with Silver to obtain definitions of Healthcare Workers and Others		Closed	Strategic Cell meeting 18/03 - complete 23/03	

357	Strategic Cell	18/03/2020 @ 19:13	Detail of offers of hotels to be used as alternative accommodation for healthcare workers when families in isolation to be shared with workforce for extension to GPs. Action AC		Closed	Strategic Cell meeting 18/03 - being taken forward at workstream level	
358	Strategic Cell	18/03/2020 @ 19:13	Dan West to provide assistance to Lourda Geoghagen in relation to information requirements on detail of cases. Action: DW		Closed	Strategic Cell meeting 18/03. ACTIONED	
359	Strategic Cell	18/03/2020 @ 19:13	Draft national guidance to be used to aid work around death certification.		Closed	Strategic Cell meeting 18/03 - Being taken forward at workstream level	
360	Strategic Cell	18/03/2020 @ 19:13	Potential central management of PPE stocks to be urgently considered.		Closed	Strategic Cell meeting 18/03 - work being taken forward by Strategic Cell	
361	Strategic Cell	18/03/2020 @ 19:13	Urgent action - Telehealth action point in relation to engagement and awareness of what is proposed.		Closed	Strategic Cell meeting 18/03	
362	Strategic Cell	18/03/2020 @ 19:13	D.McNeilly to consider release of staff to EOC following invocation of Departmental Business Continuity Plan by TMG today.		Closed	Strategic Cell meeting 18/03 - E-mail seeking volunteers issued by L Montgomery 19/3/2020 and BCP standing agenda item for Strategic Cell meeting	
363	Strategic Cell	18/03/2020 @ 19:13	Letter from Minister to Speaker on Machinery of Gov to be shared once issued.		Closed	Strategic Cell meeting 18/03 - complete 23/03	
364	Strategic Cell	18/03/2020 @ 19:13	Contact point in DfC to send queries for help received in the Department onto once Forum established to be confirmed. Action: JM		Closed	Strategic Cell meeting 18/03 - Complete 26/03	
365	Strategic Cell	18/03/2020 @ 19:13	Fppe ACTION NOT CLEAR?		Closed	Strategic Cell meeting 18/03 - 24/03 - complete or being taken forward by the relevant cell (Strat Cell)	
366	Strategic Cell	18/03/2020 @ 19:13	Chris Matthews to advise David Gordon of Covid-19 centres accommodation changes.		Closed	Strategic Cell meeting 18/03 - Complete 26/03	
367	Strategic Cell	18/03/2020 @ 19:13	Action Point update – Payment for senior staff over 8a for overtime – not resolved. Trusts to issue Circular re normal Agenda for Change payments		Closed	Strategic Cell meeting 18/03	
368	Strategic Cell	18/03/2020 @ 19:13	Letter to issue on 19 March re handling and processes of financial implications of Covid-19 response.		Closed	Strategic Cell meeting 18/03	
369	Strategic Cell	18/03/2020 @ 19:13	Jackie Johnston to liaise with [Name Redacted] on update of Action Log.		Closed	Strategic Cell meeting 18/03 - considered	
370	Strategic Cell	18/03/2020 @ 19:13	Strategic Cell meeting 19 March to start at 14.40 to facilitate webex training prior to start of the meeting. Secretariat to advise members		Closed	Strategic Cell meeting 18/03 - email issued 18/03 at 19:19	
371	Ops Cell Lead	19/3/2020 @ 9.30	EOC Lead to replace COS at Silver-Gold daily teleconference meeting		Closed	Rhythm Board updated	
372	SMO	19/3/2020 @ 9.30	Death notifications: DHSC daily return on deaths process to be confirmed		Closed	SMOs (Lourda and Julian) to consider feasibility of timescales and data required. [NR] to chase up with Lourda - 19/3/20pm	
373	HPB	19/3/2020 @ 9.30	Home working: Facilitate staff working from home training in to EOC stand-up - circulate EPB Conference Call number and ensure relevant staff are aware of dial-in		Closed	Details of conference call number to be circulated when required -complete	
374	Ops Cell	19/03/2020 @ 10:11	BE AWARE - P.Cash testing connectivity today (18/03) etc re NI Hub Knowledge Wall and will investigate other off-site working issues		Closed		
375	Strategic Cell	19/03/2020 @ 14.45	Share ToR for constituent cells when available with Sharon Gallagher		Closed	Sharon Gallagher now added to strategic cell	
376	Sit Cell	19/03/2020 @ 16.37	Check with Cabinet Office that COBR-M meetings are being notified to Private Office		Closed		
376A	Strategic Cell	19/03/2020 @ 14:00	Private hospitals offering their facilities and equipment – This is to be discussed by Strategic Cell today and is likely to be agreed in principle		Closed	Discussed and agreed at Strategic Cell 19/3/2020. AP 394 deals with,	
377	DCMO	19/03/2020 @ 14:00	Dental Officers Income Protections – Dr Chada is to re-engage with [Name Redacted]		Closed	A submission on dental office income protection is with the Minister. Letter due to issue today - 22/03/2020. Letter issued 28/03	
378	Strategic Cell	19/03/2020 @ 14:00	Paper to support Domiciliary sector services and Supporting the Residential Sector – These will be considered by Strategic Cell as a matter of urgency as the PHA requires a formal response of approval.		Closed	AP 393 deals with. Residential paper has been approved and Domiciliary Care Paper is with Richard Pengelly	
379	Strategic Cell	19/03/2020 @ 14:00	ALBs releasing experienced nurses – This will be raised at Strategic Cell and Charlotte McArdle – See linked Health Silver action		Closed	AP 383 deals with	
380	DCMO	19/03/2020 @ 14:00	Excess Deaths – Awaiting updated PHE guidance to be published and to be discussed further on Monday 30/03. 30/03 The expected PHE Guidance for Funeral Directors has not yet been published. PHE guidance due to issue early this week, LR advised that [Name Redacted] aims to issue NI guidance 3 days after receipt of PHE guidance. PHA working through own channels re provision of PPE and		Closed	Issued by C Kirkwoof 1/4/2020 - See 534 and 581	
381	DCMO	19/03/2020 @ 14:00	Mental Capacity Act – Dr Chada is to raise this with Tomas Adell re: legal advice.		Closed		
382	DCMO	19/03/2020 @ 14:00	Blood Donation utilising public spaces (e.g. Schools) – Dr Chada is to raise this with TEO.		Closed	Raised through Sit Rep to TEO	
383	Silver	19/03/2020 @ 14:00	ALBs releasing experienced nurses – PHA is to forward a draft proposal once completed – See linked Health Gold action. <a href="#">Cw 27/05 - Not a Gold/Silver Telecon Action - different route - to chase</a>		Closed	Charlotte McArdle working on this - 23/03/2020 - ONGOING 29/4/20 Reminder sent 18/6/20 - GH. Queried closure of action point with CNO - DR (9/7/20). DCNO has been notified that this action is deemed to be closed unless we hear otherwise - DR 20/7/20 Formally closed per HE1/20/346233 - CB 21/7/20	
384	Silver	19/03/2020 @ 14:00	Health Silver weekend teleconference call with trusts - Silver will not require a full Sitrep from trusts at weekends. Health Silver will summarise action from the meetings and include in their Sit Report to Health Gold. Surveillance issues will still be included		Closed		
385	Silver	19/03/2020 @ 14:00	Community Pharmacy/OST : concerns re 'supervised swallow' and unintended consequences – PHA is to liaise with [Name Redacted] and Cathy Harrison.		Closed		
386	HPB	18/03/2020	CCG(NI) Action: DOH to provide guidance on the application of 'social distancing' for different cohorts		Closed	note: Shielding for very vulnerable people published 22/03. a UK-wide letter has been finalised and will be released once consistency has been checked with UK - See linked Silver Action - Letter is with GPs and should start issuing from 25/3/20, though it may take a day or two to get them all out – Letters have issued to GPs - part of larger guidance issues.	
387	EOC	18/03/2020	CCG(NI) Action: DOJ, DOH and DOJ to liaise on the requirement for, the supply of, and the procurement of Personal Protective Equipment (PPE)		Closed	Cathy Harrison leading on supply-side	

388	DoH Finance	18/03/2020	CCG(NI) Action: ALL DEPTS to urgently submit bids in respect of anticipated COVID-19 expenditure to DOF		Closed	Asked Neelia Lloyd for update 28/04/20 (AM) - Advised by [Name Redacted] to close - bids have been submitted, but this will be an ongoing process	Finance
389	DCMO/SMO	19/03/2020	Access to testing: NIFRS request for access to testing for Blue Light responders		Closed	Enquiry received from [Name Redacted] NIFRS following CCG(NI). Expert Testing Advisory Group being set up 20/03/2020	
390	Ops Cell	19/03/2020 @ 16:00	COBR(M) meetings: Check with Cabinet Office that COBR-M meetings are being notified to Private Office		Closed	[Name Redacted] to take forward - 20/03/2020	
391	SMO	19/03/2020 @ 16:00	DHSC data returns: Check that returns expected for DHSC at 7.30am and 1.30pm will be done		Closed	[NR] to speak to Lourda Goeghegan	
392	Strategic Cell	19/03/2020 @ 21:03	Paper from Silver on the scope of testing expected today to be shared for consideration. Action: NC		Closed	New testing cell established	
393	Strategic Cell	19/03/2020 @ 21:03	Papers on Domiciliary Care and Residential sector services to be discussed with [Name Redacted] Action: ML		Closed	24/03 - Domiciliary sector paper is with Perm Sec for consideration. Residential Paper has been approved. (Strat Cell) 24/03 - complete or being taken forward by the relevant cell.	
394	Strategic Cell	19/03/2020 @ 21:03	[Name Redacted] to raise with [Name Redacted] on preparation of a short note to Richard Penney confirming Strategic Cell considered and agreed use of private hospitals following offer received. Action: JE		Closed	complete	
395	Strategic Cell	19/03/2020 @ 21:03	Silver to be asked to identify any other potential providers. Action: JE		Closed	complete	
396	Strategic Cell	19/03/2020 @ 21:03	Ryan Wilson/ [Name Redacted] to coordinate an approach and prepare a position paper providing an overview of professions to be approached re call back of staff. Action: RW and JE		Closed	Call to action launched	
397	Strategic Cell	19/03/2020 @ 21:03	Silver to be advised that advice has been provided on the Mental Capacity Act and the issue is closed. Action: JE		Closed	JE ACTIONED	
398	Strategic Cell	19/03/2020 @ 21:03	Cathy Harrison to draft note outlining Supply Cell role in consideration of PPE issues and ensure any queries received come through them. Action: CH		Closed	Being taken forward through PPE cell – SG leading	
399	Strategic Cell	19/03/2020 @ 21:03	Nareesh Chada to flag NIBTS request for locations to host blood donations with NCCMA through the appropriate channel. Action: NC		Closed	24/03 this has been referred to DfC. 24/03 Stat Cell have also closed this action	
400	Strategic Cell	19/03/2020 @ 21:03	NIBTS action to be kept on Action Board for future conversations re strategic management. Action: JE and DMcC		Closed	JM confirmed as complete	
401	Strategic Cell	19/03/2020 @ 21:03	Addition of Business Continuity Plan as standard agenda item no.5 for Strategic Cell for future meetings. Action: DMcC		Closed	Added to standard agenda effective from 20/3/2020	
402	Strategic Cell	19/03/2020 @ 21:03	[Name Redacted] to provide Charlotte McArdle more defined detail on schooling plans for HSC workers children. Action: AD		Closed	action complete	
403	Strategic Cell	19/03/2020 @ 21:03	[Name Redacted] to update David Gordon re messaging around work with DfC on assistance offers received from Community and Voluntary sector. Action: JM		Closed	Complete	
404	Strategic Cell	19/03/2020 @ 21:03	Cathy Harrison to provide update at Strategic Cell meeting on 20 March 2020 re NI access to treatments offered in DHSC CIDs. Action: CH		Closed		
405	Strategic Cell	19/03/2020 @ 21:03	Cathy Harrison to ensure the Minister and David Gordon are aware of any proposed guidance on PPE before it issues. Action: CH		Closed		
406	Strategic Cell	19/03/2020 @ 21:03	Ryan Wilson to send Cathy Harrison detail on invest NI query on involvement of NI companies in provision of PPE. Action: RW		Closed	Action Complete	
407	Strategic Cell	19/03/2020 @ 21:03	Mark Lee to check if detail on Early Alert received re confirmed cases in care homes in Belfast was shared with Press Office. Action: ML		Closed	24/03 - complete or being taken forward by the relevant cell (Strat Cell)	
408	Strategic Cell	19/03/2020 @ 21:03	Proposal to stand down overseas nurse recruitment in the interim to be drafted for Ministerial consideration. Action: CMcA		Closed		
409	Strategic Cell	19/03/2020 @ 21:03	Ryan Wilson to engage with PCC re queries being received. Action: RW		Closed		
410	Strategic Cell	19/03/2020 @ 21:03	Detail on Daycare provision going forward to be drafted for Ministerial consideration if decision taken to close. Action: EMcD		Closed	Noted	
411	Sit Cell	20/03/2020 @ 12:00	TEO will start reporting NI Sit Keys from 16:00 today. Sit Cell to urgently seek draft report and to prepare to respond to Health. Action: CH		Closed		
412	Name Redacted	20/03/2020 @ 12:00	Knowledge Wall currently locked to EOC Lead account. [Name Redacted] to ask TEO to widen access for Health, to allow colleagues working remotely. Action: [Name Redacted]	30/03/20	Closed	[Name Redacted] raised with TEO. TEO need time to scale up - 23/03/2020 - google accounts now activated, but wall not yet live (AM 28/4/20)	EOC procedures
413	EOC Lead	20/03/2020 @ 12:00	Urgent decision requested to move to extend hours for DoH EOC, to mirror TEO opening hours of 07:00-19:00. Action: COS		Closed	EOC Operational from 07:00-19:00 from 24/03/2020	
414	EOC	20/03/2020 @ 12:00	COS to seek further additional resources for standby rota cover, especially for weekends, to cover staff suddenly self-isolating. Action: COS		Closed	COS to discuss with EOC HR team - 23/03/2020	
415	Strategic Cell	20/03/2020 @ 14:00	Gold-Silver Conference call: clear guidance to be issued to clinical staff re potential requirement to be redeployed including additional training. Action: Strategic Cell		Closed	duplicate of 275	
416	Digital cell	20/03/2020 @ 14:00	Gold-Silver Conference call: Dan West to contact Hugo Van Woerden re. recruitment of clinical call handlers. Action: Digital Cell	24/03/20	Closed	Hugo Van Woerden advised by Digital Cell that it can offer technology enablement but clinical staff is matter for GMS colleagues in DoIC (HSCB) - HE1/20/120434 refers.	
417	Strategic Cell	20/03/2020 @ 14:00	Gold-Silver Conference call: Consider PHA paper on procurement of ventilators (including non-invasive) and forward outcome to Silver. Action: Strategic Cell		Closed	Complete	
418	Nareesh	20/03/2020 @ 14:00	Gold-Silver Conference call: Dental Officers Income Protections – Dr Chada to re-engage with [Name Redacted] and Paul Montgomery. Action: NC		Closed	Dental issues are closed as Dentists are now only for Emergency	
419	Mark Cummins	20/03/2020 @ 14:00	Gold-Silver Conference call: Non-urgent Screening down-turn proposal - Mark Cummins to push for ministerial decision by Monday. Action: MC		Closed	Submission drafted, with minister - 23/03/2020. A letter is being drafted by CMO for issue. Minister approved submission and CMO letter now issued	
420	CoS	20/03/2020 @ 14:00	Gold-Silver Conference call: [Name Redacted] to follow up with DoJ on urgent issuing of excess deaths guidance. Action: CoS. 24/03 - DoH/DoJ Framework is being updated. [Name Redacted] to follow up	24/03/20	Closed	Guidance for Funeral Directors is being further considered due to potential sensitivities which could impact particular communities – [Name Redacted] is following this up. We are currently awaiting national guidance from DHF on handling dead bodies. Telecom with Mary Carey and Gail	



421	CoS	20/03/2020 @ 14:00	Gold-Silver Conference call: [Name Redacted] to raise issue with TEO re. NIBTS using public spaces (eg. schools) for blood donation sessions. Action: CoS		Closed	30/03/20 [Name Redacted] is speaking with Departments today. 30/03 and 31/03 NIBTS informed of offers of Blood Transfusion Sites DfE and DfI. 31/03/2020 Karen Jackson confirmed they are 'now sorted'.	
422	CoS	20/03/2020 @ 14:00	Gold-Silver Conference call: [Name Redacted] to raise cross-government PPE requests with Cathy Harrison. Action: CoS		Closed	to note: Donning and doffing PPE for HCWs guidance published 22/03. Cathy Harrison is Dept lead but DoJ is lead on issue 24/03	
423	CoS	20/03/2020 @ 14:00	Gold-Silver Conference call: [Name Redacted] to raise with CMO potential for dentists to only use FFP3 masks with patients who have or are suspected of having Covid-19. Action: CoS		Closed	Part of a wider issue on FFP3 masks	
424	EOC	21/03/2020 @ 14:06	DA's to report both the number of confirmed deaths and the number of deaths known about that are not yet publicly confirmed daily to DHSC at 7:00 and 13:00.		Closed	Now normal daily Reporting Rhythm item	
425	Strategic Cell	20/03/2020	Approval of papers on ventilators to be confirmed with Silver (RW)		Closed	CMO approved paper and Ryan Wilson communicated to Silver	
426	Silver	20/03/2020	Dan West liaised directly with Silver re clinical input to NHS 111 (DW). 24/03 - Sloan Harper is now preparing a paper to progress this issue.		Closed	24/03 - complete or being taken forward by the relevant cell (Strat Cell)	
427	Strategic Cell	20/03/2020	Dan West to confirm details on Webex session (DW)		Closed		
428	Strategic Cell	20/03/2020	Strategic Cell approved proposal for demand management and prioritisation of PPE including Ward ordering (CH)		Closed	24/03 - complete or being taken forward by the relevant cell (Strat Cell)	
429	Strategic Cell	20/03/2020	In relation to support for BSO PaLs, Cathy Harrison to engage with Chris Stewart (CH)		Closed	24/03 - complete or being taken forward by the relevant cell (Strat Cell)	
430	Strategic Cell	20/03/2020	Issues re piped oxygen to be considered by Cathy Harrison and Alastair Campbell (CH & AC)		Closed	24/03 this is an ongoing issue and will be raised again if needed	Surge cell leading
431	Strategic Cell	20/03/2020	Cathy Harrison advised that pharmacies will be reviewing opening hours and noted need for appropriate communications (CH)		Closed	Plans in place to take forward	
432	Strategic Cell	20/03/2020	Strategic Cell approved issue of interim guidance on deaths with a clear caveat that this would continue to be developed (CK)		Closed		
433	Strategic Cell	20/03/2020	Need for consistent messaging re symptomatic members of staff. Occurrences to be raised with appropriate G5, G3 or RP. (BW)		Closed	Guidance issued	
434	EOC	22/03/2020 @ 21:37	Request from [Name Redacted] DE - will request be made for teachers supervising the key workers children will be tested. 01/04 - Ops Cell to respond to [Name Redacted] to inform that DE should have identified key workers and informed DoH via the recent Testing call-out request.	02/04/20	Closed	DM fwd'd request - this is part of a bigger testing issue but keeping this action open to see if action is taken, or to re-engage on this particular. Testing for all essential workers has commenced.	
435	Strategic Cell	24/03/2020 @ 10:36	Procurement of ventilators/non-invasive ventilators – Silver has requested written confirmation of approved paper ASAP.		Closed		
436	Mark Ovens/Alastair Campbell	24/03/2020 @ 10:36	SHSCT Red Flag Cancer Operations cancelled for a month – MO is to go back to Shane Devlin and discuss. AC to initiate discussion about a regional approach by Trusts with regards to notifying people of cancellations - 27/03 AC to provide an update at the next meeting		Closed	CE has agreed a form of words with Kiera Lloyd regarding non-urgent cancellations. A letter is to be issued by Silver to Trusts to consider prioritised lists. AC and MMCC to discuss and develop a plan for a regional approach to protected specialist services. 30/03 MMCC explained that PHA cancer team were working with Belfast Trust and drawing up plans. There are other services that need a similar approach and a paper will be produced in a day or two on this. Kiera Lloyd now the Departmental lead on this.	
437	Cathy Harrison	24/03/2020 @ 10:36	FFP3 Fit testing – Cathy Harrison to consider Silver's request re appropriate guidance to follow – Fit testing / Fit Checking – required ASAP		Closed		
438	Brigitte Worth	24/03/2020 @ 10:44	Isolation Facility, Silver Paper – Has been forwarded to and will be considered by Brigitte Worth.		Closed	27/03 Gold approved proposals re isolation facilities, Silver informed.	
439	Health Gold	24/03/2020 @ 10:44	Protocol Testing HSC and regional capacity – Gold is to consider Silver's paper once received - Briege Quinn's paper		Closed	Establishment of a single point of contact in each Trust – NC will discuss this further with Hugo van Woerden and Brid Farrell. NC confirmed that 2 Trusts are still to provide SPOCs. Silver is finalising a paper for consideration by Gold once all SPOCs are identified. Establishment of a single point of	
440	[Name Redacted] (L)	24/03/2020 @ 10:48	Sitkeys – AMCN and LR to clarify membership of Gold Groups and to provide an updated Sitkey template. NC to discuss existing parallel information discussions with Lounds		Closed	Health Gold are currently reviewing the daily rhythm – LR & AMCN to update Silver	
441	COS/Health Gold	24/03/2020 @ 10:48	Schools Guidance – Health Gold to reiterate to DE importance for schools to adhere to existing guidance with regards to accepting pupils.		Closed		
442	Silver	24/03/2020 @ 10:53	Non-urgent Screening down turn proposal – Silver Press Office is to contact Gold Press Office to liaise with a draft press release.		Closed	Some screening programmes paused, in agreement with Health Minister. See PHA website for details.	
443	Silver	24/03/2020 : 10:54	DHSC require death figures twice daily at 07.30 and 13.30 – Silver to consider appropriate cut-off times - perhaps to coincide with Sit Rep recording.		Closed	Lourda Geoghegan is leading on this and will update the groups accordingly – Deaths are now being requested once a day	
444	Strategic Cell	23/03/2020 @ 15:00	Naresh Chada to advise Mark Lee when the list of health and social care workers for testing is agreed (NC)		Closed	Complete	

445	Strategic Cell	23/03/2020 @ 15:00	Further work on accommodation/isolation to be taken offline and considered in the context of the latest paper from Silver (DMcN)		Closed		
446	Strategic Cell	23/03/2020 @ 15:00	In relation to action point 430, Cathy Harrison recognised the need to ensure Pharmacy Directors engaged. (AC, CH)		Closed	Noted	
447	Strategic Cell	23/03/2020 @ 15:00	The Strategic Cell agreed a proposal from Cathy Harrison to create a PPE cell and Jackie Johnston agreed to identify a member of staff to provide support. (JJ) It was agreed that care home sector PPE would be consider by the new PPE cell when established with input from Mark Lee (ML)		Closed	Sharon Gallagher leading	
448	Strategic Cell	23/03/2020 @ 15:00	Ellis McDaniel provided an update on a bespoke childcare scheme and advised that she may require future Strategic Cell input on finance and indemnity issues (All to note)		Closed		
449	Strategic Cell	23/03/2020 @ 15:00	Mark Lee to note a range of NICE mental health resources (ML)		Closed	Noted	
450	Strategic Cell	23/03/2020 @ 15:00	The timing of guidance for staff and funeral directors should be aligned (CK)		Closed		
451	Strategic Cell	23/03/2020 @ 15:00	Keira Lloyd to consider need for ministerial briefing on regional issues re elective following a teleconference with Trust Chief Executives (KL)		Closed		
452	Strategic Cell	23/03/2020 @ 15:00	Charlotte McArdle to lead on messaging to Silver re hospital visiting (CMcA)		Closed	CMO announcement on visiting	
453	Strategic Cell	23/03/2020 @ 15:00	Chris Matthew to come back to Charlotte McArdle re nursing involvement in COVID primary care centres (CM)		Closed		
454	Strategic Cell	23/03/2020 @ 15:00	Charlotte McArdle to brief Minister on overseas nurses. (CMcA)		Closed		
455	Strategic Cell	23/03/2020 @ 15:00	Deborah McNeilly advised the Strategic Cell that a business continuity register of decisions had been established (all to note)		Closed		
456	Strategic Cell	23/03/2020 @ 15:00	Jackie Johnston to ask [Name Redacted] to liaise with DfI re an offer of free public transport for health and social care staff (JJ)		Closed	AD discussed with DfI 25/3/2020 and confirmed happy with the offer	
457	Gold/Silver	24/03/2020 @ 13:00	Those able to perform the role of verification of Life Extinct (VLE) to be discussed at Health Gold/Silver meeting. 27/03 - Silver to provide an update on capacity and training. 29/03 Trusts to provide update to Silver on capacity and training further east week		Closed	Trusts to provide update to Silver on capacity and training- replaced by action 578	
458	EOC	24/03/2020 @ 13:00	[Name Redacted] to raise a Service Request with IT Assist to access Zoom for EOC		Closed		
459	Strategic Cell	24/03/2020 @ 13:00	Charlotte McArdle has confirmed FFP 3 Masks require Fit Testing - checking is not enough		Closed		
460	Strategic Cell	24/03/2020 @ 13:00	Cross Government PPE Requests - Sharon Gallagher is now leading on this		Closed		
461	Strategic Cell	24/03/2020 @ 15:00	Charlotte McArdle developing a regional approach to hospital visiting		Closed	CMO announcement on visiting	
462	Strategic Cell	24/03/2020 @ 15:00	Gillian Martin is considering a Community & Voluntary Paper		Closed	Approved by JM	
463	Strategic Cell	24/03/2020 @ 15:00	Dan West is considering an Irish Sign Language Paper		Closed		
464	Strategic Cell	24/03/2020 @ 15:00	Chris Matthews is considering a Covid Centres Paper		Closed	Paper has been forwarded to the appropriate Business Area for Chris Matthews to consider – Chris is to provide Silver with a response – response still awaited – Gold to provide formal	
465	Silver	24/03/2020 @ 15:00	Cathy Harrison agreed the Prescription ordering, dispensing and supply paper		Closed		
466	Silver	24/03/2020 @ 15:00	BSO to liaise with [Name Redacted] Re: Procurement Standards		Closed		
467	Silver	24/03/2020 @ 15:00	[Name Redacted] to Liaise with Silver over identifying clinicians to join a Multi-Disciplinary Cell		Closed		
468	Silver	24/03/2020 @ 15:00	Death Certification Team have asked Silver to consider additional training for VLE		Closed	Asked [Name Redacted] for update 28/4/20 (AW) - Closed - as advised by [Name Redacted] Guidance has been developed and published and the training is offered by the Clinical Education	Deaths
469	Strategic Cell	24/03/2020 @ 16:30	AC to engage with [Name Redacted], Catriona O'Connor and Kieran McAteer		Closed	Complete	
470	Strategic Cell	24/03/2020 @ 16:30	BW flagged up an issue with contractors for discussion in a separate forum		Closed		
471	Strategic Cell	24/03/2020 @ 16:30	Strategic Cell have approved a submission to Richard and Deborah Re: Health Sector Talent		Closed		
472	Strategic Cell	24/03/2020 @ 16:30	[Name Redacted] to engage with religious groups Re: guidance to funeral directors		Closed	31/03/2020 CK - Strat Cell Action - Guidance to funeral directors to be issued by COP today	
473	Strategic Cell	24/03/2020 @ 16:30	Jillian Martin advised DfI - helpline will be operational this weekend. 2 partner organisations providing second tier advice may require additional funding and will seek resources from other sources		Closed	JM confirmed as complete	
474	Strategic Cell	24/03/2020 @ 16:30	AC and BW to discuss Re: Isolation facilities		Closed		
475	Strategic Cell	24/03/2020 @ 16:30	Ryan Wilson to follow up on regional oxygen supply		Closed		
476	Strategic Cell	24/03/2020 @ 16:30	Liz Redmond asked all members to update Strategic Cell Contacts		Closed		
478	EOC	25/03/2020 @ 10:00	[Name Redacted] is drafting a paper regarding wider testing including a technical Advice Cell and an implementation Cell - This will be copied to Dr Chade and Louise Greenberg who will discuss with Gillian		Closed	completed	
479	EOC	25/03/2020 @ 10:00	Strategic Cell to meet today at 16:30 – [NR] to inform Cell		Closed		
480	EOC	25/03/2020 @ 10:00	Naresh is to chase information and briefing regarding Minister's Press release for this afternoon and liaise with [Name Redacted]		Closed		
481	EOC	25/03/2020 @ 10:00	Figures being reported from PHA – re: inconsistencies in reporting on 24/03 – to be discussed at this afternoon's Gold/Silver meeting		Closed	This issue is being worked on. Minister and CE of PHA have discussed and the process is being refocused	
482	EOC	25/03/2020 @ 10:00	A paper on EOC structure is being developed by [Name Redacted] and Liz and will be circulated for sight		Closed		
483	EOC	25/03/2020 @ 15:00	EOC to send any papers received in Ops Cell from Silver out to the relevant policy lead and copy in the Strategic Cell secretariat		Closed		
484	Strategic Cell	25/03/2020 @ 15:00	PAYROLL SERVICES - BUSINESS CONTINUITY PLAN - DM will provide lines to take should a move to business critical be required		Closed		
485	Strategic Cell	25/03/2020 @ 16:00	Kiera Lloyd is considering a Neurosurgery Paper provided by Health Silver		Closed		

486	Strategic Cell	25/03/2020 @ 16:00	Alastair Campbell is considering a NHSE guidance paper provided by Health Silver		Closed	Complete	
487	Strategic Cell	25/03/2020 @ 16:00	Mark Lee and Brigitte Worth are considering a Vulnerable Homeless Sector paper provided by Health Silver		Closed	Approved by ML	
488	Gold/Silver	25/03/2020 @ 17:00	Lourda Geoghagen leading on reporting of daily death figures and will update groups accordingly - timing to be confirmed		Closed		
489	Gold/Silver	25/03/2020 @ 17:00	Health Gold to discuss PPE supply in next 4 nations call - this has been escalated. Gold to update Silver on Monday 30 March		Closed	Health Gold will include a piece on PPE – concern that England is swallowing up capacity due to current procurement process – for 4 Nations discussion. Gold to update Silver 30/03/20	
490	Gold/Silver	25/03/2020 @ 17:00	Dr Chada to discuss 2m Distance Rule in food production with HPB		Closed	DAERA asked Silver if this rule had been reviewed. NC will discuss this further with [Name Redacted]. This may have potential for escalation - Gold to take forward	
491	Gold/Silver	25/03/2020 @ 17:00	Martina Moore and Sharon Gallagher to consider Equity of Supply of PPE to NI		Closed		
492	Strategic Cell	25/03/2020 @ 16:30	Liz Redmond to discuss procedures on development, consultation and sign off of guidance with [Name Redacted], (LR & [Name Redacted])		Closed		
493	Strategic Cell	25/03/2020 @ 16:30	Potential issue around future supply of body bags to be raised with [Name Redacted] and Liz Redmond if no progress made by [Name Redacted] with DoJ to address. (CK)		Closed	CK raised with AMcN via e-mail 26/3/2020	
494	Strategic Cell	25/03/2020 @ 16:30	Sean Holland to seek clarity and provide update to [Name Redacted] offline on work ongoing around children's standards in light of RQIA guidance on risk based approach to inspections. (SH)		Closed		
495	Strategic Cell	25/03/2020 @ 16:30	Letter being issued to Trusts and ALBs on down turning of elective services to be shared with Strategic Cell. (AC)		Closed	Decision taken to downturn.(06/04/2020)	
496	Strategic Cell	25/03/2020 @ 16:30	[Name Redacted] now key contact and leading on accommodation issues. [NR] I working with [Name Redacted]. (All to note)		Closed		
497	Strategic Cell	25/03/2020 @ 16:30	[Name Redacted] to consider the two recommendations in paper circulated 24/3/2020 re accommodation and surge capacity. (BS)		Closed		
498	Strategic Cell	25/03/2020 @ 16:30	Deborah McNeilly to arrange for collation of responses to questions to the Minister that came through today in the form of a short presentation to each state. (DMcN)		Closed		
499	Strategic Cell	25/03/2020 @ 16:30	Liz Redmond to look at issues raised re current management or comms and potential for briefing Cell in EOC to cover requirements. (LR)		Closed		
500	Strategic Cell	25/03/2020 @ 16:30	Deborah McNeilly to arrange for new PO/OPS arrangements to be put in place to send offers of help from suppliers received by DoH to DoF. (DMcN)		Closed		
501	Sit Cell	26/03/2020 @ 11:18	Sit Cell e-mailed [Name Redacted] (DoF Accommodation Lead) asking for clarification on DoH's role in securing hotel accommodation for HSC staff; [Name Redacted] is to make contact with DfE		Closed	Closed as per MMcR 10/4/20	
502	Sit Cell	26/03/2020 @ 11:50	Sit Cell to consider request to collate info. on demand/supply of PPE for [Name Redacted] in EY for inclusion in NI Hub's input to Cabinet Office Sit Rep on 27/3/20		Closed	Not for EOC	
503	Strategic Cell	26/03/2020 @ 11:53	Alastair Campbell to provide info. to NI Hub on bed and ventilation capacity following request from NIO on 24/3/20		Closed	Done. (06/04/2020)	
504	Strategic Cell	26/03/2020 @ 16:30	Potential issue with Knockbraken foods who supply BHSCT and Ulster Hospital re restrictions on deliveries and supplies. Impact to be quantified (All to Note)		Closed		
505	Strategic Cell	26/03/2020 @ 16:30	Michael McBride and [Name Redacted] to discuss paper on issuing of guidance on MCCDs and stillbirth certificates offline. (MMcB and CK)		Closed		
506	Strategic Cell	26/03/2020 @ 16:30	Checking re Social Care aspects of virtual ward to be discussed by Dan West and Sean Holland (DW and SH)	30/03/20	Closed		
507	Strategic Cell	26/03/2020 @ 16:30	The Executive Office are now fielding all offers of help from suppliers, changed from DoF today, La'Verne Montgomery to cascade email outlining. (LM)		Closed	31/03/2020 - DMcC - update: details shared with briefing Cell 30/03/2020 for consideration ahead of issue. 02/04 - email issued	
508	Strategic Cell	26/03/2020 @ 16:30	Strategic Cell meetings to take place daily at 10am from Monday 30 March 2020. (DMcC)		Closed	E-mail issued 26/3/2020 advising	
509	Ops Cell	27/03/2020 @ 17:35	Domiciliary Care – Gold Ops to share PHE Guidance on Domiciliary Care with Charlotte McArdle and Sharon Gallagher when issued. 30/03 - LG advised that refresh of PPE guidance commissioned by 4 CMOs- due back to them for agreement today or tomorrow. Gold Ops to share PHE Guidance on Domiciliary Care/care homes when issued.		Closed		
510	Gold/Silver	27/03/2020 @ 17:35	SILVER - Dashboard – Hugo van Woerden is to liaise with [Name Redacted] after this meeting to discuss clean data and interpretation. (HAW, 30/03) Hugo Van Woerden liaising with Eugene McKeever and developing proposals. (HAW 31/3) Dashboard		Closed	Hugo van woerden advised that dashboard expected on Friday. Surveillance bulletin will run in support from until then and then DfU will provide interpreting service.	
511	Silver	27/03/2020 @ 17:35	ECMO and N/S coordination – [NR] is to follow up with Joanne McClean and feedback to Gold - VG. 30/03 [NR] is to follow up with Joanne McClean and feedback to Gold. Potential capacity problems identified in terms of adults- ongoing. VG		Closed	Updated action is 579	
512	Strategic Cell	30/03/2020 @ 10:00	PPE Action plan is being drafted and will be circulated for comments - Draft to RP for review 31/3/2020	31/03/20	Closed		
513	Strategic Cell	30/03/2020 @ 10:00	Martina Moore to discuss PPE information system with BSO today		Closed		
514	Strategic Cell	30/03/2020 @ 10:00	Note to be issued iro training on VLE	31/03/20	Closed	Issued 15/04/2020	
515	Strategic Cell	30/03/2020 @ 10:00	[Name Redacted] to discuss potential for Departmental staff to be involved for HSC Workforce Appeal		Closed		
516	Strategic Cell	30/03/2020 @ 10:00	[Name Redacted] to consider query on isolation accommodation.		Closed	BS raised with Trust staff	
517	Strategic Cell	30/03/2020 @ 10:00	Potential items for inclusion in V2 of the NI Covid-19 app to be shared with Dan West		Closed		
518	Strategic Cell	30/03/2020 @ 10:00	CM and DW working on high level spec for development of a virtual ward		Closed	Confirmed as complete	
519	Strategic Cell	30/03/2020 @ 10:00	Health Gold to provide advice on priority order of work re IT requirements for Dept. staff working from home against set up of IT requirements for Icon Centre.		Closed		
520	Strategic Cell	30/03/2020 @ 10:00	Deborah McNeilly to issue spending detail to cells for consideration and update ahead of return to DoF on 1/4/2020		Closed	DMcC - Request issued 30/03/2020	

521	Strategic Cell	30/03/2020 @ 10:00	Ciara Dolan to contact Cell leads over the coming days re creation of overall update report to go to the Minister		Closed		
522	Strategic Cell	30/03/2020 @ 10:00	Ciara Dolan to be copied into any update reports from Cell leads.		Closed		
523	EOC	31/03/2020 @ 09:30	ALL - Colleagues are to ensure EOC Ops is informed when any Dept Guidance is issued.		Closed		
524	EOC	31/03/2020 @ 09:30	[Name Redacted] – to raise with NIHUB the distribution of CCG papers and actions to DoH EOC to ensure the EOC has sight.		Closed	31/03 @ 13:02 [Name Redacted] Richard's Office has confirmed it will copy in DOH EOC.	
525	EOC	31/03/2020 @ 09:30	[Name Redacted]– is developing an Action Plan/Log for LOs to ensure better coordination and liaison. 01/04 - Peter has requested a single point of contact for EOC and will circulate when received. Peter and [Name Redacted]to discuss admin support.		Closed	HE1/20/118168 Single point of contact rec'd. [Name Redacted]setting up small group to liaise with EOC and LOs.	
526	EOC	31/03/2020 @ 09:30	[Name Redacted]will consider establishing a daily Cell Leads Stand Up and will discuss this will Cell leads.		Closed	[Name Redacted]has spoken to Cell Leads	
527	EOC	31/03/2020 @ 10:16	[Name Redacted] to ask [Name Redacted] Colleagues if they are aware of a regular Cabinet Office Covid19 Discussion with Funeral Sector Representative Bodies and whether there is space for a NI representative in response to a query from[Name Redacted]		Closed	[Name Redacted] passed EOC request made on 30/03/2020 to Lorraine on 31/03/2020 - Lorraine has escalated to Robert at NIHUB NIO 31/03 02/04 [Name Redacted] and [Name Redacted] identified and invited to participate.	
528	EOC	31/03/2020 @ 11:07	[Name Redacted](LO) - to set up a single point of points of contact email address.		Closed	Link to Action 525 - 02/04 Done and PC continues to Liaise	
529	EOC	31/03/2020 @ 11:07	[Name Redacted] - to only escalate issues which need to be escalated or brought to the EOCs attention. It is to be marked for a specific person's attention if that is known. [Name Redacted] is to be copied in to [Name Redacted]emails sent to DoH Ops Cell.		Closed	Link to Action 525	
530	EOC	31/03/2020 @ 11:07	OPS Cell Lead - to consider setting up a new category in the inbox to note emails from LO so that these can be directed to the relevant EOC Section or Official – [Name Redacted]is happy to discuss		Closed	Link to Action 525	
531	Strategic Cell	31/03/2020 @ 11:28	Details of Surge teleconference for 11am this morning to be circulated following the Strategic Cell meeting. (AC)		Closed		
532	Strategic Cell	31/03/2020 @ 11:28	Cathy Harrison and David Gordon to pick up issue re Pharmacy Regulators statement yesterday. (CH & DG)		Closed		
533	Strategic Cell	31/03/2020 @ 11:28	Finalisation of Expert Advisory Group on Testing paper to be picked up as urgent issue for completion. (NC)		Closed	Actioned	
534	Strategic Cell	31/03/2020 @ 11:28	Guidance to Funeral Directors to issue by close today. (CK)		Closed	Issued 1/4/2020 See also 380 and 581	
535	Strategic Cell	31/03/2020 @ 11:28	Modelling Group paper providing detail on modelling work to be circulated following meeting at 1pm today. (PJ)		Closed	Done	
536	Strategic Cell	31/03/2020 @ 11:28	Any issues for inclusion in daily sitrep to TEO to be received by Gold by 2pm daily for consideration re inclusion (All)		Closed	For noting	
537	Gold	31/03/2020 @ 14:58	Dan West - to consider offer of info sharing with NHSX Implementation Team DHSC and inform Ops Cell of any action to be taken forward	02/04/20	Closed	See email from Ops Cell to Dan West 31/03/20 at 14:58 27/05 confirmation from [Name Redacted] - CDIO has been liaising with NHS England regarding NHSx	Digital Cell
538	EOC	31/03/2020 @ 15:49	[Name Redacted] - ACTION from GPSMIG 25 March by COP today - LA duties - Lorraine to inform NIHUB Head of Secretariat		Closed	Nigel McMahon responded to EOC - no current pressures on DC	
539	EOC	30/03/2020 @ 11:33	[Name Redacted] to consider draft Standard Operating Procedures and provide [NR] with comments		Closed	30/03 - [NR] is waiting for some Gov Dept contact details before finalising - Linked to action 539 03/04 must add PC's section on HUB Los - link to Action547 which has been closed as a duplication.	
540	Silver	31/03/2020 @ 12:41	Health Silver - to respond to DHSC query why 1) figures relating to the Number of laboratory tests performed for SARS-COV2 Virus have been removed from the daily bulletin, 2) if we can report daily on testing capacity (this has already been requested from Friday for the Cabinet Office and is included in the newly formatted Silver Sitrep report), and 3) Can a response be provided ASAP and also provide the cumulative figure for the number of lab tests performed to date as of today?	01/04/20	Closed	Overtaken by new IAD reporting mechanisms.	
541	Silver	31/03/2020 @ 17:59	Ops Cell to respond to [Name Redacted] re PPE in Schools Access and guidanceGary Maxwell - PPE in Schools -		Closed	OPS CELL to forward any input from Silver to [Name Redacted] DE DOC Lead. Advice provided 06/04/2020 - HE1/20/123636	
542	Martina Moore (PPE)	31/03/2020 @ 16:27	Gold-Silver teleconference action - GOLD - to decide on authorisation of collective revalidation or use of out-of-date FFP3 masks in NIAS/BHSCT - Martina Moore (PPE)		Closed	[Name Redacted] has asked Trusts for urgent response 2/4/2020 HE1/20/119579	
543	Gold/Silver	31/03/2020 @ 08:20	Gold-Silver teleconference 30/03 action - GOLD - [NR] - Applicability of Scottish guidance on HR issues – HR guidance issued to Trust CEOs on 27/3- KO to send copy to attendees		Closed	Guidance Circulated to Silver by Koldham	
544	Gold/Silver	31/03/2020 @ 08:20	Gold-Silver teleconference 30/03 action -GOLD - Emerging service models for field/covid hospitals- this also has implications for oxygen supplies - advise policy colleagues to liaise with silver colleagues (JE).		Closed		
545	Gold/Silver	31/03/2020 @ 08:20	Gold-Silver teleconference 30/03 action - GOLD - Structure of Health Gold Command- diagram to be shared with group (KO)		Closed	Shared by [NR]	
546	Gold/Silver	31/03/2020 @ 08:20	Gold-Silver teleconference 30/03 action - GOLD - Need for SCG to be activated- AMCN to discuss with Mary Carey		Closed		
547	EOC	01/04/2020 @ 11:37	[Name Redacted], [NR] and [Name Redacted]– SOP for EOC – the LO section of [Name Redacted]SOP should be inserted as an addendum to the EOC SOP.		Closed	03/04 - this was a duplicate action. Action 539 is taking this forward.	
548	EOC	01/04/2020 @ 11:37	Briefing Cell – Briefing to be provided for Minister's attendance at the Health Committee tomorrow		Closed		
549	EOC	01/04/2020 @ 11:37	Liz Redmond and Naresh Chada to discuss the terms of reference for the Expert Clinical Advisory Group to widen their scope to extend beyond providing purely clinical advice.		Closed	03/04 - Discussed at EOC Standup, part of wider issue, Clinical Cell meeting today, LR/NC to revisit after a week. Closed as per NC 10/4/20	
550	EOC	01/04/2020 @ 12:20	(URGENT) Testing Kits - AMcN has requested CMO to clarify background to an email from Gavin Bonnar regarding a potential delay in testing due to Royal Mail processes and errors in delivery. He is asking for a Ministerial input to ensure Royal Mail (and others) have effective processes in place. CMO to respond and EOC Ops Cell to action.		Closed	Request sent to wrong mailbox	
551	EOC	01/04/2020 @ 12:32	BRIEFING CELL - Re INV-1459-2020: Asks of Das - [Name Redacted]to coordinate response was required at noon 01/04		Closed	[Name Redacted] has responded	
552	Gold/Silver	01/04/2020 @ 13:13	GOLD - AMcN - to raise to telecon as a point to note - SPI-M - The NI COVID 19 analytical modelling group (led by DoH Chief Scientific Advisor) has asked HSCB/PHA leads to link with the DHSC Scientific Pandemic Influenza Modelling Group (SPI-M) to provide information (anonymised if required) to ensure that NI is included in UK models for the purpose of surge planning. The SPI-M enquiry was referred to PMSI in the first instance		Closed		

553	Gold/Silver	31/03/2020 @ 17:42	Out of Date FFP3 8835 and 1873v masks - seeking Gold approval to use or requirement for collective validation - KO to share with PPE Cell. 2/4 update- [Name Redacted] advised they have been seeking Trust input- if nothing received today will move to revalidate BHSCT and NIAS masks. [Name Redacted] confirmed after meeting that an e-mail has been sent to Trusts asking for confirmation of their requirements by return- will update this morning.		Closed	Requirements provided by Lisa Williamson- none other than BHSCT and NIAS	
554	Gold/Silver	31/03/2020 @ 17:42	duplication	03/04/20	Closed		
555	Gold/Silver	31/03/2020 @ 17:42	Staff Testing for Covid-19 Regional protocol and role of GP – variation in guidance from Sean Holland which refers to need for paper referral form from GP and alternative preferred approach for electronic referral- KO to let Sean Holland know of plan to use electronic referral (Silver to also let him know		Closed	Sean Holland content with proposal - 31/3/2020	
556	EOC	31/03/2020 @ 18:10	Ops Cell - assessment on the prioritisation of testing for critical workers - 01/04 AMaCl sent request to Silver for additional info - SILVER ACTION.		Closed	Confirmation from [Name Redacted] (31 March) - info not needed. Per AMaCl 10/5/20	
557	EOC	31/03/2020 @ 18:17	Ops Cell - HMIG 2 April - request for DA input - request sent to Briefing Cell	02/04/20	Closed		
558	EOC	31/03/2020 @ 18:47	Ops Cell - Health Committee briefing for 02/04/2020		Closed		
559	EOC	31/03/2020 @ 07:57	Ops Cell - DfI Queries iro Social Distancing & Utilities queries have been sent to Alastair Campbell and HSC Silver		Closed		
560	EOC	01/04/2020 @ 08:20	Ops Cell - NHS/Private provider co-operation and competition law - This has been sent to Brigitte Worth to Follow Up		Closed	HE1/20/127961 BW confirmed she is dealing with this.	
561	EOC	01/04/2020 @ 08:59	Ops Cell - COVID - 19 outbreaks in Care Home - request sent to HSC Silver -SILVER ACTION		Closed	HE1/20/116395 - [Name Redacted] confirmed that action to be closed 10/4	
562	EOC	01/04/2020 @ 09:20	Ops Cell - Action out of CCG meeting - DoH to update FM and dFM on critical care capacity work -Forwarded to Alastair Campbell to Action		Closed	HE1/20/128373 & HE1/20/133718	
563	Strategic Cell	01/04/2020 @ 10:00	Testing clarification, Mark Lee to share letters issued by Sean Holland with Cathy Harrison and Ciara Dolan		Closed	Confirmed as done by ML.(06/04/2020)	
564	Strategic Cell	01/04/2020 @ 10:00	Discussion with David Gordon re communication of management of public expectations around HSC Workforce Appeal		Closed	Appeal being taken forward. (06/04/2020)	
565	Strategic Cell	01/04/2020 @ 10:00	Alastair Campbell and [Name Redacted] to discuss potential options re future capacity.		Closed	Complete.(06/04/2020)	
566	Strategic Cell	01/04/2020 @ 10:00	Dan West to discuss future infrastructure requirements from surge plans with Surge Cell and Gold Cell.	02/04/20	Closed		
567	Strategic Cell	01/04/2020 @ 10:00	Dan West and David Gordon to pick up re lines on NHS X offer re Bluetooth	02/04/20	Closed		
568	Strategic Cell	01/04/2020 @ 10:00	Consideration of Easter holiday working arrangements to be discussed offline		Closed		
569	EOC	01/04/2020 @ 13:52	Ops Cell - No. of roles in Doh DOC which require a Google Doc licence. - email fwd to D West/Brendan O'Neill for advice.		Closed	Email response sent to TEO	
570	Strategic Cell	01/04/2020 @ 15:39	Mark Lee - Request to GOLD to amend the Annex A COVID-19 Visiting Update HSC contained in Permanent Secretary letter to chief executives of ALB's (March 2020). Annex A from DoH outlines who can be accompanied in hospital. Request to expand visiting policy to include other persons including those with challenging behaviour etc. Silver to engage with Mark Lee directly on proposed changes		Closed	CMcA actioned.(06/04/2020)	
571	EOC	01/04/2020 @ 15:53	Ops Cell - Benefits query - Sent to Health Silver to follow up		Closed	Sorted by Denise Boulter @ PHA	
572	EOC	01/04/2020 @ 15:53	Ops Cell - Offer of facility for Field Hospital - Sent to Alastair Campbell to follow up		Closed	HE1/20/128732 response issues by OpsCell as per AMaCl HE1/20/140204	
573	EOC	01/04/2020 @ 12:27	JMCA req to SILVER - that someone in Silver responsible for completing information on the daily bulletin give me a call asap to discuss the request below from DHSC. Update 16:30 JMCA requested Silver again for an urgent response.		Closed	Re: COVID-19 01/04/2020 HCW testings. Closed as per [Name Redacted] information included in daily Silver SitRep	
574	EOC	01/04/2020 @ 16:35	Ops Cell - Mary Carey PHA likely to contact DoH EOC iro Self-isolation for foreign Kilkeel Fishermen. This is to be forwarded to DfC LO when received ASAP.		Closed	Email forwarded to DfC LO HE1/20/119355	
575	Strategic Cell	01/04/2020 @ 16:50	Alastair Campbell - issue of expected timings of surge issued so partners can prepare for this with staffing numbers. AC to advice [Name Redacted] if it is appropriate to respond to such queries on a semi open forum and/or via specific requests.		Closed		
575A	Gold/Silver	01/04/2020 @ 17:32	Independent Hospital paper- chase with Permanent Secretary's office ([NR])		Closed	J Elliott sent paper to Silver 2/4/20 asking that allowable costs and rates will be as adopted in England	
576	Gold/Silver	01/04/2020 @ 17:32	Availability of tests for crematorium staff- escalate to NIHub [Name Redacted]		Closed		
577	Gold/Silver	01/04/2020 @ 17:32	Trusts have requested NI level modelling data- [NR] to raise with Peter Jakobsen		Closed	Hugo Van Woerden and Peter Jakobsen correspondence confirmed ok to share. DoH Document HE1/20/119509	
578	Gold/Silver	01/04/2020 @ 17:32	Verification of Life Extinct- Await guidance from Dr[Name Redacted] which will be used by Silver to establish a collective policy. 7/4 update final draft of guidance being worked on. 14/4- still in progress 17/4- hope to have guidance available early next week. Guidance issued to Silver - 20/4.		Closed	Completed - Guidance issued to Silver	
579	Gold/Silver	01/04/2020 @ 17:32	ECMO and N/S coordination- [NR] leading and will provide paper to Gold in coming days- to clarify- is this paper in relation to N/S issue??7/4 update [NR] to e-mail formally seeking clarification of N/S position. Naresh Chada to share lines being used in relation to access to GB ECMO with [NR] to ensure they are accurate. 9/4 update: Gold action complete 8/4)- [Name Redacted]paper still outstanding. 9/4 update- [NR] completing paper detailing all discussions - expected tomorrow. 14/4/20 Silver paper expected on 15/4		Closed	Paper received on 15/4/20 Alastair Campbell to work directly with [NR] in relation to MACA process etc.	
580	Gold/Silver	01/04/2020 @ 17:32	[Name Redacted] asked how Trusts have been making DfI aware of their identified need for DfI sites for testing and if there has been regional coordination of this. DfI would like an understanding of the overall picture- Hugo Van Woerden to check at Silver/Bronze meeting. 2/4/20 On hold pending resolution through Expert Advisory Group on Testing. 7/4 update [NR] to e-mail formally seeking clarification of N/S position. Naresh Chada to share lines being used in relation to access to GB ECMO with [Name Redacted][NR] to ensure they are accurate.		Closed		
581	Gold/Silver	01/04/2020 @ 17:32	Excess deaths-Guidance to Funeral Directors issued 1/4/20 [Name Redacted]		Closed	see also 380 and 534	
582	EOC	02/04/2020 @ 11:13	Lourda and Naresh to consider the Press Office line on testing and will meet after the strategic cell meeting each morning		Closed	HE1/20/118168 Closed as per 10/04/20	
583	Gold/Silver	01/04/2020 @ 17:32	Marie Roulston letter re requested amendment to extend visiting policy to include those with challenging behaviour- Charlotte McArdle and Mark Lee taking forward		Closed	Charlotte McArdle has asked NIPEC to make changes	
584	Gold/Silver	01/04/2020 @ 17:32	Domiciliary Care-Gold to share PPE guidance when received. 2/4 Expected today. Now on PHE website. Gold Ops to share with Silver		Closed	Shared 2/4/20	
585	EOC	1/4/2020 @ 12.47	Request for information from NIHub re shielding - Chris Matthews		Closed	HE1/20/118503 HE1/20/127425	

586	Strategic Cell	2/4/2020 @ 10:00	Any potential issues for sharing with TUS to be sent to [Name Redacted](All)		Closed	HE1/20/119404 03/04 - DMCC - For all to note/action as required	
587	Strategic Cell	2/4/2020 @ 10:00	Recirculated Health Gold Command Modus Operandi docs to be considered and updates provided by close 02/04/2020 on Annex B. (All)		Closed	HE1/20/119404 03/04 - DMCC - For all to note/action as required	
588	Strategic Cell	2/4/2020 @ 10:00	Chris Matthews to e-mail [Name Redacted]and Briefing Cell re issues raised following issue of Funeral Director guidance on 01/04/2020. (CM)		Closed	HE1/20/119404	
589	Strategic Cell	2/4/2020 @ 10:00	All to ensure relevant material prepared for Briefing Cell and the Minister when issuing guidance. (All)		Closed	HE1/20/119404 03/04 - DMCC - For all to note/action as required	
590	EOC	02/04/2020 @ 16:16	Potential of MoD assistance with DoH in NI. Lourda and Sharon Gallagher to follow up with MoD		Closed	HE1/20/119497. Reminder issued to LG/SG 10/4/2020. MACAs stood down. Ventilator transport sourced locally and scoping of further Nightingale site paused.	
591	Silver	02/04/2020 @ 17:35	Protocol on notifying death of foreign nationals to their embassies		Closed	No such protocol exists. HE1/20/181581	Deaths
592	Gold/Silver	02/04/2020 @16:00	Gold to clarify with Expert Advisory Group on testing, who is responsible for the testing site at Belfast SSE Arena- Naresh Chada		Closed	Clarification provided- Deloitte with PHA support	
593	Gold/Silver	02/04/2020 @16:00	[Name Redacted] asked Silver how Trusts have been making DfI aware of their identified need for DfI sites for testing and if there has been regional coordination of this. DfI would like an understanding of the overall picture. Silver needs Gold to ask Expert Advisory Group on Testing for requirements to inform requirements for testing facilities as per request from DfI - Naresh Chada		Closed	SSE part of UK wide initiative and MOT centre on Boucher no longer needed so will not need to input to DfI	
594	Gold/Silver	02/04/2020 @ 16:00	NIFRS have requested PPE from BSO Stock. BSO do not normally supply products to NIFRS and, as a result, this will be redirecting PPE currently going to HSC Trusts - Direction required from Gold. Shared with PPE cell		Closed	NIFRS sponsor branch in touch with PPE cell and quantifying requirements	
595	Gold/Silver	02/04/2020 @ 16:00	On receipt of details from Silver, Gold to consider requests received for PHA guidance for business and escalate if appropriate. Silver advised yesterday to redirect their queries to OHS and [Name Redacted] will separately raise through my contact in DfE who are the sponsor Department for HSENI		Closed	Diverted to OHS and escalated to DfE through Hub	
596	Gold/Silver	02/04/2020 @16:00	At present the DNAR does not transfer between acute and community settings. When the patient is discharged from hospital the GP has to review and should sign a DNAR. When a patient is admitted to hospital then it is reviewed and a DNAR put in place by the hospital doctor. There is a new form which is transferable but this has never been verified by Department of Health and is therefore not available to practitioners – can we have clarity on this please?- Gold to clarify on receipt of original request/paper.		Closed	3/4- Don Bradley pulling together original documentation for Silver which is to be shared with Gold (reminder issued to Don by Silver 6/4)- to pass on to[Name Redacted], Chris Matthews (Gd5) and Chris Matthews (Gd7) 7/4 Update- Don Bradley information expected 7/4. 8/4 update- clarification that this was a Departmental issue and no previous correspondence exists-possibly being taken forward by Charlotte McArdle - Gold to establish and share with policy lead. 9/4 Update-Chris Matthews taking forward - paper to CMO 9/4 10/4: A form is to be issued. Reminder sent to Chris Matthews - 13/4. 15/4- ongoing and there has been correspondence with palliative care colleagues in HSCB. Naresh to check position with policy colleagues in Department. 16/4 Naresh-Policy colleagues in Department working on consolidated regional form and guidance- currently with Paul Turley (Palliative Care colleagues) who will disseminate to Silver colleagues. Once we have something we will share. 17/4- Work ongoing to finalise. in process of agreeing advisory note to issue with form from CMO. 27/05 Silver content that outstanding aspects are being dealt with directly between themselves and Chris Matthews.	Deaths
597	Gold/Silver	02/04/2020: @16:00	Silver to provide Gold with details of requests they have received for guidance for Business (from HSENI and Dept of Economy)		Closed		
598	Gold/Silver	02/04/2020: @16:00	At present the DNAR does not transfer between acute and community settings. When the patient is discharged from hospital the GP has to review and should sign a DNAR. When a patient is admitted to hospital then it is reviewed and a DNAR put in place by the hospital doctor. There is a new form which is transferable but this has never been verified by Department of Health and is therefore not available to practitioners – can we have clarity on this please?- Silver to submit original request/paper		Closed	Duplicate action - see 596	
599	Gold/Silver	02/04/2020 16:00	Silver to check with Trusts re revalidation requirements and ask them to send e-mail confirming position (or nil return)		Closed		
600	Silver	05/04/20 @14.25	Silver to ensure Bronze leads have access to Device Alert on CPAP usage and need to check oxygen levels		Closed	HE1/20/122159 - Dr G email to Health Silver for urgent action HE1/20/122173 - CPO email to BHSCT and CPD with calculation tool	
601	Briefing Cell	06/04/20 @14:38	INV/1466/2020 - Briefing request for Ministerial Healthcare Implementation Group 07/04/20		Closed		
602	Strategic Cell	06/04/2020 @10:00	Testing paper to go the Executive today to be circulated (NC)		Closed		
603	Strategic Cell	06/04/2020 @10:00	[Name Redacted] to develop and circulate options for TUS engagement (AD)		Closed		
604	Strategic Cell	06/04/2020 @10:00	[Name Redacted] to discuss PPE issues raised by TUS with Sharon Gallagher (AD)		Closed		
605	Strategic Cell	06/04/2020 @10:00	Letter to be drafted for issue to RCN this week (CMcA & DG)		Closed	Letter has issued	
606	Strategic Cell	06/04/2020 @10:00	David Gordon and Sharon Gallagher to consider potential avenues for reporting of PPE issues from HSC staff (DG & SG)		Closed		
607	Strategic Cell	06/04/2020 @10:00	Mark Lee to provide an update and lines to take on Domiciliary Care (ML)		Closed	Completed 8/4/20	
608	Strategic Cell	06/04/2020 @10:00	[Name Redacted]to scope potential capacity available at Antrim (BS)		Closed	Update provided to Surge Planning 8/4/20	
609	Strategic Cell	06/04/2020 @10:00	Dan West to liaise with [Name Redacted] and Brid Farrell on testing queries received re data use and identification of those to be tested (DW)		Closed		
610	Strategic Cell	06/04/2020 @10:00	Dan West to engage with Chris Matthews and any others as required to address issues raised by DfC on access to information required for shielding. (DW)		Closed		
611	Strategic Cell	06/04/2020 @10:00	All policy cells to ensure that Ops and Sit Cells are copied in to relevant material (All)		Closed		
612	EOC	07/04/2020 @ 11.24	Correspondence from Gavin Robinson MP re access to PPE/body bags for Funeral Directors - Opscell issued to [Name Redacted] to respond via Private Office		Closed	DoJ responding - HE1/20/125605	
613	Strategic Cell	07/04/2020 @ 10:00	Naresh Chada to provide clarification to Dan West on use of MOT centres for testing locations (NC)		Closed		



614	Gold/Silver	04/04/2020 @ 00:00	BSO wish to note that following the designation of BCH as Covid centre there will be a requirement to redistribution masks in light of expected usage following opening of Nightingale Hospital. This will require further analysis by the PPE cell. 6/4/20- New model re critical care will change requirements- KO to ask Alistair Campbell to contact Liam Mclvor regarding this.		Closed	Closed due to duplicate action 626		
615	Gold/Silver	06/04/2020 @ 14:00	Detention for Assessment of Mental Health- Mental Health (NI) Order 1986- duplicate of 628		Duplicate/Delete	issue being taken forward by Tomas Adell. 7/4- Tomas still awaiting input. Reminder sent to Tomas 7/4. 8/4- Tomas still waiting on input. Mark Lee paper sent on 13/4 Paper shared with Silver and they will consider and raise any issues directly with Mark Lee- will revert to us only if necessary.		
616	Gold/Silver	06/04/2020 @ 14:00	Provision of accommodation for people in transit- issue being taken forward by [Name Redacted] who has been liaising with DfC and is awaiting confirmation from DSO of advice.		Closed	8/4 update- [Name Redacted] working with DfC and NIHE in respect of a solution. Awaiting confirmation of agreed approach - 13/4 15/4/20- proposal with DfC. 17/4- still with DfC Minister for agreement (call this afternoon with DfC). 20/4 - still with DfC 27/04 Issue being taken forward by Maire Redmond	Accommodation	
617	EOC	07/04/2020 @ 11:24	Clarification being sought with HSCB re ECMO arrangements with England and Rol	14/04/20	Closed	Naresh to pick up with HSCB (7/4/20). Await paper from [NR] as per NC 10/4/2020 - HE1/20/146814	Supplies	
618	Gold/Silver	03/04/2020 @ 17:00	DOH to produce HR guidance including remuneration for Easter Break not proceeding as usual. Circular being drafted with a view to getting out this week.		Closed	Closed due to duplicate action 622 issued 07/04		
619	Strategic Cell	07/04/2020 @ 16:46	POLICY CELL [Name Redacted] - NIHUB has circulated a new version of the Executive's Covid 19 Strategy. Re: Support for health service continuity - Deoborah McNeill/Brigitte Worth to to amend the description, action, RAG Status, metrics, owner and Timescale		Closed	[Name Redacted] issued request to DMcN/BW. Response due by 3pm 08/04 to health gold policy cell - received 8/4/20		
620	Strategic Cell	07/04/2020 @ 16:50	POLICY CELL [Name Redacted] - NIHUB has circulated a new version of the Executive's Covid 19 Strategy. re: Measures to mitigate against mental health in place - Mark Lee to amend the description, action, RAG Status, metrics, owner and Timescale		Closed	[Name Redacted] issued request to DMcN/BW. Response due by 3pm 08/04 to health gold policy cell		
621	Gold/Silver	01/04/2020 @ 17:32	Lack of reagents for testing- BHSCT have said capacity limited to 300 daily going forward. Gold to raise with Expert Advisory Group on testing.		Closed	Advisory group aware and BHSCT Virology Lab on group.		
622	Gold/Silver	03/04/2020 @ 17:00	DOH to produce HR guidance including remuneration for Easter Break not proceeding as usual. <b>Circular approved by Minister 7/4 and will issue shortly.</b>		Closed	Duplicate of action 618		
623	Gold/Silver	03/04/2020 @ 17:00	NIBTS asked to for issue re testing capacity (can run 7000 a week but only allocated 1200 when expecting 500 a day) to be raised with Testing Advisory Group. [NR] to let them know.		Closed	NIBTS contacts provided to testing cell to take forward		
624	Gold/Silver	03/04/2020 @ 17:00	BSO Need contact point re technical requirements for SSE lab- someone to contact Karen Bailey in BSO- 3/4-[NR] to ask appropriate person to contact KB.		Closed	Trudy Brown is PHA contact for SSE project		
625	Gold/Silver	03/04/2020 @ 17:00	Request for urgent guidance from Expert Advisory Committee (Regional Ethics) in light of trust transfers. KO to share with [Name Redacted]		Closed	Regional ethics group being established and will consider this issue		
626	Gold/Silver	04/04/2020 @ 00:00	BSO wish to note that following the designation of BCH as Covid centre there will be a requirement to redistribution masks in light of expected usage following opening of Nightingale Hospital. This will require further analysis by the PPE cell. <b>6/4/20- New model re critical care will change requirements- KO to ask Alistair Campbell to contact Liam Mclvor regarding this. Reminder sent 7/4/20</b>		Closed	Duplicate of action 614		
627	Gold/Silver	04/04/2020 @ 00:00	Wide spread confusion and frustration regarding the process of setting up a nation testing centre for staff testing at SSE arena. Trusts are concerned with both the turnaround times and the governance surrounding the process of testing and results. They are proceeding with current plans for staff testing until they receive further clarity from Gold; they believe a better solution would be to provide them access to Randox testing equipment.		Closed	Brid Farrell talking to Trusts today 6/4/20		
628	Gold/Silver	06/04/2020 @ 14:00	Detention for Assessment of Mental Health- Mental Health (NI) Order 1986- <b>issue being taken forward by Tomas Adell. 7/4- Tomas still awaiting input. Reminder sent to Tomas 7/4. 8/4- Tomas still waiting on input</b>	08/04/20	Closed	Paper shared with Silver and they will consider and raise any issues directly with Mark Lee- will revert to Gold/Silver only if necessary.	Mental Health	
629	Gold/Silver	06/04/2020 @ 14:00	Provision of accommodation for people in transit- NIHE of Public Health responsibility ? Issue being taken forward by [Name Redacted]. 8/4 update- Marie Redmond working with DfC and NIHE in respect of a solution. 13/4/20- await confirmation of agreed approach		Closed	Duplicate action - see 616		
630	Gold/Silver	07/04/2020 @ 17:00	Offers of help from vets- Liz Redmond to put Hugo Van Woerden in touch with DAERA contact. [NR] to share with [Name Redacted] for consideration from volunteer perspective.		Closed	Hugo contacted DCVO Perpetua McNamee. Also shared with [Name Redacted] 07/04		
631	Gold/Silver	04/04/2020 @ 00:00	BSO wish to escalate their concern following the recent change to PPE guidance, they are experiencing a significant increase in orders from primary care and community settings, and this has the potential to further deplete current stock levels. <b>NB Raised again in sit-rep 6/4/20</b>		Closed	We understand there is sufficient PPE- any issues re distribution to be discussed directly with PPE cell.		
632	Gold/Silver	07/04/2020 @ 00:00	PFI Cabinet Office guidance agreement escalated by Silver OBO WHSCT in Sit Rep. <b>Forwarded to Brigitte to advise on applicability to NI - 8/4/20</b>		Closed	Brigitte Worth has provided clarification and happy to speak to WHSCT directly 08/04		
633	CCG	07/04/2020 @ 23:59	DoH to consider inclusion of graphics in NI Hub Sit Rep showing burn rate of PPE consumption, additional kit orders and expected delivery times; need to report back to CCG. PPE governance to be discussed between Perm. Sec, Sue Gray (DoF) and HOCS. Forwarded to Sit Cell and EOC Cell contacts (incl. [Name Redacted]) - 8/4/20		Closed	DoF advised new Sit Rep graphics should not be provided at present but will discuss separately with DoH/HOCS		
634	CCG	08/04/2020 @ 10:52	DoH to submit Revised Modelling paper in advance of Executive meeting on 10/4/20. <b>Forwarded to EOC Cell contacts (incl. Prof. Young) - 8/4/20</b>		Closed			
635	Strategic Cell	08/04/2020 @ 10:00	All to consider note from La'Verne Montgomery issued on 7 April re. deployment of staff and provide details by close 8 April		Closed			
636	Strategic Cell	08/04/2020 @ 10:00	Lourda to pass testing strategy document to Dan West for prioritisation of digital resources		Closed			
637	Strategic Cell	08/04/2020 @ 10:00	Lourda and Dan West to arrange meeting to consider testing requirements and potential for separate Testing data cell		Closed			
638	Strategic Cell	08/04/2020 @ 10:00	[Name Redacted] to contact RQIA to clarify if hotels need to be registered for use as Trust facilities		Closed			
639	Strategic Cell	08/04/2020 @ 10:00	Draft press release and video clip re Covid-19 NI App v2 to be sent by Dan West to Comms Cell for consideration		Closed			

640	Strategic Cell	08/04/2020 @ 10:00	Memo on updated modelling work to be shared by PJ once cleared		Closed	Issued following meeting	
641	Strategic Cell	08/04/2020 @ 10:00	Paper on spiritual care to be circulated for comment by [NR]		Closed	Issued following meeting	
642	Policy Cell	06/04/2020 @ 14:26	Policy Cell provided update to Ops Cell re. NI Hub's request about tracking compliance with social distancing		Closed	Ops Cell forwarded update to LO 6/4/20	
643	Silver	08/04/2020 @ 14:46	Silver to review and comment on guidance for homeless service providers (incl. those affected by drug/alcohol misuse) - response		Closed	Guidance for homeless providers issued 15/04/20.	
644	Gold/Silver	08/04/2020 @ 17.00	Trusts Chief Executives have queried if trusts can enforce or insist on staff members being tested for COVID-19. Clarification sought - shared with [Name Redacted] 9/4		Closed	Silver seeking legal advice as per [Name Redacted] instructions	
645	Gold/Silver	08/04/2020 @ 17.00	Clarification sought by BHST re commencement of termination of pregnancy service - shared with Kiera Lloyd 8/4		Closed	Paper issued by Department at lunchtime 9/4/20	
646	CCG	09/04/2020 @ 08.45	Richard Pengelly (DoH) to ensure the Revised Modelling Paper is submitted in advance of the Executive Meeting on Friday 10 April 2020.		Closed	Closed as linked to ref. 634	
647	CCG	09/04/2020 @ 08.45	Departments with traffic data to submit for inclusion in SitRep this evening (8 April 2020)		Closed		
648	CCG	09/04/2020 @ 08.45	David Sterling (HOCs), Sue Gray (DoF) and Richard Pengelly (DoH) to consider governance of PPE consumption, orders made and expected deliveries. To be considered offline after today's meeting (8 April 2020). The historic CCG Action (dated 3 April 2020) in relation to this is now deemed complete		Closed		
649	Gold/Silver	08/04/2020 @ 18.00	[Name Redacted] to provide a diagram of dataflow and list of contacts (HSCB to clarify sources of data for each data stream)		Closed	No longer required as points of contact replaces need for dataflow	
650	Gold/Silver	08/04/2020 @ 00.00	[Name Redacted] to circulate data spreadsheet to IAD who will indicate which data they can currently supply and share with Silver- Silver to include robust line on reasons for any omissions in data	15/04/20	Closed	15/4- Cathy will go back to [Name Redacted] on issues of clarification [Name Redacted] raised today.	
651	Gold/Silver	08/04/2020 @ 18.00	Silver to provide contact numbers for out of hours contacts 9/4 update-Lisa McW to provide 9/4		Closed		
652	Gold/Silver	08/04/2020 @ 17.00	Media and Multiple helplines/Control of data- list to be clarified by Silver and Gold to escalated to Hub 9/4/20 update- Ops cell sought clarification of list but advised this had not been provided to Silver sit cell- further request issued this morning by Gold.		Closed	Details received 9/4-Will be escalated on 10/4 sit rep. Escalated to NI Hub on 10/4/20	
653	CCG	09/04/2020 @ 13.16	Richard Pengelly (DoH) to provide an update tomorrow (10 April) on ongoing work in relation to residential homes regarding testing, PPE and engagement with industry bodies		Closed		
654	CCG	09/04/2020 @ 13.16	All Departments to provide returns to the NI Hub by 13.00 today (9 April) with names and numbers of those to be prioritised for non-health testing		Closed		
655	CCG	09/04/2020 @ 13.16	Richard Pengelly (DoH) and Chris Stewart (TEO) to consider wider enforcement avenues via health under the regulations		Closed		
656	CCG	09/04/2020 @ 13.16	David Sterling (HOCs), Sue Gray (DoF) and Richard Pengelly (DoH) to consider governance of PPE consumption, orders made and expected deliveries. To be considered offline after today's meeting (8 April 2020). The historic CCG Action (dated 3 April 2020) in relation to this is now deemed complete		Closed		
657	Strategic Cell	09/04/2020 @ 10.00	Michael McBride to discuss Health Protection Regulations offline with Nigel McMahon	11/04/20	Closed		
658	Strategic Cell	09/04/2020 @ 10.00	Nareesh Chada and Lourda Geoghegan to note Michael McBride view that the approach to testing would be multifaceted and would include both Trust approach and commercial		Closed	Noted	
659	Strategic Cell	09/04/2020 @ 10.00	Dan West to liaise with Dan Gordon and Minister's Office re roll out of information dashboard to the public	11/04/20	Closed		
660	Strategic Cell	09/04/2020 @ 10.00	Michael McBride to consider PPE Plan developed to underpin the Executive Strategy ahead of it going to the Executive	11/04/20	Closed		
661	Strategic Cell	09/04/2020 @ 10.00	Michael McBride to consider the revised CPR DNA form from Chris Matthews	11/04/20	Closed		
662	Gold/Silver	08/04/2020 @ 17.00	Construction Industry Federations are interpreting PHE guidance as a return to work. CCG may need to be alerted. 9/4/20 Agreed- will be included on tomorrow's sit rep.		Closed	Escalated to Hub 10/04	
663	Gold/Silver	09/04/2020 @ 17.00	Request for Gold to reclassify medicines and oxygen delivery drivers as key workers for purpose of HCW testing- 9/4/20-to Testing and Supplies cells		Closed	Brid Farrell responded to say adhoc arrangement can be put in place (10/04) shared with Silver.	
664	Gold/Silver	09/04/2020 @ 17.00	PPE Concern Raised around modelling assumptions for community requirements to be directed to Gold Modelling cell- 9/4/20 to PPE cell. Sharon Gallagher liaising with Liam McIvor - 13/4		Closed	Ongoing issue being dealt with through PPE channels with no specific action for Gold.	
665	Deleted	Duplicate			Duplicate/Deleted		
666	Deleted	Duplicate			Duplicate/Deleted		
667	Deleted	Duplicate			Duplicate/Deleted		
668	Strategic Cell	10/04/2020 @ 10am	Nareesh Chada to provide readout from PHA meeting this afternoon providing detail on Flu-like illness outbreak in care homes to CMO, Sean Holland and Mark Lee	10/04/20	Closed		
669	Strategic Cell	10/04/2020 @ 10am	Cathy Harrison to liaise with [Name Redacted] and follow up with HSCB on oxygen for care homes, copying to Sean Holland and Mark Lee		Closed	Per update from DMCC on 21/4	
670	Strategic Cell	10/04/2020 @ 10am	Peter Jakobsen now moved to Surge, all to ensure anything being sent to Alastair Campbell and Charlotte McArdle is also sent to Peter		Closed	All to Note	
671	Strategic Cell	10/04/2020 @ 10am	Charlotte McArdle to discuss pragmatic and sustainable approach to PPE for sessional use with Michael McBride and Lourda Geoghegan offline	10/04/20	Closed		



672	Strategic Cell	10/04/2020 @ 10am	CMO outlined need for PPE Cell to ensure they have access to necessary expertise to deal with issues of interpretation of the guidance	10/04/20	Closed		
673	Strategic Cell	10/04/2020 @ 10am	Cathy Harrison to discuss issue of Trusts being asked to report on daily oxygen and critical care medicines demands with [Name Redacted] and Dan West offline	13/04/20	Closed	Trusts reporting in Silver sit-rep	
674	Strategic Cell	10/04/2020 @ 10am	Access to food provision within Castle Buildings in the evening to be discussed offline		Closed	DMcN confirmed arrangements to be in place by end of week	
675	Strategic Cell	10/04/2020 @ 10am	Charlotte McArdle to provide detail to David Gordon re media request on access to PPE for relatives of seriously unwell patients to facilitate visiting	10/04/20	Closed		
676	Strategic Cell	10/04/2020 @ 10am	Rota details from Cells for the period 11 April – 14 April to be provided to Gold Ops Cell	10/04/20	Closed		
677	Strategic Cell	10/04/2020 @ 10am	Michael McBride confirmed there were no plans for Strategic Cell teleconferences on 11 & 12 April but they be held as normal on 13 & 14 April		Closed		
678	Strategic Cell	10/4/2020 @ 16:00	Liz R to [NR] - work to combine various documents on sDepartmental structures into one document	11/04/20	Closed	HE1/20/139890	
679	Gold/Silver	10/4/2020 @ 17:00	[Name Redacted] Correspondence-Directed Trust to respond to silver- Belfast trust response to be forwarded by Gold to Brian - Brian taking forward with Sophie Lusby in HSCB. Silver request that Sit Rep template changes re. monitoring of oxygen systems be discussed further - 11/4/20. Brian advised that Cathy Harrison should make final decision on oxygen management reporting - 11/4/20		Closed	Linked to action ref. 673. Action closed 13/04/2020	
680	Gold/Silver	10/4/2020 @ 17:01	BSO PaLS have based stock modelling on one 12week surge pattern. Is this period deemed as extending beyond 12weeks and/or is there expected to be more than one 12week cycle? <b>Response shared with Silver 10/4/20</b>		Closed	Action closed 13/04/2020 2nd wave possible-Response shared with Silver 10/04	
681	Gold/Silver	11/04/20 @ 11:58	National Sector Call: Check whether figures for HCW deaths in each DA area have been provided directly to either Health SoS's office or No 10 and update the DHSC Sit Rep team.	15/04/20	Duplicate/Delete	See Ref: 386 - Naresh e-mailed Hugo VW in PHA asking him to discuss next steps in starting to report HCW deaths in Sit Rep with Silver/Bronze - 11/4/20. Hugo to ask Trusts at Silver/Bronze call on 12/4/20 to start reporting HCW deaths; DHSC have been advised - 11/4/20. Process of reporting still to be aged - 14/4/20. 15/05 noted duplicate of 756	Workforce
682	Gold	11/04/20 @ 11:58	National Sector Call: Test kit stock figures now to be provided to DHSC Sit Rep team. Raised with [Name Redacted]/Sharon Gallagher who will take this forward - 11/4/20. 13/05 - chased, awaiting response from BD - WHAT IS THE ACTION FOR HEALTH GOLD?	13/04/20	Closed	Ops Cell to follow up with PPE Cell. Action from National Sector call sent to [Name Redacted] and Sharon Gallagher (he1/20/187432). Action not accepted (he1/20/220682). Now past the post. Closed (AM 15/5/20)	Testing
683	Gold	12/04/20 @ 11:16	Decision required regarding governance of independent Hospitals and indemnity for medical staff. Referred to Kiera Lloyd on 12/4/2020		Closed	HE1/20/141603. Approved by KL - He1/20/141611 and conveyed to Silver HE1/20/141612	
684	Naresh/Lourda	12/04/20 @ 12:21	Naresh/Lourda to advise who will attend telecon on swab testing for DAs, Crown Dep and O/seas Territories		Closed	LG confirmed that Cathy Harrison and PaLS are attending	
685	Name Redacted	12/04/20 @ 13:03	NI Hub querying if COVID helplines issue could be dealt with elsewhere before escalation to CCG		Closed		
686	Gold	12/04/20 @ 17:01	Gold has been asked to provide information on Mortuary capacity and death data to DoJ on a daily basis via Liaison officers.	13/04/20	Closed	HE1/20/141676. Ongoing.	
687	Gold/Silver	12/04/2020 @ 15:00	Release of critical PPE – DOH requested to release eye frames and lenses from the PIPP – urgent issue for SHSCT (previously raised with GOLD) - <b>Shared with PPE Cell</b>		Closed	Duplicate with no. 702 CMO decisions on PPE release have been shared with PPE Cell for onward communication 14/04	
688	Gold/Silver	12/04/2020 @ 15:00	Request for updated Gold guidance in relation to the testing of all symptomatic patients in Care Homes - <b>shared with testing cell and to be considered at 13/4 meeting</b>		Closed	Policy since Easter Sunday has been to test all symptomatic patients.	
689	Gold/Silver	12/04/2020 @ 15:00	Testing query re HCW without car - <b>shared with testing cell and to be considered at 13/4 meeting</b>		Closed	Brid Farrell comments shared by Silver with Trusts- issue initially was about NIBTS who may have found a solution through NIAS.	
690	Strategic Cell	13/04/2020 @ 10:00	Sharon Gallagher to circulate detail on PPE levels for any consideration/feedback	15/04/20	Closed		
691	Strategic Cell	13/04/2020 @ 10:00	Modelling detail from SAGE and assumptions to be circulated (Michael McBride)	15/04/20	Closed		
692	Strategic Cell	13/04/2020 @ 10:00	Cathy Harrison to provide detail on the effect of a sudden surge on supply lines		Closed	Per update from DMCC on 21/4	
693	Strategic Cell	13/04/2020 @ 10:00	Michael McBride raised the need to consider step-down facilities and potential cohorting of patients		Closed		
694	Strategic Cell	13/04/2020 @ 10:00	Michael McBride confirmed he was content with Option D re indemnity of HSC working in the Independent Sector		Closed		
695	Strategic Cell	13/04/2020 @ 10:00	Michael McBride to consider potential implications from the issue of revised PHE guidance re the construction industry last week		Closed	Construction reps haven't changed their advice despite PHE guidance - 14/04/20	
696	Strategic Cell	13/04/2020 @ 10:00	Dan West to circulate doc outlining six areas of work and key priorities to Strategic Cell	15/04/20	Closed		
697	Strategic Cell	13/04/2020 @ 10:00	Dan West and Charlotte McArdle to liaise on potential to increase virtual visiting availability	15/04/20	Closed		
698	Strategic Cell	13/04/2020 @ 10:00	Development and circulation of case study on what is working well in nursing and care home sector re family liaison - 13/05 waiting on details from ML (requested again 12/05) Case Study circulated to Strategic Cell 26/05/2020		Closed	Case Study circulated to Strategic Cell 26/05/2020	Care Homes
699	Strategic Cell	13/04/2020 @ 10:00	Comments on draft statement on Care Homes to be returned to David Gordon asap	15/04/20	Closed		
700	Strategic Cell	13/04/2020 @ 10:00	Michael McBride raised the critical importance of effective communication in the next phases of the response	15/04/20	Closed		
701	Strategic Cell	13/04/2020 @ 10:00	Leads for PPE and Surge to join the Gold/Silver call today		Closed		
702	Gold/Silver	12/04/2020 @ 15:00	Release of critical PPE – DOH requested to release eye frames and lenses from the PIPP – urgent issue for SHSCT (previously raised with GOLD) - <b>shared with PPE Cell. CMO decisions on PPE release have been shared with PPE cell for onward communication. 14/4/20</b>		Closed	DECISION: Eye frames/lenses not to be released yet to dom/community care or community pharmacy but to be redistributed between trusts first as agreed by CMO on 14/4 (HE1/20/144897)	
703	Gold/Silver	12/04/2020 @ 15:00	Request for updated Gold guidance in relation to the testing of all symptomatic patients in Care Homes - <b>shared with testing cell</b>		Closed	Duplicate with no. 688	
704	Gold/Silver	12/04/2020 @ 15:00	Testing query re HCW without car - <b>shared with testing cell</b>		Closed	Duplicate with no. 689	
705	Gold/Silver	12/04/2020 @ 15:00	Naresh Chada to work with Liz Redmond to map out process for approvals process for PIPP requests and ensure process allows for timely decisions. <b>14/4 Liz Redmond to check if BSO are content for us to share SLA which sets out the process for approvals.</b>		Closed	15/4/20- Liz Redmond to circulate SLA to group.	
706	Gold/Silver	13/04/2020 @ 16:00	Hugo van Woerden to put paper to Strategic Clinical Advisory Cell to consider with ethics group [Name Redacted] in relation to scenario planning if PPE supplies are exhausted.		Closed	Work is ongoing at National level between PHE and HSE- CMOs and CNOs will be informed of outcome of those discussions.	

707	David Lennox	14/04/2020 @ 08:14	Health Silver to issue Chemicals Contingency Plan Spreadsheet to Trusts, NIAS and NIBTS 12/05 awaiting final input from Belfast Trust. <a href="#">Cw 27/05 requested update from Isobel Riddell and advice if this can be closed</a>	21/04/20	Closed	via (David Lennox) Health OPS / Silver - not the Gold/Silver meeting. See [NR] email 06/05 @ 09:13. Still ongoing as per David Lennox 06/05 @ 13:12. Further to Chief Pharmaceutical Office discussion with DfE colleagues this can now be closed per Isobel Riddell - 2/6	<a href="#">Supplies</a>
708	Strategic Cell	14/04/20 @ 10:00	CMO noted importance of surveillance data in informing future planning		Closed	For information only	
709	Strategic Cell	14/04/20 @ 10:00	Re. Craigavon MOT Centre: national issue and not for DoH		Closed	For information only	
710	Strategic Cell	14/04/20 @ 10:00	David Gordon agreed to speak to Minister and [Name Redacted] re. dashboard go-live date and information for publication which is to be as comprehensive as possible		Closed	Completed	
711	Strategic Cell	14/04/20 @ 10:00	[Name Redacted] to share PPE care home data with Strategic Cell		Closed	Confirmed actioned	
712	Briefing Cell	14/04/20 @ 14:31	Briefing Cell to provide lines to take and key facts to Private Office for MIG meeting on 17/4/20	16/04/20	Closed		
713	CCG	14/04/20 @ 16:54	CCG1404/01: An update on the provision of PPE to funeral directors to be provided to the CCG meeting on 15/4/20. Forwarded to Briefing Cell - 14/4/20	15/04/20	Closed		
714	Strategic Cell	15/04/20 @ 10:00	Cathy Harrison to provide draft guidance revising use of Ibuprofen for Covid-19 consideration/sign off by Michael		Closed	Per update from DMCC on 21/4	
715	Strategic Cell	15/04/20 @ 10:00	Michael McBride advised of the potential for requests for mutual aid to be received from other parts of the UK in relation to critical care medicines		Closed	Noted	
716	Strategic Cell	15/04/20 @ 10:00	Lourda and [Name Redacted] to examine potential NI modelling approaches to increasing testing in the community	17/04/20	Closed		
717	Strategic Cell	15/04/20 @ 10:00	Short paper to be prepared for consideration by the Minister on epi-surveillance by Lourda	17/04/20	Closed		Testing
718	Strategic Cell	15/04/20 @ 10:00	Weekly total of the number of healthcare workers tested to be collated and provided		Closed	Completed	
719	Strategic Cell	15/04/20 @ 10:00	Need to consider next steps out of current surge period to ensure capacity in the system is retained for future need.		Closed	Underway	
720	Strategic Cell	15/04/20 @ 10:00	Dan West to discuss issues with CMO including addition of care home data to the dashboard and digital services to be put in place when exit.	17/04/20	Closed	Complete	
721	Gold/Silver	15/04/20 @ 17:15	Liz Redmond advised of audit of PPE - TOR to be shared with group for dissemination to Bronze when finalised.		Closed		
722	Strategic Cell	16/04/20 @ 10:00	Sharon Gallagher to speak to Gary Curran re rapid audit of PPE.		Closed		
723	Strategic Cell	16/04/20 @ 10:00	Updated guidance for funeral directors to be shared with DoJ (Action: Naresh Chada)		Closed	DOJ looking to procure own PPE	
724	Strategic Cell	16/04/20 @ 10:00	Detail on design work in relation to the exit strategy from the current phase to be shared with Strategic Cell when reviewed (Action: Dan West)		Closed	Circulated on 20/4	
725	Strategic Cell	16/04/20 @ 10:00	Confirmation on placement of WebEx Board to be provided to Dan West (Action: Liz Redmond)		Closed		
726	Strategic Cell	16/04/20 @ 10:00	Dan West to link into work on contract tracing by data analytics cell being established.		Closed	Per update from DMCC on 21/4	
727	Strategic Cell	16/04/20 @ 10:00	Dan West and Sharon Gallagher to consider offline the appropriate person to link in with BSO and Trusts on PPE analytics.	18/04/20	Closed		
728	Strategic Cell	16/04/20 @ 10:00	Chris Matthews to provide detail for the Minister on potential relaxation of restrictions on visitors to seriously ill patients.	17/04/20	Closed		
729	Strategic Cell	16/04/20 @ 10:00	David Gordon to share draft press releases on workforce support framework with [Name Redacted]/Cathy Harrison.		Closed		
730	Strategic Cell	16/04/20 @ 10:00	Update to be sought on evening provision of food in Castle Buildings. (Action: Liz)	18/04/20	Closed		
731	Gold/Silver	16/04/20 @ 17:33	Trusts requesting clarity re RIDDOR and HCW Death reporting- Naresh has been discussing with [Name Redacted] and a specific request is to be issued re death of HCWs. Naresh will update tomorrow (17/4) 17/4 update- work ongoing ([Name Redacted] and [Name Redacted]) with a view to issuing something	17/04/20	Closed	replaced by action 756 22/04/2020	
732	Gold/Silver	16/04/20 @ 17:00	Clarity requested from Gold re ethical decision making framework - Naresh to discuss Ethical Decision Making guidance with Clinical Advisory Group at meeting on 17/4 to get clarity on whether there is local guidance being developed.	23/04/20	Closed	17/4- Naresh to seek further update. 20/4 - Lourda advised that draft framework is being worked on and will be ready to circulate soon. 22/04 Framework on work plan for ethics group. 13/05 - Silver agreed that as this is on ethics group work plan, we can consider it dealt with for the purposes of our meetings	<a href="#">Clinical</a>
733	Strategic Cell	17/04/20 @ 10:00	Details of any names to be put forward for testing at SSE Arena to be provided to Gold Ops Cell to enable return to TEO by 11.30am daily		Closed	Daily requirement - Noted	
734	Strategic Cell	17/04/20 @ 10:00	Rota for weekend 18 & 19 April to be provided to Gold Ops Cell by close today		Closed		
735	Strategic Cell	17/04/20 @ 10:00	Cathy Harrison & Sean Holland to liaise re urgent clarity needed on step-down arrangements and medicines		Closed	Per update from DMCC on 21/4	
736	Strategic Cell	17/04/20 @ 10:00	Lourda Geoghagen to check capacity of National testing provision with Randox	19/04/20	Closed		
737	Strategic Cell	17/04/20 @ 10:00	David Gordon and Dan West to liaise re timing of announcement on Covid-19 NI website launch		Closed		
738	Strategic Cell	17/04/20 @ 10:00	Briefing to be prepared for the Minister providing an update on the NI digital position and how NI is linking into digital systems with GB & ROI	19/04/20	Closed	Being taken forward under action 836 per [NR] 12/5/20	<a href="#">Digital Cell</a>
739	Strategic Cell	17/04/20 @ 10:00	All to consider and provide any updates to the paper on metrics etc, circulated by Briefing Cell 16/04/2020		Closed		
740	Strategic Cell	17/04/20 @ 10:00	CMO raised the potential for an on-camera information piece from the PHA and a care home provider to help explain the process involved and detail re the NISRA stats publication. <a href="#">Raised again at SC 20/4/2020 - DG and CMO to discuss potential package to provide clarity on issues re care homes</a>	19/04/20	Closed	Ops Cell to check position with Comms.	<a href="#">Digital Cell</a>
741	Strategic Cell	17/04/20 @ 10:00	Four Nations paper on testing priorities to be circulated once received.	19/04/20	Closed	Per [NR] 5/5/20 - confirmed with Testing Cell can be closed.	Testing
742	Gold/Silver	17/04/2020 00:00	Clarification on testing in care homes sought- to include pathways, surveillance and process for admitted/readmitted patients.	19/04/20	Closed	Letter from Perm Sec 24/04/2020 confirming all residents in care homes to be tested. Testing Protocol issued 19/04	
743	Gold/Silver	19/04/2020 00:00	Western trust have raised concerns in regard to Palliative Care Consultants concerns regarding Funeral Directors' protocols.	21/04/20	Closed	20/4- response issued to Silver (provided by [Name Redacted])	
744	Gold	20/04/2020 @ 14.29	Access to NI Hub Knowledge Wall - [Name Redacted] to investigate if there may be access issues if we move to off-site working or if this can only be used by one person in the EOC at a time. 27/05 - This action can be closed as the NI Hub are not planning on using the knowledge wall in the recovery phase. Recommend this is looked at during lessons learned so that connectivity issues can be investigated. Peter 27/05		Closed	Combined with action 412 which has been closed per [Name Redacted] 5/5/20. Google accounts now activated, but wall not yet live (AM 28/4/20) Update -Still awaiting info from NI HUB 13/05/20. 13/05 - waiting an update from Testing (chased yesterday)	<a href="#">Digital Cell</a>
745	Strategic Cell	20/04/2020 @ 10.00	Charlotte McArdle to liaise with Mark Lee on work re Care Homes currently being undertaken	22/04/20	Closed		
746	Strategic Cell	20/04/2020 @ 10.00	CMO confirmed that the DfE request for information on chemicals to be moved from BSO to the Department to consider		Closed		

747	Strategic Cell	20/04/2020 @ 10:00	Sharon Gallagher to speak with [Name Redacted] re TUS issues on PPE		Closed		
748	Strategic Cell	20/04/2020 @ 10:00	Sharon Gallagher to ensure PPE conversations with TUS to be clinically led		Closed		
749	Strategic Cell	20/04/2020 @ 10:00	Sharon Gallagher to focus on securing supplies of gowns and coveralls		Closed		
750	Strategic Cell	20/04/2020 @ 10:00	Naresh Chada to confirm timelines for surveillance testing to begin and share with David Gordon		Closed	Per update from DMCC on 21/4	
751	Strategic Cell	20/04/2020 @ 10:00	CMO confirmed the focus of the HSC Workforce Appeal should now shift onto the movement of volunteers to the Independent Sector		Closed	Actioned	
752	Strategic Cell	20/04/2020 @ 10:00	Dan West to consider amended press release re Covid-19 App website and confirm content to Dan Gordon		Closed	Press release issued on 21/4	
753	Strategic Cell	20/04/2020 @ 10:00	Digital Exit Design v0.2 circulated by Dan West to be considered and any comments returned to Dan		Closed		
753A	Strategic Cell	20/04/2020 @ 10:00	Potential for changes to allocation of health focus in joint briefings to be discussed. (DG & MMcB)		Closed		
754	Gold/Silver	20/04/2020 @ 17:00	Supply of eye protection stock- previously escalated to Gold. Pressures on remaining stock. Sitting on 0.4 week supply (relates to potential to re-use as Silver have been advised that this is only likely to be approved when stock exhausted- clarified at 20/4 meeting that PHE PPA settings based guidance already allows for re-use) 22/04 - CNO and Rodney Morton discussing		Closed		PPE
755	Gold/Silver	20/04/2020 @ 17:00	Gold to consider applicability of PHE guidance in relation to reuse of PPE in care homes that was issued on 17/4/20 (Lourda to consider) (guidance also expected in relation to eye protection) 27/05 - this is ONGOING - paper received from Rodney Morton which Gold have commented on but teleconference to be arranged for further discussion. Meeting arranged between silver and gold 11 June (CMO, CNO and Sharon Gallagher) per [NR] 4/6/20	11/06/20	Closed	11/06 - meeting today and way forward endorsed between Silver and Gold. Professional Letter issued to HSC 19/04/20 . HSS(MD) 26/2020 advising that PHE guidance of 17th April regarding the reuse of PPE is not being implemented in NI. Comms Cell confirm can be closed. This has been re-opened as per email from [NR] , 06/05 @ 09:13. Meeting arranged between silver and gold 11 June (CMO, CNO and Sharon Gallagher) per [NR] 4/6/20	PPE
756	Gold/Silver	20/04/2020 @ 17:00	HCW Death reporting- Silver to consider logistics of Gold request of 19/4/20 and provide written response Gold to provide a contact point for HR colleagues (Naresh)- 22/4-Gold part complete, silver outstanding	05/05/20	Closed	22/04 Gold part complete. Naresh e-mailed Hugo VW in PHA asking him to discuss next steps in starting to report HCW deaths in Sit Rep with Silver/Bronze - 11/4/20. Hugo to ask Trusts at Silver/Bronze call on 12/4/20 to start reporting HCW deaths; DHSC have been advised - 11/4/20. Process of reporting still to be agreed - 14/4/20. 15/05 noted duplicate of 756. 21/05 - all required HCW data is now being submitted)	
757	Gold/Silver	17/04/2020 00:00	Clarification on testing in care homes sought- to include pathways, surveillance and process for admitted/readmitted patients.		Closed	Testing protocol issued 19/4	
758	Gold/Silver	19/04/2020 00:00	Western trust have raised concerns in regard to Palliative Care Consultants concerns regarding Funeral Directors' protocols. 20/4- response issued to Silver (provided by [Name Redacted])		Closed	Response issued to Silver on 20/4	
759	Strategic Cell	21/04/2020 @ 10:00	CMO expects that testing of any Care Home staff requiring a test would commence from 21/4/20 - Lourda to note		Closed		
760	Strategic Cell	21/04/2020 @ 10:00	Lourda and CMO to follow up on commencement of prevalence survey for Care Homes		Closed		Surge
761	Strategic Cell	21/04/2020 @ 10:00	CMO raised the need for clarity, as far as possible, on scheduling of Minister at Executive Briefings - David Gordon to note		Closed		
762	Briefing Cell/Press Office/Sit Cell	21/04/20 @ 11:50	Request from DHSC for lines to take by 5PM on 21/4 on the policy of testing teaching staff following national e-petition		Closed	Sit Cell sent LTT to DHSC on 21/4	
762A	Gold/Silver	21/04/2020 17:00	Provide clarity on testing in care homes - written update on prevalence work - Naresh Chada.		Closed		
UPPLICATE WITH 764					Duplicate/Deleted		
763	Gold/Silver	21/04/2020 17:00	Liam McIvor to share details of GP, optom and dentist PPE requirements		Closed	Gold to be advised of PPE requirements as they arise.	
UPPLICATE WITH 765					Duplicate/Deleted		
764	Strategic Cell	22/04/2020 @ 10:00	Lourda Geoghegan to check that the Roma community are receiving the support required. (LG)	25/04/20	Closed	NC represented on group considering BAME issues	Health Protection
UPPLICATE WITH 766					Duplicate/Deleted		
765	Strategic Cell	22/04/2020 @ 10:00	Consideration to be given to current capacity issues being raised in DHSC sitrep to see there is any scope for assistance. (AC, CMcA & MMcB)	24/04/20	Closed	e-MAIL [NR] 28 April 2020	Sit Cell
UPPLICATE WITH 767					Duplicate/Deleted		
766	Strategic Cell	22/04/2020 @ 10:00	Detail on recovery agreed by TMG to be circulated to Directors for consideration and input. (AC)	24/04/20	Closed	Circulated 22/04/2020 for response by 30/04/2020	
767	Strategic Cell	22/04/2020 @ 10:00	[Name Redacted] and Cathy Harrison to provide detail to David Gordon on local companies providing PPE etc. through fast track procurement arrangements. (BD & CH)	24/04/20	Closed	Confirmed complete by Cathy Harrison 28/4/20	PPE
768	Strategic Cell	22/04/2020 @ 10:00	Paper to be drafted for the Executive providing detail on involvement of local companies in PPE supply. (BD) Update 23/4/20 - Action is for Cathy Harrison (CH) to lead on.	25/04/20	Closed	CH confirmed paper going to Minister today (04/05/20)	PPE
769	Strategic Cell	22/04/2020 @ 10:00	Timing for media engagement re Care Homes to be discussed offline. (DG & MMcB).	24/04/20	Closed	Linked to AP740 closed by [NR] 28 April 2020	Comms Cell
770	Strategic Cell	22/04/2020 @ 10:00	Detail on volunteer medicine delivery services to be drafted for the Minister. (CH)	24/04/20	Closed		Supplies
771	CCG	23/04/2020 @ 13.04	David Jackson to liaise with PSNI, DoH and TEO to address local Council concerns regarding their legal enforcement powers <a href="#">cw 27/05 Requested update/advice from Briefing Cell</a>		Closed	24/04/2020 Chris Stewart confirmed this issue would go to the Executive next week as part of the review of the regulations. 3/05/20 - DOH advise they are bringing a review paper to Executive this week - this does not extend to designation to other enforcement bodies and suggest this may be a matter for DOJ/PSNI. Chris Stewart has been made aware. 08/05/2020 - Paper to be brought to Executive by DOH w/c 11 May (IRO regulations too) - Reminder sent 18/6/20 - GH. <b>No further action required by DoH so action closed - DR 20/7/20</b>	
772	Strategic Cell	23/04/2020@10:00	Kiera Lloyd and [Name Redacted] to discuss potential issue of PPE use in NIBTS ( KL & AD)	25/04/20	Closed	Confirmed can close by KL	PPE
773	Strategic Cell	23/04/2020@10:00	La'Verne Montgomery to raise issue of indemnities for hoteliers providing step-down facilities with finance colleagues and liaise with [Name Redacted]. (LM)	25/04/20	Closed		Accommodation
774	Strategic Cell	23/04/2020@10:00	Naresh Chada to consider detail of e-mail from La'Verne Montgomery 22/04/2020 on England's move to designate MP's as a priority category for testing. (NC)	25/04/20	Closed	Actioned	Testing

775	Gold/Silver	23/04/2020	SSE Arena testing- needs to be contractual relationship with Randox/Deloitte and PHA to allow for sharing of data. S255 form currently with Dan West and needs to be signed.		Closed	As per email from [NR] (Action Board Update), Mon 27/04/2020 17:46, Dan West has completed and submitted necessary paperwork. 11/06 - Paper endorsed but work continuing on this	Testing
776	Strategic Cell	24/04/2020	Silver sitrep from 23/04/2020 containing amber issued raised by WHSCT on community service provision to be sent to Mark Lee for follow up.	24/04/20	Closed	Actioned	
777	Strategic Cell	24/04/2020	Brigitte Worth to liaise with Mary Frances McManus on potential PPE requirements to reopen Govt. offices - 13/05 advised by BW that work is ongoing but may remain open for some time	26/04/20	Closed	Initial conversations have taken place and work is ongoing	PPE
778	Strategic Cell	24/03/2020	David Gordon to speak to HSCB (Philip Moore) re organising another round of engagement events	26/03/20	Closed		Comms Cell
779	Gold	25/04/2020	Testing Group to clarify whether all admissions to be tested (ref Perm Secs letter on testing of all admissions) -Issue escalated by Silver on Sit Rep 25/04/20	26/04/20	Closed	Testing Group clarified which groups are excluded and that policy under review - Silver advised 26/04/20	Testing
780	CCG	27/04/2020	Action Number 73 - Modelling: DoH to publish modelling data w/c 27 Monday 20 April cw 27/05 Requested update/advice from Briefing Cell	04/05/20	Closed	Briefing Cell, provided update 27/04 - Reminder sent 18/6/20 - GH	Modelling
781	CCG	27-Apr	Action Number 81 - Tracking App: DoH to circulate information on the development of the UK tracking app to the Executive. 27/04 update The DoH Chief Digital Information Officer (CDIO) has been engaging with NHS colleagues in relation to development of the UK tracking app (NHSx). DoH is currently considering the most appropriate process for updating Executive colleagues.	29/04/20	Closed	Briefing Cell provided update 27/04	Digital Cell
782	Gold/Silver	24/04/2020	NIAS and professional body requesting sight of scientific evidence referenced in [Name Redacted] letter about Supply and use of PPE (revalidation). Gold to look into ([Name Redacted]).		Closed	[Name Redacted] shared evidence 27/04	
783	Gold/Silver	24/04/2020	Permanent Secretary's letter to Trust CXs dated 25 April (KEY CHANGES TO TESTING FOR COVID-19) refers to testing "all new admissions" – clarification sought in relation to whether this includes obstetrics, daycase, scopes and does it apply to both acute and non-acute hospitals. 25/4-Referred to testing Cell		Closed	clarification on testing queries shared with Silver 26/04	
784	Gold/Silver	24/04/2020	Concerns raised about staffing levels in care homes- one SEHSCT Trust home experiencing critical staffing levels withing next 72 hours- Trusts asking DoH to consider potential incentives to attract Trust staff to work in IS. [Name Redacted] joined meeting and made suggestions re. volunteer list and Connected Health offer for help)- list of Andrew's questions/comments to be sent to Silver. Silver to seek updates from Trust over weekend and advise Gold of developments.		Closed	Gold/Silver meeting to include Care Homes on 29/04	
785	Strategic Cell	27/04/2020 @ 10.00	Charlotte McArdle, Sean Holland, Cathy Harrison to formalise arrangements for the linking up of all the relevant elements required for the next phase of surge planning/response in Care Homes	29/04/20	Closed	Surge updates at Strategic Cell have included input from the work areas of Sean Holland & Cathy Harrison as required	
786	Strategic Cell	27/04/2020 @ 10.00	Summary detail on Testing to be prepared for sharing with colleagues - Naresh Chada and Lourda Geoghegan	29/04/20	Closed	Silver to produce a written response to this request. 06/05 @ 09:13. Testing protocol updated	Testing
787	Strategic Cell	27/04/2020 @ 10.00	Detail on further testing undertaken and recommendations re the information dashboard to be circulated - Dan West to provide an update offline on the current situation re the Dashboard 28/4/20.	29/04/20	Closed	Meeting arranged for 01/05/2020 to discuss detail	Digital Cell
788	Strategic Cell	27/04/2020 @ 10.00	Dan West to liaise with Cathy Harrison re access to Shielded Patients list	29/04/20	Closed	CH and DW confirmed discussions taken place	Digital Cell
789	Strategic Cell	27/04/2020 @ 10.00	Paper on videoconferencing arrangements and potential options to be circulated - Dan West	29/04/20	Closed	Complete	Digital Cell
790	Strategic Cell	27/04/2020 @ 10.00	Paper summarising work completed to date and being taken forward by Digital Cell to be circulated - Dan West	29/04/20	Closed	Paper issued 27/04/2020	Digital Cell
791	Strategic Cell	27/04/2020 @ 10.00	Michael McBride requested that all review and respond as required to the financial update circulated to Strategic Cell 25/04/2020	29/04/20	Closed	Returns back by 28/4/20	Finance
792	Strategic Cell	28/04/20 @ 10:00	Surge and Supplies colleagues to participate in Gold/Silver call at 4pm today. (Sean Holland, Charlotte McArdle, Mark Lee & Cathy Harrison)	29/04/20	Closed	Additional participants confirmed would join call during Strategic Cell 28/04/2020	Surge
793	Strategic Cell	28/04/20 @ 10:00	Charlotte McArdle to link into the reconstituted expert group on oxygen re need for oxygen saturation monitors in care homes. (Charlotte McArdle)	29/04/20	Closed		Professional
794	Strategic Cell	28/04/20 @ 10:00	Detail to be prepared for the Minister ahead of the press conference today on what the resumption of cancer services will look like. (Kiera Lloyd)	28/04/20	Closed	Past the post - Covid-19 Health daily press conference took on 28/04/2020	Surge
795	Strategic Cell	28/04/20 @ 10:00	Detail to be prepared for the Minister ahead of the press conference today on Covid-19 cases in Health and Social Care staff. (Charlotte McArdle)	28/04/20	Closed	Past the post - detail was to be prepared for mention at Covid-19 Health daily press conference on 28/04/2020 on International Workers' Memorial Day	Comms Cell
796	Strategic Cell	28/04/20 @ 10:00	Potential need for second year students to be trained to assist in contract tracing to be discussed offline. (CMO and Charlotte McArdle) 13/05 advised by Heather Finlay yesterday that detail is awaited from PHA	30/04/20	Closed	Discussions ongoing with PHA and QUB and work continuing.	Professional
797	Gold/Silver	28/04/2020 @ 18:00	Request for clarification re Testing and request for updated guidance has been made to Expert Advisory Group on Testing. - 28/04 [Name Redacted] to liaise further with Chair of EAG	01/05/20	Closed	Brid Farrell responded and new guidance on Friday will take account of queries raised. Closed as per email from Oldham 06/05 @ 09:13.	Testing
798	Gold/Silver	28/04/2020 @ 18:00	Discrepancy identified between PHE and DoH Care Home Guidance on isolation. Matter to be discussed at Gold-Silver meeting Wednesday 29 April.	01/05/20	Closed	[Name Redacted] clarification provided to Silver on 29/04/20 - no discrepancies in relation to issue raised.	Professional
799	Strategic Cell	29/04/2020 @ 14:56	Clarification on testing in care homes to be shared once received from DHSC (NC/LG)	01/05/20	Closed		Testing
800	Strategic Cell	29/04/2020 @ 14:56	Detail on requirement for additional beds for staff to move into care homes to be provided to [Name Redacted] (SH)	01/05/20	Closed		Accommodation
801	Strategic Cell	29/04/2020 @ 14:56	[Name Redacted] to liaise with Cathy Harrison re work on oxygen monitoring. (BS)	01/05/20	Closed	[Name Redacted] e-mailed CH with detail 29/4/2020	Supplies
802	Strategic Cell	29/04/2020 @ 14:56	[Name Redacted] to consider sourcing of additional beds for care homes if required at short notice with Peter Wilson (PaLS). (BS)	01/05/20	Closed	Per [NR] 5/5/20 - confirmed with [Name Redacted] can be closed. Beds sourced.	Accommodation
803	Gold/Silver	29/04/2020 @ 17.38	Decision required re release of PIPP stock of aprons	01/05/20	Closed	Approval for release of 2m aprons was given on 29 Apr 2020	PPE
804	Strategic Cell	30/04/2020 @ 10.00	Michael McBride confirmed that issues in relation to Independent Sector workforce were operational matters for Trusts to deal with in the first instance, with oversight from Silver/Gold	02/05/20	Closed	Close - for noting only	
805	Strategic Cell	30/04/2020 @ 10.00	Detail on Contact Tracing Strategic Steering Group to be shared once ToR/Membership agreed (LG/NC)	02/05/20	Closed	Pilot scheme not going forward. 15/05/2020 14:19 Closed, group up and running	Digital Cell
806	Strategic Cell	30/04/2020 @ 10.00	Michael McBride confirmed the Minister's request for detail on Covid-19 infections/deaths re healthcare workers would be met	02/05/20	Closed	Close - for noting only	

807	Strategic Cell	30/04/2020 @ 10.00	[Name Redacted] to contact those Trusts who have not yet agreed to provide detail in relation to Covid-19 infections/deaths in their staff to confirm requirement to provide and escalate to Silver call if required. (AD)	02/05/20	Closed	Per [NR] 5/5/20 - confirmed actioned with [Name Redacted]	
808	Strategic Cell	30/04/2020 @ 10.00	[Name Redacted] and Sean Holland to pick up offline detail re payment processes for additional accommodation obtained for Independent Sector staff (BS & SH)	02/05/20	Closed		
809	Strategic Cell	30/04/2020 @ 10.00	Dan West to share paper outlining issues with a proximity app for NI (DW)	02/05/20	Closed	Complete	
810	Strategic Cell	30/04/2020 @ 10.00	Michael McBride asked that consideration to be given to cross-coordination approach to management of AQ's across the Department to ensure this would not be too onerous on those experts/leads in the Department involved in Covid-19 response. (LM)	02/05/20	Closed		
811	Silver	02/05/2020 @ 07.30	To advise who could receive copies of BEIS working draft of guidance for Industrial Operations which is part of their Safer Workplaces programme for review if necessary 27/05 Closed - Rodney morton PHA is the contact	02/05/20	Closed	See Liz Redmond's e-mail of 2/5/20 at 7.30 and subsequent e-mails on 'safer workplaces'. No resolution at 13/5/20 (AM).	
812	Strategic Cell	01/05/2020 @ 10.00	Michael McBride confirmed the importance moving forward in the understanding of any potential correlation between RQIA regulatory activity in care homes and outbreaks	04/05/20	Closed	For note by surge	
813	Strategic Cell	01/05/2020 @ 10.00	The issues of comparable figures on deaths and a proposed mortality census in care homes in ROI to be raised on scheduled call with ROI counterparts this afternoon (Michael McBride)	04/05/20	Closed	Relates to a call that took place on 1 May 2020	
814	Strategic Cell	01/05/2020 @ 10.00	Any additional items to be raised with ROI counterparts to be sent to Michael McBride this morning in advance of the scheduled call (all)	04/05/20	Closed	Relates to a call that took place on 1 May 2020	
815	Strategic Cell	01/05/2020 @ 10.00	Consideration to be given to the approach and detail to be prepared for the Minister ahead of the Executive and Health Committee activity next week	04/05/20	Closed	Complete	
816	Strategic Cell	01/05/2020 @ 10.00	Briefing Cell Strategy document to be shared with Alastair Campbell for consideration/confirmation it is up to date (CD & AC)	04/05/20	Closed	Per [NR] 5/5/20 - confirmed actioned by Alastair Campbell and Ciara Dolan.	
817	Strategic Cell	01/05/2020 @ 10.00	Michael McBride outlined the usefulness of further media activity next week to reinforce the message that the HSC is providing normal care with the potential for focus on specific areas of care to highlight this. (Comms to note)	04/05/20	Closed	For note by Comms cell	
818	Gold/Silver	01/05/2020	Trusts & RQIA are re-requesting an update on CPR: position on 24 April was that concerns of medical community were to be escalated to CMO/CNO. Regional statement requested from CMO / CNO/ CAHP re NI policy position re CPR & AGP procedures. RQIA are receiving conflicting advice from Trusts. Trust consultant body continues to be concerned note that clinical cell had previously been considering- now sent to CNO and CMO for discussion. 27/05 - KO - this is ONGOING. Naresh to issue letter on Friday 12 June per[NR] 11/6/20	ONGOING	Closed	15/5 Silver explained that the concern is that PHE guidance suggests PPE can be used in these circumstances and this has repercussions on PPE supplies. Silver requested something in writing from Gold to address this issue (Naresh Chada to take forward). (Rodney Morton to share updated Resus guidance with Gold). 21/05 - Naresh obtained copy of Scottish letter on this issue. He will consider to see if NI needs to issue something similar. Letter issue 15/06/2020 - DM	Professional
819	Gold/Silver	30/04/2020	Request for consideration to amend visiting guidance to explicitly allow for visit to acute setting to view deceased – this will be consistent with 15 April funeral guidance. 1/5- CNO agreed to review guidance- Silver informed. 30/4/20		Closed	Advised 1 May 2020 17:29 email from [NR] to reopen this action 06/05/2020. CNO LETTER ISSUED TODAY AND COPIED TO SILVER - 11/5/20	
820	Strategic Cell	04/05/2020 @ 10.00	Shielding list management to be raised on UK Senior Clinicians Group call this evening and any relevant feedback to be shared with Chris Matthews (MMB)	06/05/20	Closed	CM confirmed nothing further received and date of call has passed.	
821	Strategic Cell	04/05/2020 @ 10.00	Request for information on format/frequency and timetable for availability of surveillance data to be raised on Gold/Silver call today. (LG/NC)	06/05/20	Closed	Update received from [Name Redacted]	
822	Strategic Cell	04/05/2020 @ 10.00	[Name Redacted] to circulate detail on site planning for additional bed capacity. (BS)	06/05/20	Closed	Confirmed closed by [Name Redacted]- per [NR] 12/5/20	Accommodation
823	Strategic Cell	04/05/2020 @ 10.00	Dan West to provide Cathy Harrison of contact details/mechanisms for the Digital team to discuss work required for recovery in Pharmacy (DW)	06/05/20	Closed	Details provided to CH from Digital	Professional
824	Strategic Cell	04/05/2020 @ 10.00	Numbers to be collated on patients that have had cancer operations/chemotherapy over the past number of weeks. (KL)	06/05/20	Closed	Confirmed closed by Kiera Lloyd - per [NR] 12/5/20	
825	Gold/Silver	05/05/2020 @15:00	TUS request to Trust for regular patient and staff information in relation to care homes, including testing and hospitalisation. (Referred to DoH Workforce for consideration)	11/05/20	Closed	[Name Redacted] responded- data not robust at present. Dashboard may be established when data is robust.	Workforce
826	Silver	06/05/2020 @ 14:09	Request from DCNO re protocols/procedures regarding staff in service deaths. Email forwarded to Silver for response. <i>Cw 27/05 - Not Gold/Silver Telecon, must be diff route - to be chased</i>		Closed	Sent to Silver at 06/05/2020 14:01 by Ops Cell, following e-mail from DCNO HE1/20/199945. Silver forwarded e-mail to Naresh on 6/5/20. Reminder sent 18/6/20 - GH. <i>E-mail sent to NMAG to confirm closure of action on basis that DCNO/Naresh will follow up directly with Silver - DR 9/7/20. Linda Kelly confirmed action can be closed as NMAG/Naresh will take forward directly with Silver - DR 9/7/20</i>	
827	Strategic Cell	06/05/2020 @ 10:00	David Gordon to contact Ian Young and Stuart Elborn re a potential media piece on genotyping Covid-19 this we (DG) - <i>12/05 Comms Cell advised this is being worked on and requested date for completion be extended to Friday</i>	15/05/20	Closed	Notification relates to today (07/05/20). (Row 858) 27/05 - Work underway with QUB on a press release.	Comms
828	Strategic Cell	06/05/2020 @ 10:00	Potential options for support to the Care Home sector re statutory sick pay to be explored. (ML/SH)12/05 proposition expected from Silver Friday15th/Monday18th May re this. 27/05 - ML advised 26/5/2020 still waiting on detail from Silver, 28/05 - closed given ongoing engagement re proposals.	18/05/20	Closed	deadline extended on 12/05 to 18/05	Workforce
829	Strategic Cell	06/05/2020 @ 10:00	Recovery paper being collated by Surge for TMG consideration to include detail on digital services. (AC/PI)	08/05/20	Closed	Confirmed closed by Peter Jakobsen - per [NR] 12/5/20	Surge
830	Strategic Cell	06/05/2020 @ 10:00	Strategic Cell meeting to be held 07/05/2020 with the next meeting to then be held 11/05/2020 given the Bank Holiday this Friday. (All to note)	07/05/20	Closed	Complete	Strategic
831	Strategic Cell	07/05/2020 @ 10.00	Update on Workforce engagement with TUS colleagues to be shared by [Name Redacted]. (AD)	09/05/20	Closed	Confirmed by [Name Redacted]	Workforce
832	Strategic Cell	07/05/2020 @ 10.00	Discussion to have offline with Surge re provision of temporary accommodation for nursing homes for isolation (BS)	09/05/20	Closed	Confirmed closed by [Name Redacted]- per [NR] 12/5/20	
833	Strategic Cell	07/05/2020 @ 10.00	Contact details from Cells for the period 8 May - 10 May to be provided to Gold Ops Cell. (All)	09/05/20	Closed	Actioned per [NR] 12/5/20	



834	Gold/Silver	07/05/2020 @ 16:46	FFP3 Knot & Strap Tensioner being discussed on National IPC telecall today- IPC National cell feedback 7/5/20- It is recommended that FFP3 masks should not be adjusted or knotted if it doesn't fit an alternative must be used- To Gold for potential escalation to HSE for advise on NI position- issues for this around both supply and time taken to fit testing staff for appropriate masks 27/05 - KO- PPE Cell await quantification details from Silver. 1/6 - Details received by PPE cell but noted that this was only for context as testing is not PPE Supply issue Rodney Morton is investigating further. John Millar responded to quantification details. Rodney to speak with John further per [NR] 4/6/20.	ONGOING	Closed	Sent to PPE cell - 18/5 HSE response was that adjustments or attachments to FFP3 masks is not a good idea. PPE cell had requested further quantifying of the failed fit tests and clarity as to whether it is particular types of masks failing more than others. Rodney Morton is investigating further	PPE
835	Strategic Cell	11/05/2020 @ 10:00	Timings to be checked to ensure no clash between ad-hoc Committee meeting on 14/05/2020 and planned Ministerial statement on the same date. (CD)	13/05/20	Closed	Confirmed as actioned by CD.	
836	Strategic Cell	11/05/2020 @ 10:00	Executive paper to be prepared for 14/05/2020 on NI Proximity App (DW)	13/05/20	Closed	CIDO confirmed paper went to Executive 14/05/2020	Digital Cell
837	Strategic Cell	11/05/2020 @ 10:00	Expansion of testing to include Supported Living Services to be communicated to Silver today (LG)	13/05/20	Closed	Date passed.	Testing
838	Strategic Cell	11/05/2020 @ 10:00	Expert Advisory Group on Testing to be involved in any discussions/considerations that may impact on testing. (All to note)	13/05/20	Closed	For Noting	Testing
839	Strategic Cell	11/05/2020 @ 10:00	Silver to be advised that MAH to be treated the same way as a Care Home under Surge planning. (NC/LG)	13/05/20	Closed	Surge plan now approved	Surge
840	Strategic Cell	13/05/2020 @ 14:23	Update on work to date to be prepared for Minister Swann - Lourda Geoghegan (LG)	15/05/20	Closed	Detailed update on strategy going to the Minister imminently.	Testing
841	Strategic Cell	13/05/2020 @ 14:23	Detail (briefing) to be prepared on NI Care Home statistics for Minister Swann ahead of the Executive Press Conference today - Mark Lee (ML)	13/05/20	Closed	15/05/2020 14:19 Closed, confirmed actioned by Mark Lee	Care Homes
842	Strategic Cell	13/05/2020 @ 14:23	Communication Cell pack for the Executive press conference today to be shared with Briefing Cell - David Gordon (DG)	13/05/20	Closed	Confirmed actions by Comms Cell.	Comms
843	Strategic Cell	13/05/2020 @ 14:23	Query re relief from lease charges to a number of charities to be discussed with Finance - [Name Redacted] (BS) 27/05 - An update has been sought from BS on 26/5/2020 – initial conversations on 15/5/2020 between BS & BW. 28/05 Closed on the basis discussion taken place.	15/05/20	Closed		Accommodation
844	Strategic Cell	13/05/2020 @ 14:23	Approach to de-escalation of Surge - Health Care to be discussed offline with Comms with a view to provide detail to the Minister for initial mention at the Executive on 14/05/2020 ahead of a paper next week. (Charlotte McArdle / Alastair Campbell / Peter Jakobsen & David Gordon)	15/05/20	Closed	CMcA advised raised at Exec 14/5	Surge
845	Gold	14/05/2020 @ 09:53	Elaine Colgan to be DoH POC and to take forward amendments to Port COVID-19 Regulations	15/05/20	Closed	15/05/2020 Closed as this is not an action.	
846	Strategic Cell	15/05/2020 @ 14:19	Silver to be advised on revised reporting requirements following changes from CCG and NIHUB. (Liz Redmond)	Ongoing	Closed	Silver updated	
847	Strategic Cell	15/05/2020 @ 14:19	La'Verne Montgomery to be advised of any additional staffing requirements by areas in order to raise with NICSHR. (All)	Ongoing	Closed	For noting	
848	Strategic Cell	15/05/2020 @ 14:19	All to be aware of requests received by Finance from DoF for consideration and refinement of costs re response. (All to note)	Ongoing	Closed	For noting	
849	Strategic Cell	15/05/2020 @ 14:19	Cathy Harrison and Chris Matthews to discuss primary care/pharmacy interface in planning for second surge. (CH & CM) 27/05 - Advised by CH & CM still open on 19/5/2020. Further update sought. 28/05 Closed given discussions between CH & CM.	Ongoing	Closed		
850	Strategic Cell	15/05/2020 @ 14:19	David Gordon to look into inclusion of additional detail in Executive press release 14/05/2020 re relaxation of a number of lockdown restrictions. (DG)	Ongoing	Closed	Actioned	
851	Strategic Cell	15/05/2020 @ 14:19	Lourda Geoghegan and [Name Redacted] to discuss offline the issue re refusal of some care home staff to be tested. (LG & AD)	Ongoing	Closed	Actioned	
852	Strategic Cell	15/05/2020 @ 14:19	Paper on EAMS discussed at Senior Clinicians 14/05/2020 to be shared with Cathy Harrison. (Naresh Chada/Lourda Geoghegan)	Ongoing	Closed	Complete per CH	
853	Strategic Cell	15/05/2020 @ 14:19	Papers on NI proximity app in relation to end user journeys and project mandate paper to be shared with Strategic Cell. (Dan West)	ONGOING	Closed	Issue has moved on and is with the Executive for decision. Further paper being prepared for the Executive. Per update [NR] 4/6/20	
854	Gold/Silver	15/05/2020 @ 18:00	Type IIR Masks - resolution sought from PPE cell/CMO re conclusion of IPC Cell that these are not suitable for use. There are no alternatives available. 21/5- paper submitted by Silver recommending a rapid review of H&S and supply issues with fluid shield masks (shared with PPE, CMO and CNO for consideration). 27/05 update still accurate. Referred to MHRA for view per [NR] 4/6/20		Closed	18/5- escalated again. Rodney Morton advised that working group of IPC leads are looking at most successful adjustments that can be made and to provide a single view by Weds. Medical Devices people may need to consider- CNO group to advise on process. Reminder sent 18/6/20 - GH. Update per Silver Sit Rep: Outcomes from the workshop 24/6/20 highlighted only 2 out of the 17 models passed the assessment however technical assessment remains outstanding. Following discussion at the weekly Logistics and Supply Chain cell call on 24th June, all members agreed that BSO PaLS should proceed to purchase a volume of suitable FFP2 masks to supplement FFP3 supply. Queried closure of action point with CNO - DR (9/7/20). MFMCM confirmed they're awaiting report from MOIC on fluid shield masks - DR 9/7/20. Follow up on position of this issue and report sent to Mary on 15/07/20. Closed per HE120/346233 - CB 21/7/20	
855	Gold/Silver	15/05/2020 @ 18:00	Testing kits - allocation of kits has reduced which will impact on testing capacity over coming week. EAC and CMO advised and intervention sought by Silver. 18/5 Minister and CMO aware and has been raised nationally- not clear if mid-week allocation will be made. Remains an ongoing risk.	Ongoing	Closed	27/05 it was noted that this particular issue is closed however the remains a risk. Added to Key Issues Board	
856	Strategic Cell	18/05/2020 @ 15:36	Updated testing strategy to be shared with Peter Jakobsen and rebuilding colleagues. (LG/NC)		Closed	Testing side and PJ liaising.	

857	Strategic Cell	18/05/2020 @ 15:36	Potential for Minister to open new Acute Services Block in the Ulster Hospital to be raised at Commissioning Group meeting 18/05/2020. (BS) 27/05 - An update has been sought from BS on 26/5/2020 to confirm raised.		Closed	BS confirmed SEHSCT and DoH Private Office are taking forward re arrangements so can be closed per [NR] - 2/6	
858	Strategic Cell	18/05/2020 @ 15:36	Digital to be advised of the need for briefing for the Minister before noon today on the digital issues over the weekend. (DMcC)		Closed	DMcC - Actioned	
859	Strategic Cell	18/05/2020 @ 15:36	La'Verne Montgomery and Liz Redmond to discuss potential staffing requirements for the DoH response going forward. (LM & LR)		Closed	Actioned	
860	Strategic Cell	18/05/2020 @ 15:36	Michael McBride flagged he is having regular calls with RoI counterparts each week under MoU arrangements and the potential to raise any non-covid issues if required as raised by colleagues. (All to note)		Closed	For noting/action as appropriate by all	
861	Strategic Cell	18/05/2020 @ 15:36	Cathy Harrison to discuss potential detail on voluntary medical delivery services with Comms for a media piece on Shielding. (CH)		Closed	Complete per CH	
862	Strategic Cell	18/05/2020 @ 15:36	Detail on Shielding to be prepared for the Minister ahead of the Executive update on 19 May 2020. (CM)		Closed	CM confirmed actioned.	
863	Strategic Cell	21/05/2020 @ 14:26	Strategic Cell to be advised of move to one weekly meeting at 11am on Tuesdays effective from week commencing 25/05/2020. (All to note)		Closed	Actioned (and noted on decisions log)	
864	Strategic Cell	21/05/2020 @ 14:26	Updated testing strategy to be circulated following discussion at the Executive today. (LG) 27/05 - Testing Cell advised 26/5/2020 not yet circulated as awaiting comments from the Executive following consideration. They will confirm once done.		Closed	Testing cell advised 15/6/2020 that the Strategy has not yet been published/issued. Work is continuing on this and Testing Cell will advise when done. Per [NR] 16/6/20 - Reminder sent 18/6/20 - GH. Final version HE1/20/269675 - has been shared with Executive but until published the document is not for wider circulation beyond Departmental colleagues. CB 21/7/20	
865	Strategic Cell	21/05/2020 @ 14:26	Mark Lee advised that following discussions on concerns and agreement with the RQIA, BHSCT are identifying alternative placements for residents in a care home in order to move out residents immediately. (All to note)		Closed	For noting	
866	Strategic Cell	21/05/2020 @ 14:26	[Name Redacted] flagged ongoing discussions with the BMA on remuneration and current potential for impact on any second wave of Covid-19 for noting at this stage. (All to note)		Closed	For noting	
867	Strategic Cell	26/05/2020 @ 14:11	Detail on increasing visibility of testing for symptomatic citizens through the healthcare system to be provided to Chris Matthews following meeting today (LG)		Closed	LG confirmed that HSS (MD) 38/2020 covers - 1/6	
868	Strategic Cell	26/05/2020 @ 14:11	Peter Jakobsen to provide input on draft Executive paper on regulations to Liz Redmond today. (PJ)		Closed		
869	Strategic Cell	26/05/2020 @ 14:11	David Gordon to seek an update on the amended comms strategy from TEO. (DG)		Closed	DG Actioned	
870	Strategic Cell	26/05/2020 @ 14:11	David Gordon and CMO to discuss arrangements for the Executive daily update today following Strategic cell. (DG & CMO)		Closed	Executive took place on 26/05	
871	Gold/Silver	27/05/2020 @ 14:23	Storage space – PaLS requires further temporary storage capacity to handle the storage of additional stock in the short term. Silver has requested Gold provide access to military advisers to discuss potential use of storage capacity on MoD property. Action closed on 29/05/2020 - BSO in contact with MOD and Department dealing with MACA request.		Closed	Action closed on 29/05/2020 as advised by [NR] - BSO in contact with MOD and Department dealing with MACA request.	
872	Strategic Cell	2/6/20 @ 10:15	Cathy Harrison to liaise with Comms re handling of Minister's approval of funding for community pharmacy within the draft Commissioning Plan and meeting with CPNI today.		Closed	CH Confirmed complete.	
873	Strategic Cell	2/6/20 @ 10:15	Briefing to be prepared for the Minister in relation to potential queries on future structure of emergency and elective care from the rebuilding strategy/plans due to issue on 04/06/2020. (A Campbell/ P Jakobsen)	04/06/20	Closed	Peter Jakobsen confirmed a comprehensive briefing pack has been prepared for the Minister. Per [NR] 4/6/20	
874	Strategic Cell	2/6/20 @ 10:15	Alastair Campbell and Dan West to liaise re future need for an NHS 111 type support service for NI.		Closed	Alastair Campbell confirmed can close. Per [NR] 4/6/20	
875	Gold/Silver	04/06/2020 @ 18:13	Silver requested an update from Silver on issue of shielding letters		Closed	Closed per [NR] 4/6/20	
876	Gold/Silver	04/06/2020 @ 18:13	Silver (on behalf of Trusts) asked if RQIA and Department have included Covid on risk register		Closed	Request for DoH response sent to Gillian Seeds 4/6/20. 05/06 - included in draft risk registers - 11/06 response sent	
877	Gold/Silver	04/06/2020 @ 18:13	Silver escalation- where/when will guidance be available in relation to quarantine exemptions in NI (re overseas workers on trust laboratory equipment)		Closed	response issued to Silver on 08/06 - no regional guidance plannerd - exemptions are UK wide	
878	Gold/Silver	04/06/2020 @ 18:13	Silver escalation- can hospital restaurants open to the public (or do they fall under definition of commercial outlet which can't open until stage 5)		Closed	Closed per [NR] 4/6/20	
879	Gold/Silver	05/06/2020 @ 11:07	Silver seeking clarification as to when version 6 of Testing Guidance will be available- they have been unable to clarify with EAG- referred to Lourda Geoghegan	21/07/20	Closed	11/06 letter expected from Silver regarding outstanding queries on anomalies - Reminder sent 18/6/20 - GH 22/06/20 - Lourda confirms that the Interim Protocol on Testing will be discussed by the Expert Advisory Group on Testing tomorrow (Tues 23 June) and is expected to be available later this week. Interim Testing Strategy v.6 cleared by CMO 10/7/20 HE1/20/339744 - CB 21/7/20	
880	Gold/Silver	05/06/20 @ 14:51	The PHA previously provided guidance in relation to pre-op testing for Cancer patients, which included 7 days self-isolation and a negative swab within 48 hours of surgery. Many of the Royal Colleges have also provided guidance, which suggests 14 days self-isolation. A consistent view would be helpful as we move towards resetting of services This query also applies to other specialties.- referred to clinical cell			Reminder sent 18/6/20 - GH. Follow up reminder on 15/07/20 - JG. Further reminder issued 29/07/20 - AW. Reminded sent to Naresh - 05/08/20 email from lesley gordon that its still progressing 13/08/20 SW Responded to advise advice sent to Liz Fitzpatrick on 17/08/20 and LF will share this advice with Trusts MMcr 20/08/20 CLOSED	
881	Gold/Silver	08/06/2020 @ 16:12	BSO PaLS need urgent confirmation from DOH Estates team on availability of LPS resource for additional storage (based on Health NI model for PPE) (see escalation template)-8/6/20 Silver advised that BSO provided with LPS contact details this morning and are to liaise directly. ([NR] I)		Closed	Response issued (notified 11/06) - [NR] I advised BSO to liaise directly with LPS	
882	Strategic Cell	09/06/2020 @ 10:00	PPE cell to be advised when updating any guidance/issuing any letters to ensure any potential PPE implications are captured. (All to note)		Closed	Per [NR] 16/6/20	
883	Strategic Cell	09/06/2020 @ 10:00	Finance requested any relevant input from colleagues to assist with ongoing work on refining estimates and matching of funding to work to date. (All to note)		Closed	Per [NR] 16/6/20	

884	Gold/Silver	12/06/2020 @ 10:46	Gold policy leads [Name Redacted] have requested some advice from Silver on the position regarding foreign travel for health and social care workers, and specifically whether any guidance is to be produced on payment of salary during quarantine for staff who choose to travel abroad. The guidance on the PHA website dates to 9 April and 16 March and probably needs to be updated following recent UK Govt announcements	ONGOING	Closed	Reminder sent 18/6/20 - GH - 19/06/2020 [Name Redacted] noted this is now on the agenda of the HR Cell and can be closed as an EOC action	
884	Gold/Silver	11/06/2020 @ 17:48	Face Coverings for patients, visitors and staff in non-clinical areas- NI position sought. Sent to clinical cell, CMO and CNO. 19/06/2020 - additional text added to key issue in Gold Silver Sit Rep - Trusts have requested clarification in relation to face coverings and also regional approach to checking temperatures of patients attending appointments.	14/08/20	Open	Reminder sent 18/6/20 - GH - 18-06/20 CMO office noted that This issue was discussed by CMO, CNO and the DCMOs on 15 June. A proposed position is currently being articulated and will shortly be circulated for comment. 19/06/20 - additional text on key issue has been sent to CMO, CNO and DCMOs for comment. Request for closure/update to CMO, CNO and DCMOs asked for response by cop 27 July - CB 21/7/20 . Additional request for this information received from Silver 22/07/2020 MMK. Response provided to Silver to advise that the information is currently being followed up and a response will be issues as soon as it is received (22/07/20 MMK) Email from CNO on 28/7/20 to advise that Visitors are covered in the visitor guidance and a paper is being developed by CMO team and CNO teams to address staff in non clinical areas and primary care. MMcR Email reminder to C McArdle seeking an update. SM 07-08-2020 Email from CMcA 07/08 "Colleagues it will be issued by Monday"	
885	Gold/Silver	11/06/2020 @ 17:48	Silver have sought clarification on DoH Regional Plans for Learning Disability providers to run alongside Step 5 of easing lockdown- to Mark lee and Jerome Dawson		Closed	Reminder sent 18/6/20 - GH. Reminder sent by DR - 9/7/20 and follow up reminder on 15/07/20 by JG - Mark lee responded to note he has no knowledge of this and sent to Jerome. Request for closure/update to Jerome Dawson asked for response by cop 27 July - CB 21/7/20 JD sent an email on 28/07/20 to ask this action is closed and if need be we can revisit if it is an issue in the future MMcR	
887	Gold/Silver	12/06/20 @ 16:52	[Name Redacted] query to Silver -Further to press enquiry and draft response on BAME issues, would it be possible, through Silver, to ask the HR Cell if the guidance on the PHA website needs to be updated to reflect the publication of the PHE report on this issue in early June	ONGOING	Closed	Reminder sent 18/6/20 - GH - 19/06/2020 [Name Redacted]noted this is now on the agenda of the HR Cell and can be closed as an EOC action	
888	Gold/Silver	15/06/20 @ 14:00	Increasing numbers of people presenting as destitute via the Romanian Roma Helpline. There needs to be regional discussion on the impact on these families and how they can be supported in the coming months. Consideration required for short term funding measures to support COVID-19 related initiatives. - Sent to Mark Lee for decision		Closed	Mark Lee confirmed this is for DfC to answer 15/06/20	
889	Gold/Silver	15/06/20 @ 14:00	Consideration is required from the SIRO as this is a GDPR issue for the recording of ethnicity and nationality of people admitted with COVID – in order to establish if there is a disproportionate impact on BAME communities and to support the targeting of health protection messages consideration should be given to recording the ethnicity and nationality of people admitted with COVID-19.	ONGOING	Closed	Charlene McQuillan has advised that equality screening is more of an issue. Judith Tenner has advised that she would advocate the recording of ethnicity of people admitted with Covid from an equality perspective. Sent th Health Silver 16/6/20	
890	DHSC	15/6/20 @ 8:47	DoH nominee for DHSC Health Intelligence and Effects Customer Committee (HIECC) sought – must be cleared to DV	04/08/20	Closed	Invite sent to CMO and Perm Sec but may fall to Population Health. Liz Redmond to identify suitable person but in the meantime consider using Siobhan Carey to cover the meeting until the nominee is given DV clearance. Per email 15/6/20. Request for closure/update to Liz Redmond asked for response by cop 27 July - CB 21/7/20 Email issued to Liz Redmond for update on 28/07/20 MMcR - Closed per [Name Redacted] - DV process underway (AM 4/8/20).	
891	Chief of Staff	16/06/20	Health Silver asked to provide further advice and briefing on the early alerts for fit testing. These alerts have come from WHSCT, BHSTC and SHSCT and the Minister would like a submission. [Name Redacted] will pull the submission together when input has been received from Silver.		Closed	Briefing HE1/20/297001 to Minister 19 Jun 20 - CB 21/7/20	
892	Strategic Cell	16/06/2020	Cell leads to consider the work of their respective areas in relation to the establishment of the new Management Board Structure with a view to how to take forward in the future. (Cell Leads)		Closed	Can be closed after a couple of days - added for the record per [NR] 16/6/20 - closed 18/06/2020 DM	
893	Strategic Cell	16/06/2020	Cell leads to engage with the line management of any additional resources they have been allocated during the response to ensure any required resource or support continues to be provided. (Cell leads)		Closed	Can be closed after a couple of days - added for the record per [NR] 16/6/20 - closed 18/06/2020 DM	
894	Strategic Cell	16/06/20	Detail on HSC activity volumes from the rebuilding plans to be shared with Testing to aid work on the strategy. Assigned to Peter Jakobsen		Closed	Being shared with Lourda and Testing Cell - TBC. Agreement between rebuilding team and testing cell per HE1/20/288256 - CB 21/7/20	
895	Deborah McNeilly	17/06/20	Deborah McNeilly and Cathy Harrison asked to consider additional Support to Nursing Homes to cover duration of 1st wave of COVID-19. Increase in Urgent Prescription Fees to cover 2020/21 financial year.	17/08/20	Open	Cathy Harrison noted she will review and advise as per email 18/06. Request for closure/update to Cathy Harrison asked for response by cop 27 July - CB 21/7/20. Update requested - AW 29/7/20. Response from C Harrison 29/7/20 - The Board have been asked to provide additional information and clarification on a number of issues raised by Deborah McNeilly. When this is received the matter can be re-considered.	
896	Gold/Silver	19/06/2020	SHSCT would like to know if it is necessary for Shielding letters to be issued by Secondary Care as well as GP		Closed	Chris Matthews (G5) noted that the answer is yes and that they will be in touch with CEXs if necessary to reinforce the point (email to Ops 14.54 on 19/06/20) TRIM reference HE1/20/291445 - response sent to Silver	
897	Gold/Silver	19/06/2020	BSO PALS have advised that Trusts report stocks of specific models of 3M FFP3 respirators are running low		Closed	PPE Cell advised they are aware of this matter. To be closed?	
898	Health Gold	30/06/20	DfC Local Government request indicative date when Community Centres can reopen		Closed	The Executive will be asked to agree an indicative date for the reopening of Community Centres from 29 July 2020. HE1/20/345214 - CB 21/7/20	



899	Gold/Silver	10/07/20	Silver seeking advice to revert to SHSCT on the issue relating to face masks		Closed	Referred to PPE Supply - John replied advising it wasn't for him. Forwarded to [Name Redacted]/[Name Redacted]/Lyndsay as part is access to PPE (10/07/2020) Forwarded to [Name Redacted] and Sean Holland for joint input 10/07/2020. Points 1 & 2 addressed (HE1/20/336269), Point 3 (PPE advice sought about parents requirement to wear a face covering when attending health and social care facilities for contact with their children when they are returning to foster care) Closed by Jenny Mahood (he1/20/342512)		
900	Gold/Silver	09/07/2020	Silver requesting info on behalf of PHE regarding Managing travellers who become Covid cases/contacts in the UK		Closed	Sent to [NR] 09/07/2020. Email correspondence between [NR] and [NR] 10/07/2020. Gerard content for it to issue HE1/20/335576 and HE1/20/335579		
901	Ops Cell and Silver	17/07/20	Department for Communities' local government (LG) query on the spike/local cluster in Limavady. HE1/20/342533	17/08/20	Open	Sent to health silver with suggestion that local trust and pha deal - AMACI 17/7/20. Hugo has asked Naresh for clarification on lines of communication as proportion of information is clinically confidential DR 20/7/20. Update requested - AW 29/7/20. <b>Follow up update requested 5/08/20</b>		

Decision Maker	Subject	Decision Made	Rationale	Date/Time	HPRM Ref	Notes/Comments
CMO	Release of PIPP stock. (GP PRACTICES)	To issue essential PPE Packs to 373 GP practices - <b>1st Release.</b>	Prepare GPs should patient present with symptoms	03/03/2020 @11:28	HE1/20/99248	[Name Redacted]Email confirmed CMOs authorisation.
Cathy Harrison	Release of PIPP Stock- 30k 8833 FFP3 Masks into BAU	Required to meet current demand in BAU to maintain health services.	Required to meet current demand in BAU.	05/03/2020 @12:18	HE1/20/76506	[Name Redacted] Email confirmed authorisation.
[Name Redacted]	JIT Clinical Waste Bags	NI to be included in JIT contract for clinical waste bags	Current Order is to be extended given the supply uncertainties around consumable products	06/03/2020 @21:12	HE1/20/82483	Costs noted on sheet
CMO	Release of PIPP stock. (COMMUNITY PHARMACIES)	To issue essential PPE items to 532 Community Pharmacies. <b>1st Release.</b>	Prepare CPs should patient present with symptoms	09/03/2020 @12:38	HE1/20/79985	Costs detailed - HE1/20/79967
[Name Redacted]	Release of PIPP stock. (BAU)	Authorisation to release 25,000 Face Visors & 1,000,000 Type2R Surgical masks from PIPP stockpile into BAU.	PIPP stockpile must support BAU as they have depleted product lines.	12/03/2020 @ 17:08	HE1/20/86955	
[Name Redacted]	JIT Oxygen Therapy and Liquid hygiene Products	NI to be included in JIT contract for the following products. Oxygen Therapy and Liquid Hygiene products.	To ensure adequate supply of the following products in line with JIT contract terms.	13/03/2020 @16:29	HE1/20/88810	Costs noted on sheet
TEO	NICCMA	NICCMA to be stood up from Monday 16/03	N/A	14/03/2020 @ 18:33	HE1/20/89184	
Cathy Harrison	Release of PIPP Stock. (COMMUNITY PHARMACIES)	To issue essential PPE items to 532 Community Pharmacies. <b>2nd Release.</b>	Prepare CPs should patient present with symptoms	24/03/2020 @14:07	HE1/20/233622	Fiona Taylor email to BSO, approval given by Cathy Harrison
[Name Redacted]/Cathy Harrison	Release of PIPP stock. (GP PRACTICES)	To push additional packs of PPE from the PIPP stockpile to ALL GP practices - <b>2nd Release.</b>	Replenishment approved with conditions outlayed in Cathy Harrison Letter HE1/20/99701	20/03/2020	HE1/20/172665	
[Name Redacted]	Medline Purchase QA FFP3 masks.	The offer is for Medline QA tested stock to be purchased by DAs. This would be 182,400 eaches for NI we expect this to be available to issue in the next few weeks following completion of a QA testing process.	To increase volumes of FFP3 masks into PIPP stockpiles	19/03/2020 @ 17:52	HE1/20/98858	
[Name Redacted]	JIT Medical Consumables IV products	NI to be included in JIT contract for Medical consumables. Admin Sets, Cannula, hypodermic syringe sets	Procuring these volumes to build resilience of the following products	13/03/2020 @12:17	HE1/20/85648	Costs noted on sheet
[Name Redacted]	OpsCell Correspondence board	Correspondence register not updated today - busy e-mail traffic. Emails are to be Trimmed only.	Emails are Trimmed as they are dealt with and regularly in bulk	01/04/2020		OPS Cell Lead meeting with Ops Cell 01/04
Cathy Harrison/Liz Redmond/ [Name Redacted]	Release of PIPP Stock (BAU)	Release of 30% of all PIPP stock into to BAU.	To allow BSO to manage demand.	24/03/2020 @12:27	HE1/20/116230	
[Name Redacted]/ [Name Redacted]	Release of PIPP Stock. (DENTISTS)	Release essential PPE items to five emergency dental practices for 12 week period. 500 of each item.	To enable the 5 practices to treat patients during COVID-19.	27/03/2020 @18:00	HE1/20/111717	
Liz Redmond	Release of PIPP Stock (BAU)	Release 100k visors and 100k gowns	To allow BSO to manage demand.	07/04/2020	HE1/20/125149	
[Name Redacted]	NI Fit Testing Proposal	NI to be included in the FIT Testing Service available for all 4 Nations.	To enable staff to be fit tested for FFP3 Masks.	27/03/2020 @14:59	HE1/20/199557	
CMO/Minister	PPE - Mutual Aid	Mutual Aid to England - 200k gowns	NI to be reimbursed when stocks arrive	04/04/2020 @13:27	HE1/20/128590	
CMO/Minister	PPE - Mutual Aid	Mutual aid to England - additional 50k gowns	NI to be reimbursed when stocks arrive	10/04/2020 @ 12:04	HE1/20/137998	Email from B Duffy
CMO	Notification of deaths	Advice not to include 'possible Covid-19 deaths' in reports	need robust data. Let IAD/NISRA progress issue.	10/04/20 @ 13:11	HE1/20/138543	Email from CMO
Kiera Lloyd	Ind. Hospitals	Approval of governance and indemnity arrangements	N/A	12/04/20 @ 11:40	HE1/20/141611	F/w to Silver
CMO/Lourda Geoghegan	Release of PIPP stock	Agreed to release 4 weeks' supply of PPE to GPs with conditions attached ( <b>3rd Release</b> )	GPs are not provided for in BSO BAU provision. This would be the third GP replenishment. Releasing only 4 weeks supply will allow surge levels to be reassessed and will also allow time for a monitoring system to be put in place	21/04/2020 @12:03	HE1/20/162052	John Millar Memo 12/04/2020/John Millar Email to Jonathan Semple HE1/20/151019
		Agreed to release 159,600 type 11R fluid-resistant masks to <b>Community Pharmacy (3rd Release)</b> with conditions attached	Community pharmacists are not provided for in BSO BAU provision. A total of 3.8M 11R masks are currently held in PIPP stock, so this drawdown is not significant relative to total stockpile			
		Agreed to release 500k type 11R fluid-resistant masks (as opposed to 2m requested) to trusts with conditions attached	3.8M in PIPP stockpile, BHSCT has none in stock, turnover rate is high. A release of 2M would amount to more than half the remaining PIPP stockpile			
		Decision <b>not</b> to release 50,000 FFP3 1873v respirator masks	There does not appear to be an immediate risk of shortage. Latest spreadsheet shows stock levels in Trusts of between 6,345 (NHSCT) and 11,880 (BHSCT), plus BSO holds 10,400. The total PIPP stock is 105,800, so this request would draw down nearly half the stock, if approved.			
		Decision <b>not</b> to release 500,000 eye frames and lenses to Domiciliary and community care	BSO have 3,000 in their BAU stock (contrary to the memo). There are also significant stock across SEHSCT (57,185) and NHSCT (12,000), though there appear to be none remaining in WHSCT or BHSCT, 500 in SHSCT. Releasing this number would deplete the PIPP stock to almost zero (especially when combined with request 4, below) – total PIPP stock of these items today is 563,506.			

		Decision to decline DOJ requests - refer to DEARA	there is an absence of details in the memo regarding details of DoJ requests. In addition, revised guidance for Funeral Directors is due to issue this week, so requests might be reconsidered after that time. However, given the serious issues with supply, and the expected demand in future weeks illustrated in current modelling, PIPP emergency stockpile must be reserved for health and social care at the current time (at least until an audit of our stocks and processes is completed). Refer to DAERA			
Minister	Audit of PPE	Approval to proceed with PPE Audit	To provide assurances around levels of stock and allocation of PPE.	15/04/20 @ 19:20	HE1/20/152484	
Minister	PIPP Release to England - Mutual Aid	Minister has agreed to move 25k gowns to England	CMO recommended to Minister release of 25K gowns from PIPP stockpile for release to colleagues in England, Minister has agreed given the extremely challenging circumstances	17/04/2020 @18:25	HE1/20/155178	Email from [Name Redacted]
CMO	Release of PIPP stock to BAU	Agreement to release 194,650 Type 11R fluid resistant masks, 50,000 FFP3 1873v respirator masks. <b>Refusal</b> to release Gowns and eye frames and lenses	Based on recommendations from Liz Redmond, endorsed by Lourda Geoghegan.	21/04/20 @12.13	HE1/20/162052	Email from [Name Redacted]
CMO/Lourda Geoghegan	Release of PIPP stock to BAU	Agreement to release 1.5 million Type IIR face masks.	To provide stock urgently as BAU has depleted	22/04/2020 @18:17	HE1/20/168497	Email from Liz Redmond
Minister	Financial support	Agreement to financial package to support Independent Home Providers during COVID-19	Based on SUB from Mark Lee and bid from Silver. Additional cost pressures faced by care and residential home providers (PPE, extra staff costs etc) run the risk of some providers going under. Proposal to pay home owners a one-off lump sum to help with pressures.	25/4/2020 @ 16:48	HE1/20/175005	Email from [Name Redacted]
Minister	MACA Assistance	Minister has approved MACA for patient transfer to a specialist unit in England for ECMO	A 37-year-old patient in Antrim Hospital with confirmed COVID-19, has deteriorated to the extent that a clinical referral has been made by the Trust for urgent transfer to Glenfield Hospital, Leicester, for ECMO (extra corporeal membrane oxygenation) treatment, in order to save life. HSC Board has requested military support to transfer the patient to Leicester	27/04/2020 @ 18:51	HE1/20/178908 + 179140	Email from [Name Redacted]
CMO	Release of PIPP Stock (GP PRACTICES)	Authorisation provided to release another 4 weeks supply of PPE Items to GP Practices. <b>(4th Release)</b>	To enable GP Practices to treat should Covid-19 patients present. Conditions attached, refer to CMO letter.	26/04/2020 @15:21	HE1/20/186896	CMO LETTER HE1/20/183281
CMO	Release of PIPP stock (BAU)	Approval to release 1m Aprons and 60k Gowns - Release 750k type 11R masks <b>ONLY</b> if stock on order is not delivered this week.	Based on recommendations of Lourda Geoghegan & Liz Redmond to support BAU demands.	29/04/2020 @ 20:05	HE1/20/185000	Email from [Name Redacted]
CMO	Release of PIPP stock. (Optometry)	Approval to release – • Approval to release 33k Type 2R masks • 33k Aprons • 66k Gloves	Based on recommendation by Lourda Geoghegan & Liz Redmond due to the small quantities requested.	30/04/2020	HE1/20/186803	Email from [Name Redacted]
Minister	Financial support to Domiciliary Care	Approval of new measures which will guarantee payments to domiciliary care providers, at least until June 2020, based on an average of the last 3 months payments. Approval for issue of a letter from Chief Social Worker, Sean Holland, to the Health and Social Care Board confirming the Department's approval and instructing the HSC Trusts to issue a draft letter to domiciliary care providers confirming this revised position.	In order to provide the necessary stability to maintain the domiciliary care sector	05/05/2020	HE1/20/197761	Email from Jim McComish
CMO/Lourda Geoghegan	Release of PIPP Stock (BAU)	Authorisation to release 500k aprons to BAU	To provide stock whilst awaiting deliveries to arrive	06/05/2020	HE1/20/200065	Email from [NR]
[Name Redacted]	Silver Paper - For Approval - Regional paediatric COVID- 19 surge plan	Paper approved and email forwarded to Silver	HSC Silver/Gold are asked to approve the revised paediatric covid-19 surge plan which now includes a "step zero" which can be implemented immediately albeit with the flexibility to escalate through the plan in the event of further Covid-19.	08/05/20 @09:03	HE1/20/203557	Email forwarded by [Name Redacted]
Alastair Campbell	Silver Paper - for approval - Critical Care surge	Paper approved and email forwarded to Silver	In order to allow Trusts to plan for recovery, they need approval to re-escalate critical care capacity, allowing some redeployed staff to return to their normal activities	08/05/20 @ 10:28	HE1/20/203553	When CCaNNI have had time to consider the issue of whether all units should continue to provide care for the covid-19 patient group or if it might instead be better delivered in a smaller number of locations, the Department would need to see the Network's advice. We will need this as early as possible to inform recovery planning.
Minister	MACA Assistance	Minister has approved MACA request for patient transfer to a specialist unit in England for ECMO	Military transfer for a COVID-19 positive patient from Craigavon to Glenfield hospital in Leicester for ECMO, HSCB exhausted all commercial options.	11/05/2020 @ 13:16	HE1/20/208457	Email from [Name Redacted]

Liz Redmond	<b>Gold-Silver meetings</b>	This Group will now meet on Monday, Wednesday and Friday each week from w/c 04/05 - Decision made on 29/04	To align with other meeting rhythms and the changing nature of the situation	01/05/2020	HE1/20/192210	Noted in minute of meeting 29/04
Liz Redmond	<b>Gold-Silver meetings</b>	This group will now meet only on Mondays and Thursdays of each week starting w/c 18 May - decision made at meeting on 15/05	To align with other meeting rhythms and the changing nature of the situation	15/05/2020	HE1/20/224073	Noted in minutes of meeting 15/05
CMO	<b>Strategic Cell Meetings</b>	Decision made to move to Mon/Wed/Fri meetings for Strategic Cell on 4 May 2020.	To align with other meeting rhythms and the changing nature of the situation	04/05/2020	HE1/20/192858	Noted in minutes of meeting 04/05
CMO	<b>Strategic Cell Meetings</b>	Decision made to move to Mon/Thu meetings for Strategic Cell on 18 May 2020.	To align with other meeting rhythms and the changing nature of the situation	18/05/2020	HE1/20/225324	Noted in minutes of meeting 18/05
Liz Redmond	<b>Stand Up</b>	Discussion of moving stand up to 1 or 2 days per week.	To align with other meeting rhythms and the changing nature of the situation	19/05/2020	HE1/20/228721	Noted in minutes of meeting 18/05
Liz redmond	<b>Strategic Cell Meetings</b>	Moving to one meeting a week - Tuesdays at 10am	To align with other meeting rhythms and the changing nature of the situation	21/05/2020	HE1/20/233599	Email Notification from Secretariat McCaw
Minister Swann	<b>EOC Operating Hours</b>	Minister agreed to move to 5 day EOC operation except for data reporting	To align with other operating procedures including the NIHub and Health Silver	21/05/2020	HE1/20/236447	Email notification from [Name Redacted] on back of confirmation that SILVER will also continue to provide data over weekend and bank holidays.
Minister	<b>MACA Assistance</b>	Minister approved MACA request for access to MoD-owned warehouse facilities in order to store PPE	This is required because we have exceeded capacity in all our warehouses and have not been able to access commercial properties of sufficient capacity. This will be a short-term bridging arrangement from the end of this week through to the end of September. BSO are currently working with the Strategic Investment Board to secure a longer-term arrangement.	01/06/20 @ 16:44	HE1/20/252583	Email from [Name Redacted]
Perm Sec	<b>Silver paper</b>	Permanent Secretary and Ellis McDaniel approved bid for C19 funding for LAC Support for Vulnerable Young People Aged 16-21+	Additional, tailored support is required for a cohort of vulnerable young people aged 16-21+ living in supported accommodation projects or in independent flats in the community who are at particular risk of social isolation, financial hardship and detrimental impacts to their wellbeing as a result of the COVID-19 pandemic.	5/6/20 @ 08:38	HE1/20/260284	Email from Jenny Mahood
SSC	<b>SCC Meetings</b>	From w/c 08/06 meetings will take place on Tuesdays and Thursdays at 16.00	To align with other meeting rhythms and the changing nature of the situation	08/06/20 @ 16:18	HE1/20/266989	
Minister	<b>MACA Assistance</b>	Minister has approved MACA request for patient transfer to a specialist unit in England for ECMO	Military transfer for a COVID-19 positive patient from Craigavon to Glenfield hospital in Leicester for ECMO, HSCB exhausted all commercial options.	8/6/20	HE1/20/271471	SUB TO CONFIRM DECISION MADE ON 6 June 2020
[Name Redacted]	<b>Release of PIPP stock - FFP3 1873V</b>	Declined	20k are already in Trusts with a burn rate of 6k per week, that's a 3 week stock already out there	11/06/20	HE1/20/275346	
CMO	<b>Loggists</b>	Loggists to stand down from w/c 15/06	from w/c 15/06 only one meeting per week is required to be logged	11/06/20	HE1/20/275423	
Liz Redmond	<b>Health Gold / Silver 16:00 teleconference</b>	These meetings would now only take place by exception (aiming for Thursdays at 4pm if required)	To align with other meeting rhythms and the changing nature of the situation	11/06/20	HE1/20/276982	
[Name Redacted]	<b>MACA Assistance</b>	Minister has approved MACA request for patient transfer to a specialist unit in England for ECMO	Military transfer for a COVID-19 positive patient from Ulster Hospital to Glenfield hospital in Leicester for ECMO, HSCB exhausted all commercial options.	16/6/20	HE1/20/284405	
CMO	<b>PIPP Stockpile</b>	<b>30k FFP3 1873v respirators released from the PIPP stockpile</b>	There is no stock of this model left in the BSO stockpile and very little in the system – less than 7k with a current usage rate of around 7k per week. Trusts are requesting this item in small quantities to facilitate any staff who failed the fit-test of the 1863 model.	24/06/2020	HE1/20/302347	
Minister/Liz Redmond	<b>Weekend Monitoring of Covid</b>	NI to no longer provide covid-19 data at weekends or bank holidays from Monday 29 June 2020 to DHSC and Cabinet Office - Monday's returns will also include the position for Saturday and Sunday	Ministerial Decision - DHSC and Cabinet office informed	26/06/2020	HE1/20/305392	
Minister	<b>Sit Reps</b>	Minister agreed to stop SitReps (both Silver – Gold and Gold to Minister)	N/A	09/07/2020	HE1/20/332637	
Ellis McDaniel	<b>Helpline</b>	[Name Redacted] is no longer leading the Helpline from 10 August 2020. All queries to go to CDIO (Dan West)	[Name Redacted] has had to return to her own area of work.	31/07/2020	HE/20/367035	