

**EXECUTIVE COVID CRISIS MANAGEMENT COMMITTEE  
DECISION/ACTION LOG – 24 MARCH 2020**

**IMMEDIATE ACTIONS**

**ACTION LOG**

<b>Action No.</b>	<b>Meeting date</b>	<b>Subject</b>	<b>Action</b>	<b>Owner</b>	<b>Update</b>
3	20/03/20	North-south cooperation	Richard Pengelly to speak to the CMO about raising the cross border sharing of testing capacity in the discussions with RoI on a Memorandum of Understanding on healthcare cooperation.	Richard Pengelly	CMO met FM dFM 24 March, FM dFM to update ECCMC 25 March
6	20/03/20	Guidance	DoH to produce guidance for funeral directors to integrate with the end-to-end response to protect the dignity of the deceased and bereaved.	Min Swann	DoH to update
8	20/03/20	Local Government	Karen Pearson to discuss integration of local authorities with DfC	Karen Pearson	Karen Pearson to discuss with DfC
9	23/03/20	Staffing	All departments to ensure their DOCs are operational and feeding in to the Hub sitrep	All Permanent Secretaries	DoJ, DAERA, DfE, DE, DfI, DoH DOCs confirmed as operational and feeding into the Hub  <b>DoF, DfC to provide update</b>
11	23/03/20	Business grants	Finance and Economy Ministers to coordinate announcement of small business grant once data has been verified	Min Dodds Min Murphy	DfE/InvestNI working with DoF's Land and Property Services and AccountNI to put a robust system in place to pay a grant of £10,000 will to small businesses who are eligible for the Small Business Rate Relief Scheme. It is estimated that this will benefit around 27,000 businesses. Information on this will be announced this week with the first payments being made at the start of April 2020

					<p>A grant of £25,000 will be provided to companies in the retail, tourism and hospitality sectors with a rateable value between £15,000 and £51,000. This should assist 4,000 businesses. The intention is to have this scheme operational as soon as practicable.</p> <p>24/03/20 update - DoF to agree with DfE a mechanism to overcome difficulties in administering business grants</p>
13	24/03/20	Health issues	<p>DoH to provide update on</p> <ul style="list-style-type: none"> <li>• Plan for ramping up testing</li> <li>• Plan for tracing</li> <li>• Engagement with sporting bodies on offer of stadia and personnel</li> <li>• All options to increase ventilation capacity, including non-invasive ventilation</li> <li>• Inventory of critical medical supplies</li> <li>• Update on plan for medicines</li> </ul>	<p>Min Swann Richard Pengelly CMO</p>	<p>CMO met FM dFM 24 March, FM dFM to update ECCMC 25 March</p>
14	24/03/20	PPE	<p>DoF to provide update on timeframes for placing of orders for PPE, including a comms plan once the order has been secured.</p>	<p>Min Murphy</p>	<p>DoF has established a cross Government working group with Health and PSNI. Other relevant public bodies will be added over the next few days. The current demand is being profiled across all sectors and all offers of help and assistance from suppliers will be followed up by 5pm Wednesday 25 March. Reports on orders placed and stocks available across all sectors will be available early next week</p>
15	24/03/20	Financial support	<p>FM/dFM to seek clarity on financial support for self-employed from UK Government</p>	<p>FM dFM</p>	<p>FM dFM to provide update</p>

16	24/03/20	Key workers	TEO to circulate list of key workers to departments for review	Chris Stewart	Awaiting responses from a number of Departments
19	24/03/20	Communications	Chris McNabb to develop mechanism for flagging and answering MLA questions on communications portal.	Chris McNabb	Under development

#### COMPLETED ACTIONS

Action No.	Meeting date	Subject	Action	Owner
2	20/03/20	Communications	DoF and DfE press offices to coordinate a ministerial statement following the Chancellor's announcement on Friday 20 March.	DoF/DfE Press Offices
7	20/03/20	Priorities	COVID 19 heatmap to be revised, including addition of 'communications, behaviours and social responsibility.'	Karen Pearson
4	20/03/20	Healthcare equipment	Invest NI, DfE and DoF to investigate potential for companies to produce ventilators based on the specifications provided by DoH.	Min Dodds Min Murphy
5	20/03/20	Tests	DoH to discuss capacity for the repurposing of labs with the private sector.	Richard Pengelly
10	23/03/20	Staffing	David Sterling to discuss central coordination of staffing with NICS HR to ensure appropriate deployment of available public service staff, including engagement with trade unions.	David Sterling
12	24/03/20	Police powers	TEO to coordinate lines on police enforcement powers with DoJ and provide to DoH	Chris Stewart
1	20/03/20	Communications	Chris McNabb to develop an agile, coordinated communications plan across the public sector, with consideration of clear COVID 19 branding.	Chris McNabb
17	24/03/20	Car parking	Min Mallon to provide update on plans for parking charges	Min Mallon
18	24/03/20	Sitrep	Streamlined sitrep to be provided to ECCMC	Anthony Harbinson
20	24/03/20	Communications	Chris McNabb to ensure sign language interpreters are present at daily press conferences.	Chris McNabb