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**From:** Rooney, Bernie [/O=NIGOV/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=C7CF96A1C4A84DCC99B0D59D6BCDBFCB-BERNIE ROONEY 0749]  
**Sent:** 11/04/2020 16:51:38  
**To:** TEO CCPB [ccpb@executiveoffice-ni.gov.uk]  
**Subject:** CCPB Staffing Business Case - for approval  
**Attachments:** DRAFT CCPB Staffing Business Case Jan 2020.DOCX; Annex E - Staffing Business Case Salary Costings.XLSX; Annex A-D Staffing Business Case.DOCX

TRIM

-----Original Message-----

From: Rooney, Bernie  
Sent: 04 February 2020 11:29 AM  
To: Toogood, Peter <Peter.Toogood@executiveoffice-ni.gov.uk>  
Cc: 'TEO Chris Stewart' <chris.stewart@executiveoffice-ni.gov.uk>; Jackson, Neill (TEO) <Neill.Jackson@executiveoffice-ni.gov.uk>; **NR** <[REDACTED]@executiveoffice-ni.gov.uk>  
Subject: URGENT - CCPB Staffing Business Case - for approval in principle

Peter,

CCPB (NI) has a number of vacant posts.  
Recruitment competitions have been completed for 2 staff

1XAO and  
1 XDP

Additional support, that is, Agency staff 1X AO, 1XSO and 1X PS have been requested from NICS HR.  
Unfortunately, to date, despite significant effort we have not had a person appointed.

The staffing situation is now critical.  
Please see the note from Chris Stewart below.

In these circumstances, could I seek Finance approval (purely on the budget issue) to issue interest circulars now for 1 (preferably 2) of the posts, without prejudice to any corporate consideration of the affordability of the other post(s).

I am of course happy to discuss.

Bernie

Bernie

Thank you - very worrying news.

Given the level of risk, we clearly need to move quickly to address the underlying resource issues.

I am content to approve the business case submitted by **NR** (I will follow up with a signed copy) to re-instate the three posts.

The Department will need to give corporate consideration to the issue of affordability of this and a number of other business cases. However, given the acute pressure, we need to get at least one or two of the posts filled quickly. In these circumstances, could I ask you to forward the business case to Peter Toogood, and seek Finance approval (purely on the budget issue) to issue interest circulars now for 1 (preferably 2) of the posts, without prejudice to any corporate consideration of the affordability of the other post(s).

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-----Original Message-----

From: **NR**  
Sent: 28 January 2020 4:10 PM  
To: Stewart, Chris (TEO) <chris.stewart@executiveoffice-ni.gov.uk>  
Cc: Rooney, Bernie <Bernie.Rooney@executiveoffice-ni.gov.uk>; Jackson, Neill (TEO) <Neill.Jackson@executiveoffice-ni.gov.uk>  
Subject: CCPB Staffing Business Case - for approval in principle

Good afternoon Chris,

Please see attached business case which must be supported and signed in principle by you prior to going to Finance Branch, final approval will be required following Finance comments.

Happy to discuss.

Thanks

**NR**

**NR**

Head of Civil Contingencies Policy Branch Room E4.07 | Castle Buildings | Stormont | Belfast | BT4 3SR

Contact: [elaine.allen@executiveoffice-ni.gov.uk](mailto:elaine.allen@executiveoffice-ni.gov.uk)

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**Irrelevant & Sensitive**