

19-3-20

11.30

dfm

Intro

Health emergency

Economic "

Not business as usual

Not normal times

Work together

Community confidence.

Need to be able to answer questions on everything.

Huge burden on DfH - Robin

shouldn't be handling by himself.

Need to be agile.

Need to manage, think outside box

If Wind not available, how do we handle?

HCS - Exec crisis manage^m

Rhythm.

All have families.

1st COVID death this morning.

Public concern

① Minutes

dfm

Agreed?

Yes

② M.A.

dfm - letter from Speaker

- Sp note.

Fmt 1 - oral state^m every Mon.

Respond before Mon to Speaker

DOJ

Contacted Speaker re Mon -
asked if we could answer oral Qs -
written [I.

Speaker content, colleagues happy
with approach?

Asked colleagues to stop submitting
written Qs.

Gather ~~per~~ Qs at party level -
work at [SPAD] / official level.

Assembly Chamber

- MLAs - to stay in office, only
go to Chamber for relevant business
Maybe one person asking all
party Qs.

Open lobby

Reduce face to face contact in
chamber

Content for me to proceed?

Speaker happy with pro-active
Exec approach.

d FM

Chamber?

DOJ

Continue to work from home -

DOF

Helpful from Assembly - mature.
MLAs want to demonstrate they
are active.

Media can be informed, but
MLAs need to be given their
place - commun. strategy

Practical social distancing.

Hopefully Business Comm will look at ways to manage.

Look at arrange^{ment} - v unusual times.
Need community/population to change behaviour - we have to show we are leading by example.

Huge strain on dept staff - Qs.

DE

Sensible - voting.

Members motion

Only bus. requiring vote = legis.

Can't see any particular division.
Chief Whip voting on behalf of party.

dFw1

Response to Speaker

- daily briefing to Hs
- Social distancing
- Communications

DOJ

Vote/challenge re complaints

Shower facilities at work (eg)

How to find info without bombarding depts.

Info to share

Don't want to focus always on comms.

Easily shared on social media

dFw1

Ask NI Direct to pick up on this.

COVID

DOH

1st death today.
Elderly man, underlying condition.
160 tests last night - 9 pos.
Normal % of pos.
In-house - key workers
Mass testing
Randox test - not certified by
NICE.

DOJ

Bureaucracy

DOH

Concentration on getting workers
back in place.
[] Sustainable.
Health service under pressure
3 months ago, now much worse.
Army
Contact tracing
Serious pressure
Gazumped by [], going
elsewhere.
Still finding [], making sure
people have [].
Central stores
Human nature - make sure
we are OK.

dFm

Enough [PPA]?

DOH Enough for 3-4 weeks.
Chief Constable
Normal supply-line.
Enough to keep going

DAERA 3-4 weeks - what happens then.

DOH

dFM Need to understand what is
ordered,
Interrogate.

DOH Public perception.
Testing.
Self-isolate for 14 days
Testing
Hospitals
Nurses.

DOF Drive-through testing.

DOH Were doing that

~~DOH~~ DOF Provision of PPE, respirators -
funding will be made available

DOH Not just funding.

DOF If CPA/DOF can help, let me
know.

- FWI local companies?
- DOH Put out call last week,
Procure^m - will follow up.
- DFE No. of companies have contacted us to
offer help - have to check with
London.
- DOH We are using UK supply line
I need DFE to take forward.
- FWI DFE to check with Scotland - how
are they making?
- ~~DFE~~ DFC Step change - co-op in Executive.
No of issues re testing.
Need to step up
How do officials across depts
working in teams.
PPE
Public health
Saving lives
People at home for 2 weeks - if
got tested, may not need to be at
home.
Need to cut through red tape,
work in teams across dept.
People in front line self-
isolating because they can't
get tested.

DOH Healthcare - understaffed,
vulnerable.
At home, self-isolating.
We have to go to a single supplier
-

dfm If test works, it works.
Shd not sit back + wait.

DOH Test pos, isolate for 14 days -
need to know they will get paid,
[I]

HOLS PPE - Hub Task + Finish
exercise across depts to assess.

Fm Speak to Scotland?

DPE Constituency query - community
nurse going into care homes.
Are they tested?

DOH [no]

dfm We need to pull out all the stops,
work together.
Do today.

DPI Critical thing is testing
- take burden off Robin.
Do all testing necessary

Do H

1.4 m people

Worst case scenario 32,000 ^{new case} per day

Deaths = 9500

With interventions - reduce to 10,000

Hospital 3

Without intervention 30,000

10,000

Scary numbers

Concentration on []

If figs get out, we will not be able to manage.

Surge plan

1st 4 weeks

All measures we have taken, make sure hospitals are ready so grave.

Bringing forward registration of nurses

legis - bring people out of retirement - but they are elderly themselves.

Water Uni - will bring forward regis - of social workers.

QUB - no.

Don't want to make public issue
Changes in my dept none by none
legis in Westminster today

Will receive Royal Assent on Mon
LCM - can't do it.

As much confidence + support for health service.

Talk at this table - not public

comment - v demoralizing for my staff + health service.

Behavioural interventions - massive impact if plowed through.

JWK

If appears to be criticism of you, not intended. All together.

Won't be lead or driven by []. Collective.

Welcome detail, but no ref to command structure - Gold Structure

To come to Exec + say 'we have a problem' - Gold command shd give you solution.

Crisis manage^m approach in dept

Bring solutions, not just problems

DOH

Gold command in place per [].

BWIK

Conor said days ago - no problem with funding.

DOH

Has to be ingrained across depts.

DOF

Test for all of us on how we respond - can't use processes as an excuse. System not responding is demoralising.

DE

Good spirit of co-operation. Teaching unions - co-operating.

Work ongoing - transport.

Pool of people can help with ambulance service.

Absolute flexibility of staff.

Seeking volunteers.

Access NI.

Supervision of groups of children.

Other sectors - childcare providers.

Children in vulnerable positions

- free school meals (with DFC).

Qualifications - NI perspective.

CCEA - grades, England/Wales + Scotland. Aligning.

Sept - Gavin Williamson, level of grades []

Universities will accept grades. Later start.

Process - P1, or primary to post-primary.

Ed. continuing.

Media got timeframe wrong.

Schools preparing on-line

Resources

Teachers not on holidays.

Mon ^{kids} - as many key staff as poss attending school for supervised learning.

Not to disadvantage children not covered by this.

Assess^m of key staff

15-20% of working population,
Estimate max no. of kids.

Trust people,

Healthcare, police

Trust people to open schools,

Small schools.

20% of school population - social distancing, assembly halls.

4-14, provide relief for parents who wld have to stay home.

Ease burden

Message to depts - those who can't provide within own families,

Nurse - partner at home,

Willingness of staff to work,

Wait + see, vol + comm sector,

Flexibility

No interruption to pay.

Even if wgs reduced, still need school canteens to open.

Facilitating opportunity to allow people to L I.

First instance - only certain section of workforce.

Some will work from home,

can't force people.

Won't be perfect on Monday,

won't run smoothly for 1st

few days

Easter

leave child in safe environ^{ment}, +

go to work.

dFM

Financial support?

DE

15% of work force (eg).

Cases - additional childminding,
Cd end up []

240,000 children in system.

50,000 in situation,

Don't have capacity.

Childminding [] - no
restriction

Starting to get vol orgs, church
groups - will to help/volunteer.

Red tape - will have to get
through it.

FM

Key workers - people need to
know, make plans.

We need to know key workers
today.

Children of parents in
emergency services, haulage
workers etc.

Need info today.

DE

We need info today

FM

Info is key, communication

DoH + DE - need to be speaking
to media @ 4.00pm.

Unprecedented situation

Need clarity.

Free school meals.

DE We need ballpark numbers

FM Also need to say - not an exact science.

DFC Response this afternoon.

dfm Take COVID Plan paper now?

(4) COVID 19

FM Sp note

Karen Pearson TEO

6 broad areas

Brexit no-deal planning model

Outcomes for each area.

Map of risks we're facing by weekend.

Risk factor - Red Amber Green.

eg. 5.1 Equip^m / Emergency Services

Before w/e.

HOCS

When that work done - risk map, impact - high risk / high likelihood - need to focus on.

COVID Manage^m

Meet everyday @ 10.00am.

- Sit Rep - Harb overnight
- Pick up highest priority issues

present to FM/dFM.

Plan agreed or further work req'd.
Tchym.

Each day - Assembly Oral State^m
- Q + A
- To address concerns of
Speaker
- Then Press Conf -
relevant Wm/particular
issues.

- Wm - State^m re process

- Media briefing everyday

- JMs + officials

- Off the record to build
understanding.

- Lot of issues

- ECCMC level - further
interrog.

- Also CORRA meetings

dFM - State^m - written?

HOCS - Oral - opportunity for MLA Qs.
Need core script covering all issues.

JML Every day?

HOCS Ass to consider
State^m to Ass.

dFM Press Conf?

DOF

Ass - one day a week, reduced business.

DOF

Ass is v flexible, we shd [I.
There will be party reps in building.
Deal state w more satisfactory.
Reciprocate their flexibility.

Fm

lot of members dialling into
Committees,
Look at Tech.
Committees will change way of
working.

NERIA

Agree with DOF.
Public want leadership.
Seeing Ass sitting + dealing with
issues - good.
Important to remember - public
looking, empty Ass chamber not
a good message.

dFm

lot of time - meetings, state w,
media, Ass - lot of other
things to do.

DOF.

Different points

Fm

If Ass not sitting - go to Comm
meeting + brief.

DOF

Do in Senate
OR chamber.

- DFI Important to make selves available to answer Qs.
Can flag up other issues,
At least offer
Different him each time.
Reassure public we have plan / are addressing.
People dying.
Need to know we are all working.
- FWI Get JMs to liaise + take forward.
- DFI Want each of our depts to advise of pressures
- problem / solution
- HOCS Process kicking in today.
1st Sit Rep today - will identify all emerging issues.
- DFI Solutions?
- HOCS Problems solved at lowest poss level - not elevated to highest level.
- DOH Visit Hub
- FWI Adjourn for CORRA meeting (re public services + key workers).

FM DOF, DOH +

DOJ Prison Services - key workers

FM dFM + 1 to meet SOS.

DAERA Assume no Easter recess?

DOJ Discuss issues while GBRA/SOS away?

12.50 Adjourn.

2.35 Renewene

Budget

Irrelevant & Sensitive

Rate relief, business grants - separate to this process.

Irrelevant & Sensitive

Irrelevant & Sensitive

Unique circumstances

Rates issue / COVID crisis

Freeze on regional rate - domestic

Non-domestic - begin to reduce.

Rates review, annual budget

Package to give business chance to recover

3-month rate holiday [extend] to June.

COVID - households also hit.

Poss 3-month hol for rates bills

Non + issue until June

- will come back to (COVID money, not this budget process).

Irrelevant & Sensitive

Irrelevant & Sensitive

COVID - funds from emerging pressures.

Flexibility to reallocate within budgets
More flexibility than normal -
shd notify DoF - but not need approval.
Response to current crisis - do not abuse.

Will last as long as crisis lasts.
Lay budget on 30 March.

Apart from COVID - not time to go through consultation as we only came back in Jan.

Comm. vote on supply.

Initial paper

If people opposed, please feed back.

COVID / Barnett - still to come.

Spend money if prepared.

If can't spend, please identify + give back.

Collaboration, work together

Business cases - don't hang on, need flexibility.

Use funds in best possible way.

dFm

No decision required today.

Don't let depts to sit on money.

Irrelevant & Sensitive

Fm

Narrative

Concerned people think we are fiddling while Rome burns

- address coronavirus so

people know this budget is not COVID related, it is our

normal budget
SPIADS to communicate.
ALBs

DOF Not normal circumstances
Make clear - This is routine budget
process, COVID budget will be separate
Ref to ALBs appropriate.

DAERA How will you deal with COVID money?
D+H - needs 4000 beds, do we need
emergency hospitals?
Need to get one ahead around figure.
Lot of people losing jobs, need answers
to questions.
Allocations now, ~~more~~ money
coming.

DOF Coronavirus money separate -
£120m last week
£140m WSN
Can only announce spent relating
to funds available last week - other
funds separate.
Bids from depts coming in.
Quickly respond - get past bureau-
cracy.
Rates holiday
Business grants
Asked depts for bids.
People losing money, jobs - will
have to be dealt with from W/ministe

Some British Govt / London responsibility
Some ones.

More we announce, more confusion is caused.

Loan funds - not a great appetite,
Reach people who are losing out
HMRC system - we don't have system

FM

Constant corr - why are we not getting
same as w/minister, think we have
pocketed money - need to address.

DOJ.

Rates - let people know - later bill
+ smaller amt.

Specific query - co. which rents
part of church, which pays rates.
What is position of small business,

DOF

3-month - all businesses.

Hospitality sector - devastated
by St Patrick's Day

3-month for everyone.

Tailor something for businesses
suffering.

Westminster - proscribed, up to
£25,000, 30,000

Will always hear complaints.

First - to help

Matter of communications

At launch schemes quickly,
can raise questions.

DOS

Consequences of budget from London.
Assembly - 2 processes

- budget
- COVID.

Some things may not crystallise - we didn't put in bids.

Irrelevant & Sensitive

Scoped cost of welfare mitigations.
Huge influx of people losing jobs.

Irrelevant & Sensitive

Irrelevant & Sensitive

Note of Urgent Decision

FM

Noted?

Yes

AOR

Avian Pen

Irrelevant & Sensitive

DFM

Daily press conf

FM

Need score script

DOJ

Can we feed in lines re specific sectors?

DFC

Business community

DFI

AOR

Diff. decisions - public transport network

Social distancing / public transport
Will keep you posted.

FM

Announce at one of our 4.00pm meetings.

DFM

Press conf - different combinations

of mins.

Key workers

If not tied down - []

Medics in Britain -

Say we're still working on it'

Redeploy child care workers.

DAERA

As an Exec, we are behind the curve,
we need to get ahead.

Take tough decisions.

DOJ

Yesterday - if take decision, will
have consequences - we are thinking
addressing issues. Gives people
time to plan/respond.

We look reactive, but might be
turning curve.

dfm

Info portal

Put resource into NI Direct -
social media

DAERA

Social media

HOLS

Awarding contract tomorrow to
PR company - social media etc.

Fortnightly Exec meetings (esp
with COVID meetings)

DOF

Wd like Exec meeting next week

re budget - meet more

DOJ Most &ec business non-controversial
- core?
Only meet to discuss controversial
issues

DOF Need to agree budget
Engage^m from depts a.s.a.p.

DFC Meeting every day - emergency
group.

DFM JWs + just relevant ministers
for each issue.
We will tell people topic each day
they can decide if they need to
go or not.

Blank lined paper with a vertical red margin line on the left and four binder holes.

Blank lined paper with a vertical margin line on the left and four binder holes on the right.