

OFFICIAL SENSITIVE

CIVIL CONTINGENCIES GROUP
DECISION/ACTION LOG

ACTIVE ACTIONS - as of 6 APRIL 2020

Action No. (New version)	Action No.	Meeting date	Subject	Action	Owner	Update	Proposed Way Forward
PPE							
030420/03	70	3 April	Sitrep Graphics for PPE	DoF and DoH to consider the inclusion of graphics in the Sitrep to show burn rate of consumption of PPE, orders made for additional kit and expected delivery times and to report back to CCG.	DoF and DoH	DoF has directed that the information should not be provided at present. DoF to discuss separately with DoH and HOCS. DoF and DoH to update CCG early this week (by Wednesday 8 April 2020)	Remain open
060420/04	74	6 April	PPE delivery	DoF to send an update, specifically on the PPE delivery that arrived in Belfast today, to the Executive before they meet at 12 noon today (6 April 2020).	DoF		
TRANSPORT							
010420/01	56	1 April	Viability of Ferries, Ports and Hauliers	Karen Pearson to engage with relevant depts. later today to feed the urgent Whitehall response on viability of ferries, ports& haulage companies	TEO	Karen gave a short update to CCG on 2 April – work on this issue continuing with all Depts and DfT.	Remain open

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Action No. (New version)	Action No.	Meeting date	Subject	Action	Owner	Update	Proposed Way Forward
020420/04	62	2 April	Block Grant Money	To clarify if NI will need to use Block Grant money immediately to address the freight/ferries/ports issues in advance of Whitehall intervention.	Dfl	<p>Katrina Godfrey gave update to CCG on the 3 Nation approach that is being adopted and the request to relax state aid rules.</p> <p>The Executive discussed a paper from Minister Mallon on freight ferries and ports on Friday 3 April. Any requirement for Executive funding will become clearer following a meeting of the GPSMIG on Tuesday 7 April.</p>	Remain open

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TESTING							
030420/02	69	3 April	Prioritisation of Non Health testing	DoJ to provide an update on the prioritisation of testing to NI Hub today.	DoJ	<p>The approach to be taken is under active discussion. [NB: An ad hoc official's UK-wide meeting to review testing prioritisation took place on 3 April.]</p> <p>Peter May to provide an update at CCG.</p> <p>A paper of the prioritisation of testing will be completed on 6 April 2020.</p>	Remain open
060420/01	76	6 April	Testing Strategy	DoH Minister to update the Executive today (6 April 2020) regarding Testing Strategy.	DoH		
LEGISLATION							
010420/04	59	1 April	Legislation	All departments to review the Scottish Bill and provide views on read across to NI to Chris Stewart	All Depts	Still awaiting some responses on the Scottish Bill – as of 2 April.	Remain open
060420/05	75	6 April	Legislation	When reviewing legislation, TEO to consider relaxing restrictions on access to burial grounds and individuals going into churches.	TEO		
WASTE MANAGEMENT							

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060420/03	73	6 April	Fly-tipping	DAERA to update CCG on Thursday 9 April 2020 on the management of increased fly-tipping.	DAERA		
SOCIAL DISTANCING							

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Action No. (new version)	Action No.	Meeting date	Subject	Action	Owner	Update	Proposed Way Forward
030420/04	71	3 April	Suggestions on tracking social distancing compliance	All departments to consider and put forward suggestions for ways of tracking compliance with social distancing among the general population.	All Depts	<p>Ongoing.</p> <p>DoF has been advised that there is work in progress at UK level to develop measures on this. It is a very sensitive issue and Comms are completely restricted until further notice.</p> <p>DfE has been focused on delivering compliance with social distancing in the workplace through HSENI.</p> <p>No DoF public offices open.</p> <p>DfI are exploring whether their Fault Reporting and Claims Management systems will show any trends re public engagement - if people are social distancing/staying at home then the implication is they will not be out noticing potholes, or hurting themselves/damaging vehicles and claiming against the Department.</p>	

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	71 Cont					<p>Will not be in a position to provide any confirmation that this is a viable metric until the relevant staff are back at work on Monday.</p> <p>Dfl is also providing daily traffic count data which is helpful in tracking compliance with the 'essential travel only' requirement'.</p> <p>DfE, DoF and DE have responded with nil returns for suggestions on wider generic social distancing compliance. Other departmental responses outstanding</p>	Remain Open

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SCHOOLS							

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Action No. (New Version)	Action No.	Meeting date	Subject	Action	Owner	Update	Proposed Way Forward
020420/06	66	2 April	Schools	To clarify which schools will be open over Easter holidays for children of key workers.	DE	Derek Baker provided an update advising that 247 schools will open over the Easter break. The number of pupils daily ranges between 700 and 800. Clustering is being encouraged at local level and guidance has issued on this. A pool of volunteers is being recruited (600 applications and >400 processed). Currently estimated there could be about 1000 pupils in each day over Easter. There are hotspots where there are gaps which are being targeted with principals.	Remain Open

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COMPLETED ACTIONS

Action No. (new version)	Action No.	Meeting date	Subject	Action	Owner	Outcome
	1	18 March	Social distancing	DOH to provide guidance on the application of 'social distancing' for different cohorts.	DOH	
	2	18 March	PPE	DOJ, DOH and DOJ to liaise on the requirement for, the supply of, and the procurement of Personal Protective Equipment (PPE).	DOJ, DOH and DOJ	
	3	18 March	Governance	TEO to confirm how the Devolved Administration would link to the four new governance groups set up by Cabinet Office on 17 March 2020 to manage the key aspects of the COVID-19 response.	TEO	
	4	18 March	Planning	TEO to prepare a paper on 'Planning Clusters and Workstreams' for the Executive meeting on 19 March 2020.	TEO	
	5	23 March	Social distancing	Social distancing in NICS Offices needs to be resolved - advice to issue today.	DOF-J Minne	
	6	23 March	Public sector staff guidance	J Minne to discuss consistent staff guidance with local government and NI Assembly.	DOF-J Minne	
	7	23 March	PPE	To progress the provision of PPE equipment urgently.	DOF Procurement	Lots of orders for PPE put in place, awaiting delivery. Superseded by ac 38.
	8	23 March	Transport	Katrina Godfrey to pick up on issue of access to qualified drivers for essential services with Local Government.	DFI	DAERA now taking forward directly w Councils.
	10	23 March	Meeting schedule	Meetings to take place daily at 08:30 – dial in to be used wherever possible.	NIHub Secretariat	Daily meetings now in progress.

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Action No. (new version)	Action No.	Meeting date	Subject	Action	Owner	Outcome
240320/01	11	24 March	Enforcement	Chris Stewart to speak to PSNI, Local Government and NIO around enforcement powers.	TEO-Chris Stewart	Meeting held on 24 March.
240320/02	12	24 March	Testing	To provide advice on how the enhanced testing programme will be implemented and prioritised.	DOH	DoH working with DoF and NI Hub. Superseded by action 45.
240320/03	13	24 March	Support	Anthony Harbison to discuss with Local Government how best to coordinate offers of help.	TEO-Anthony Harbison	
240320/04	14	24 March	Testing	DfE to liaise with DoH on the local producers of testing kits.	DfE and DOH	Randox certified by Public Health England – per 30 March CCG..
240320/05	15	24 March	IT	DoF to liaise with DfC on the supply of appropriate IT kit	DOF and DFC	
250320/01	16	25 March	Construction sector	DoH to identify whether it is possible to identify critical construction work required across all health trusts.	DoH	CPD have provided a comprehensive update.
250320/02	17	25 March	Construction sector	CPD to speak to construction sector re keeping some builder merchants open for critical work.	DOF	CPD held meetings with construction sector. Superseded by action 39.
250320/03	18	25 March	Communications	To produce a revised action log for CCG in advance of the meeting on 26 March.	TEO-secretariat	Revised Action Log in place from 27 March meeting.
250320/04	19	25 March	PPE	NR to provide an update on the PPE supplies from China for tomorrow's CCG.	TEO	NR provided an update to the meeting to be linked to action 30.
250320/05	20	25 March	Canteens and Off licences	Chris Stewart to ensure the issues of work place canteens and off licenses are escalated to Ministers today.	TEO	Issues escalated to Ministers 26 Mar
250320/06	21	25 March	Legislation	NR to consider the legislative programme and identify essential work and pass to Assembly.	TEO	Budget Bill is urgent. Ministers may other legislation that they wish to prioritise. Superseded by action 49.

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250320/07	22	25 March	Housing	Tracy Meharg, Chris Stewart and Mike Brennan to arrange officials to meet with NIHE and the hospitality sector to ensure they are aware of the rules and that there are no conflicts.	DfC DfE TEO	DfC confirmed issue was resolved.
250320/08	23	25 March	Ferries	DfI to continue to engage with the ferry companies and to escalate immediately if situation changes.	DFI	Foreign Secretary is chairing a group this. Superseded by action 41.
250320/09	24	25 March	Comms	Ensure all communications to the public are copied to NI Direct at the same time as issued.	All Departments	Departments responded direct to EIS
260320/01	25	26 March	PPE	Ensure NIFRS are linked into ongoing DOH/CPD discussions on PPE	NIFRS/DOH/DOF	NIFRS invited to meetings from 26 March onwards.
260320/02	26	26 March	Testing	DOF to co-ordinate the need for testing across departments and the emergency services in conjunction with the NI Hub	DOF	DoF working with NI Hub and DoH. Superseded by action 45.
260320/03	27	26 March	Sitrep	Sitrep update to be added to the agenda for future CCG meetings.	NIHUB	Added to agenda from 27 March meeting.
260320/04	28	26 March	Waste	DAERA/Local government/NIHub to meet to discuss waste services.	DAERA/Local Gov/NIHUB	DAERA holding meetings direct with councils on waste services, 1 April.
270320/01	29	27 March	PPE	DoH to press UKG for clarity on potential changes to PPE guidance as a matter of urgency. DoH to notify all members of any proposed changes, through the NI Hub.	DoH	DoF checked with UKG and no significant changes planned – some minor changes could be ongoing as situation develops – DoH to keep under review.
270320/02	30	27 March	PPE	All members to let DOF know if they have additional PPE requirements by 1pm today.	All	Good response from members allowed DoF to seek inclusion of PPE for NI flight. RoI/China flight.
270320/03	31	27 March	Sanitiser	All members to speak to DoF if they have any queries on hand sanitiser.	All	Departments passed information to CCG 27 March.

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270320/07	32	27 March	Comms	All members to flag FAQs to EIS via the NI Hub	All	Departments responded direct to EIS
270320/08	33	27 March	Comms	EIS to work with NI Hub to ensure a FAQs list is available and updated on NI Direct.	EIS	Departments responded direct to EIS
270320/04	34	27 March	Business	DfE to liaise with DoF so Finance Minister can raise the issue of companies falling between the schemes at meeting with UKG this afternoon.	DfE / DoF	Meeting took place on 27 March.
270320/06	35	27 March	Business	DoH to confirm status of workers to BoC Ltd	DoH	DoH responded to BoC Ltd with CCG decision to allow workers to have Key Worker status on 27 March.
270320/05	36	27 March	Medical	Departments to provide information on additional venues for use by the NI Blood Transfusion Service to DoH.	All	Departments responded to DoH.
270320/09	37	27 March	Business	Clarity on "furloughed worker" to be provided to DfE	TBC	Superseded by Action 40.
300320/01	38	30 March	PPE	DoF to provide an update to all members on current ordering of PPE later today.	DoF	Update given.
300320/02	39	30 March	Construction	DoF to meet with construction employer's forum to discuss ongoing supply issues.	DoF	CPD are fully supporting the work in area.
300320/03	40	30 March	Business	DfE to liaise with HMG on providing more detailed guidance on furloughed workers.	DfE	Meeting held with HMT officials 30 March.
300320/04	41	30 March	Transport	Meet to agree specific actions to resolve financial difficulties being experienced by ferry companies.	DfI, DAERA and DfE	Meetings held 30 March.
300320/05	42	30 March	Transport	Consider the issue of potential risk to the chemical supply chain as part of their meetings to resolve the ferry/port/haulage companies' issue.	DfI, DAERA and DfE	No concerns over chemical supply at time.

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300320/07	44	30 March	Comms	Ensure the readout of the Engagement Forum was shared with Ministers.	DfE	Two meetings of the Engagement Forum have been held to date. The DfE Minister has received a readout of the meetings and she will be providing an update to the Executive tomorrow Closed (03/04/20)
300320/08	45	30 March	Testing	Assessment of testing needs to Anthony Harbinson in the NI Hub – to include assurance of the specification of the testing and any prioritisation.	All	Departmental returns received on 31 March.
300320/09	46	30 March	Comms	Karen Pearson to issue readout of GPS meeting to all members.	Karen Pearson	Readout issued 30 March.
300320/10	47	30 March	Legislation	Meeting with Local Government and DfC to discuss interpretation of restrictive powers.	Chris Stewart	Meeting held on 30 March
300320/11	48	30 March	FSA	Mike Brennan to forward request for FSA invite to Engagement Forum.	Mike Brennan	FSA has been invited to the Engagement Forum.
300320/12	49	30 March	Legislation	Chris Stewart to liaise with NI Assembly on future legislation requirements to take account of the upcoming Easter recess.	Chris Stewart	Legislation to be provided to Health Committee but this is likely to be after Easter Recess.
310320/01	50	31 March	Critical care	DoH to update FM and dFM on critical care capacity work	DoH	Update provided 1 April.
310320/02	51	31 March	Transport	Junior Ministers to raise the issue around financial difficulties for ferries/haulage/ports at COBRA	Junior Ministers	JMs raised at meeting on 31 March.
310320/03	52	31 March	Business	DfE to produce urgent briefing for ministers engaging with HMG ministers today. Share with DfE/DoF/DAERA/TEO/DFI ministers	DfE	Briefing shared 31 March.
310320/04	53	31 March	Sit-Rep	CCG Members to send any proposals for Sit-Rep to NI-Hub today	CCG Members	Input received from depts. 31 March.

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310320/05	54	31 March	Vulnerable People Shielding	Secretariat to advise Sit-Rep Cell that DfC leading on food supplies for vulnerable people shielding	Secretariat	Action completed 31 March.
310320/00	55	31 March	PPE	All PPE requirements should be sent to Sue Gray.	All	Sue Gray updated CCG on 3 April. Closed (03/04/20)
010420/02	57	1 April	Prioritisation	DOJ to discuss further refining and prioritisation	DOJ	Peter May to provide update to NI Hub superseded by action 69 Closed (03/04/20)
010420/03	58	1 April	Use of Health Testing	DOJ & DOH to discuss when health testing can be redirected to other sectors.	DOJ & DOH	Update provided by DoH and DoJ 2 April Closed (03/04/20)
010420/05	60	1 April	NIO briefings	NIO to ensure colleagues are aware of upcoming briefings on "Capacity in NHS hospital"; and "Testing".	NIO	Update provided 2 April – no action needed immediately – action closed. Closed (03/04/20)
010420/06	61	1 April	Media	EIS and NIO to discuss the cross government public awareness campaign to ensure messaging is consistent.	EIS & NIO	Issue resolved as per note of 2 April meeting. Closed (03/04/20)
020420/03	63	2 April	PPE	To feedback to the CCG tomorrow (3 April) details on procurement and supply PPE	DoF	Sue Gray updated CCG on 3 April. Closed (03/04/20)
020420/01	64	2 April	Testing Strategy	Testing strategy is to be finalised by the end of this week	DoH	Update provided by Richard Pengelly 2 April – superseded by Action 68. Closed (03/04/20)
020420/05	65	2 April	Furloughed workers	To obtain guidance from HMT and HMRC regarding furloughed workers taking up new secondary paid jobs.	DfE	Guidance obtained from HMT and QIS guide developed by DfE. Closed (03/04/20)
020420/07	67	2 April	DOCs	To ensure information is passed to DOCs in a timely manner so that NI Hub is aware of the	ALL Depts	NR advised that this has improved Closed (03/04/20)

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				information before public announcements are made.		
030420/01	68	3 April	Testing Strategy	Expert Testing Group is to provide a Testing Strategy paper to the Health Minister today, who will update the Executive.	DoH	Paper issued to the Health Minister. Closed (03/04/20)
030420/05	72	3 April	Future media Activity	All departments to provide information on potential future media activity to the Sitrep.	All Depts	Ongoing. Sitrep issued on 04/04/20 included details for current issues and issues expected in the coming days. now also providing and overarching input.
300320/06	43	30 March	Social Distancing	Progress the issue of social distancing for non-EEA fishing crews and seek resolution.	DfC	NIHE continuing to monitor situation accommodation/self-isolation, discussions ongoing with DoH.