Cranswick Country Foods COVID-19 Risk Assessment Version 1 (30.03.20)

Covid-19 is a new illness that can affect your lungs and airways. It is caused by a virus called Coronavirus. Symptoms can be mild, moderate, severe or fatal.

To keep up to date with HSENI advice to workplaces in this fast changing situation visit https://www.hseni.gov.uk/news/coronavirus-covid-19-and-hseni-contact-details-updateo

What are the hazards?	Who might be harmed	Controls Required	Additional Controls	Action by who?	Action by when?	Done
Spread of Covid-19 Coronavirus	 Meat Inspectors OVs Visitors Vulnerable groups – Elderly, Pregnant workers, those with existing underlying health conditions 	Hand Washing Hand washing facilities with soap and hot water in place. Stringent hand washing taking place. Paper towels/hand dyers for drying of hands See hand washing guidance. https://www.nhs.uk/live-well/healthy-body/best-way-to-wash-your-hands/ Gel sanitisers should be used before passing through the turnstile on entry to the site and again before entering into the main building. Extra sanitisers are in place outside the meat inspection room and inside the new meat inspection canteen area. These should also be used frequently	Employees to be reminded on a regular basis to wash their hands for 20 seconds with warm water and soap and the importance of proper drying. Also reminded to catch coughs and sneezes in tissues – Follow Catch it, Bin it, Kill it and to avoid touching face, eyes, nose or mouth with unclean hands. To help reduce the spread of coronavirus (COVID-19) reminding everyone of the public health advice - https://www.publichealth.hscni.net/news/covid-19-coronavirus Posters, leaflets and other materials are available for display. https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19 Rigorous checks will be carried out by line managers to ensure that the necessary procedures are being followed.			

	Cleaning Cranswick cleaning staff will frequently clean and disinfect objects and surfaces that are touched regularly particularly in areas of high use such as door handles using appropriate cleaning products and methods. Social Distancing Social Distancing -Reducing the number of persons in any work area to comply with the 2-metre (6.5 foot) gap recommended by the Public Health Agency https://www.publichealth.hscni.net/news/covid-19-coronavirus https://www.gov.uk/government/publications/covid-19-guidance-on-social-distancing-and-for-vulnerable-people Redesigning processes to ensure social distancing in place. Use of screens in areas where 2m distancing is not possible. Conference calls to be used instead of face to face meetings. Social distancing also to be adhered to in canteen area and smoking area.	Staff to be reminded on a daily basis of the importance of social distancing both in the workplace and outside of it. Management checks to ensure this is adhered to.			
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Wearing of Gloves

Where Risk Assessment identifies wearing of gloves as a requirement of the job, an adequate supply of these will be provided. Staff will be instructed on how to remove gloves carefully to reduce contamination and how to dispose of them safely.

RPE

Public Health guidance on the use of PPE (personal protective equipment) to protect against COVID-19 relates to health care settings. In all other settings individuals are asked to observe social distancing measures and practice good hand hygiene behaviours

Where RPE is a requirement for risks associated with the work undertaken the following measures will be followed-

Tight-fitting respirators (such as disposable FFP3 masks and reusable half masks) rely on having a good seal with the wearer's face. A face fit test will be carried out to ensure the respiratory protective equipment (RPE) can protect the wearer.

Wearers must be clean shaven.

Staff to be reminded that wearing of gloves is not a substitute for good hand washing.

To minimise the risk of transmission of COVID-19 during face-fit testing the following additional measures should be carried out –

Both the fit tester and those being fit tested should wash their hands before and after the test.

Those being fit tested with non-disposable masks should clean the mask themselves before and immediately after the test using a suitable disinfectant cleaning wipe (check with manufacturer to avoid damaging the mask).

Test face pieces that cannot be adequately disinfected (e.g. disposable half masks) should not be used by more than one individual.

Fit testers should wear disposable gloves when undertaking cleaning of the tubes, hoods etc. and ensure they remove gloves following the correct procedure (PDF)

	Reference https://www.hse.gov.uk/news/face-	
Symptoms of Covid-19	mask-ppe-rpe-coronavirus.htm	
If anyone becomes unwell with a new		
continuous cough or a high		
temperature in the workplace they will		
be sent home and advised to follow the		
stay at home guidance.		
Line managers will maintain regular		
contact with staff members during this		
time.	Internal communication channels and cascading	
If advised that a member of staff or	of messages through line managers will be	
public has developed Covid-19 and	carried out regularly to reassure and support	
were recently on our premises	employees in a fast changing situation.	
(including where a member of staff has		
visited other work place premises), the		
management team of the workplace	Line managers will offer support to staff who are	
will contact the Public Health Authority	affected by Coronavirus or has a family member	
to discuss the case, identify people	affected.	
who have been in contact with them		
and will take advice on any actions or		
precautions that should be taken.		
https://www.publichealth.hscni.net/		
Mental Health		
Management will promote mental		
health & wellbeing awareness to staff during the Coronavirus outbreak and		
will offer whatever support they can to		
help		
Reference -	Regular communication of mental health	
https://www.mind.org.uk/information	information and open door policy for those who	
-support/coronavirus-and-your-	need additional support.	
wellbeing/		
www.hseni.gov.uk/stress		