

**EXECUTIVE COVID TASKFORCE
STRATEGIC OVERSIGHT BOARD
DRAFT MINUTES
18 AUGUST 2021**

Present: Jenny Pyper (Chair)
Colum Boyle
David Malcolm (for Mike Brennan)
Jim Wilkinson (for Richard Pengelly)
Julie Harrison (for Peter May)
NR (for Tracy Meharg)
Peter Luney
Karen Pearson
Jane Holmes
NR
NR

Observer: Jayne Brady

Apologies: Richard Pengelly, Mike Brennan, Peter May, Tracy Meharg, Chris McNabb

1. Minutes of meeting on 4 August 2021

Minutes of meeting held on 4 August were agreed by all members.

2. Recovery

Karen Pearson and Peter Luney provided an update on the pathway to recovery following the Executive's decision to relax a number of restrictions at its meeting on 12th August.

Members discussed the line of sight to the Executive meeting on 1 September and the potential discussions on remaining restrictions such as face coverings and social distancing; Covid certificates; and the Working from Home message.

Peter advised meetings are scheduled, for week commencing 23rd August, with representatives from the Hospitality and Arts and Culture sectors to discuss the impact of social distancing.

Colum provided a comprehensive overview of the timeline of the proposed New Ways of Working policy and advised discussions are underway with Trade Union side. It was agreed that DoF would develop a paper for consideration.

[Action: Colum Boyle]

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Peter provided an overview of the 'Building Forward Recovery Plan' discussion paper and commended the input received from across all departments.

He advised the paper suggested an oversight board to help create a common purpose, minimise duplication and produce fresh ideas through shared learning. It would focus on collaborative work, identifying key projects and building a positive message to help minimise requirements on colleagues in a streamline approach.

It was agreed that further thinking will be required on how best to take forward ECT/PFG/Recovery work as each one move forward.

[Action: [KAREN PEARSON]

3. Protect

Jim Wilkinson provided an update on current health statistics and the vaccination certificate scheme.

4. Adherence

Julie Harrison provided an update on the fortnightly adherence polling data. HOCS commended the data and advised it provided useful evidence to contradict some assertions.

5. AOB

None.

6. Date of Next Meeting

The date of the next meeting will be notified in due course.