

○

Tele conference

3-4-20

12.00

|            |      |     |            |       |
|------------|------|-----|------------|-------|
| FM         | DOJ  | DFI | JWL        | DAERA |
| DFC        | DE   | dFM | R Pengelly | JMK   |
| DOF        | DOH  | DFE | K Pearson  |       |
| A Harbison | HOCS |     |            |       |

DOJ / DFI — received papers just now — no time to consider

Delay meeting — come back later?

○

dFM — adjournment?

FM — adjourn<sup>m</sup> to 1.00pm?

HOCS — Zoom available?

Glenn — indefinite access.

Adjourn to 1.00pm.

○ 1.00

FM

① Minutes 30-3

Agreed?

yes

② COVID 19 Report

DOH — Initial Strategy DOH  
Come back with detail / update  
long document.

○

Main qs re PPE.

Surge Plan prep  
All ICU together

Tower Block

Centralize paediatrics

Across Region / Trusts

"Doing now because you always wanted to" - not true

Disabled - understand need care  
re COVID 19

Guidance issued to care-givers.

Privately funded

Support is out there

Procedures - support + maintain  
at home - co-operation between  
Trusts etc + family members.

PPE - circulated paper this morning

- situation before change of guidance

Position paper - weekly surge  
demand for PPE

- ICU, community, COVID wards  
Aprons, masks, gloves, gowns  
eye protection,

Breakdown of distribution to date  
over 80 million items (75.6m  
last year)

Breakdown of sectors

- Trusts DSO, DHO

released  $\frac{1}{3}$  of stock.

Stock position + what has been ordered.  
Across 5 Trusts

Availability is there  
Challenge Trust to release PPE as appropriate.  
Guidance yesterday.

Forward look

Realism / specific.

Maintaining surge demand

- what is there
- what is ordered
- how long - if use at current demand

Aprons - 6 weeks stock

Masks - 2(?) weeks

Main masks - [ ] china

Gloves - 41 weeks supply

Surgical masks - 7/8 weeks

Glasses - [11] weeks.

Testing - struggling with access to reagent. Global demand.

Working with partners to source.

Testing group meeting now to assess mkt.

Hard to buy reagents - conversation with Conor - China.

Randox - made aware last week re Randox [accreditation].

2000 per week - Thru Randox



part of national supply - HI part of UK chain.

Radox - TKS to FM

Radox tests to us, go back to Radox not through C I point.

Drive-through facility - Odyssey car park

50 per day to test logistics - concentrate on HSC workers.

165 ventilators

Expecting 50 from Donagall

- amended timeframe

- any contacts we can use?

UK ventilator manufacturing.

Time critical - will reach peak

soon - modelling

PHA - 12 deaths in last 24 hrs.

Detail in paper - lot to report.

Moving v fast.

FM

Qs from each Min

DFI

Disabled

- [leaders want]

- fearful they will contract COVID

- want Exec assurance

DOH

Access to ventilators

Ethics App - UK

Necessary decisions

Faith/church leaders guidance

Hope we don't need.



DFI

Table from DOH / DOF

- orders for ventilators, PPE
- need clarity on when, how much will be available

DOH

Guaranteed - issue raised by [ ] + Wales

CMD

PPP, Testing + Reagents not following disease - regional basis.

DOH + DOF working jointly re procure<sup>m</sup> - lot of offers nationally + locally.

DOF

Couple of areas

China - up to 24<sup>th</sup>, only on outside of process

Put team together

Agreed - Govt procure<sup>m</sup> Dublin

- supply lines

- Requir<sup>m</sup> last Fri

Point of transferring money to Dublin

USA + India aware of crisis - buying up supply chains

Taking over entire production line

China - supply lines drying up.

Use own contacts in China, work with Dublin

Transportation arrange<sup>m</sup>

From Wlon - inkt changed

significantly  
IDA contacts

Looking for own supply - company  
in China, £175 m of PPE - still  
working.

Hope for further news.

PPE from England - communication  
issues - transportation arrange<sup>ment</sup>  
Actively pursuing.

Only area we have been asked re  
Health. Some local companies -  
substantially increase [ ] -  
build up own supplies, more local  
manufacturing.

Get specifications, Nos from  
DOH.

Fri - weren't certified - ongoing  
discussions.

Testing kits - supplies going to  
America, not certified.

Chinese - still live, change course  
supply lines

Seem promising

Have money available

DFI

Shd get grid re orders / supply,  
keep updated?

DOF

When we place order - plane in

France ready to go [ ]

V competitive

late [ ]

V actively pursuing

Her Lingus / Dublin

Own Supply.

DAERA

Were told [ ] Asia

Has this delivered anything to NI

DOF

No

Supply line established when we came into field

Supplier lines dried up.

DAERA

Understood it was a joint order -  
V disappointing.

Hunter?

DOF

Will get ~~order~~ info.

Dublin order - was not joint.

We were late getting into field.

Working grp - local supply.

DOH

Don't have specific info

DAERA

Unfortunate.

DOJ

Clarify - I thought we had  
signed contract

How ed we lose <sup>supply</sup> ~~the~~ if contract  
signed



DOF Where did you hear?

DOJ Clarify

DOF Range of orders, suppliers  
Still pursuing  
But

DOJ ~~that~~<sup>DFM</sup> tweeted - said you had placed order

DOF We had agreed to place order

DOJ Have we spoken to Irish Govt re  
Surplus ~~from~~ order they got

DOF Spoke to Tanaiste - said he was  
sympathetic - release in advance.  
Have written to REI Govt.

DOJ In train?

FW Paschall Donohoe says PPE <sup>from China</sup> not fit  
for purpose.

DOF People on ground with specifications

DOJ Health strand + non-health strand  
- where does that stand  
PPE for police, prison officers.

DOF

Police - last Sunday.

x

Have to procure re Fire Service  
will ask officials for update.

DOJ

Need to know re prison officers

dFw

Confusion APE

Health, non-health, joint

Bring all info together

Global problem re supplies.

Teams need to work together.

Papers today - give us lot more  
detail, v helpful. Keep up for  
future Exec

Randox

- assess<sup>m</sup> of what we will get  
from Randox.

Paper for Exec on Mon - see  
written str.

DOH

Joint working - DOH + DOF joint  
procure<sup>m</sup>

Order from China.

3 Exec meetings next week -

update once a week, strain on  
officials - verbal update.

Randox - Ramping up production

Drive through for HSC workers

3-4 day turn around.

Own labs - quicker

Argument - regionally, not based on disease location (eg all in London).

dfm

Expert testing  
Exec brought up to speed.

DOH

Testing grp meeting at the moment.

dfm

Bring plan to Exec on Monday.

DFE

Lesson - need to be careful what we say. Twitter - hyperbole - order mentioned before issue tied down.

PPE - how distributed in NI - not available when needed need. How to get to frontline staff.

DOH - enough for now, but needs to get to frontline.

R Peggelly

Issue of concern.

Paper circulated today - details of stock.

Start end to focus on central stock - asking them to check supplies with Trusts.

Issue for Trusts - low level operational issue, Directors to walk the floor.

Any individual problems.

Ask Trust Chief Execs to address



DFE Mechanism for Trusts to report back to DfH? re level of PPE + distribution to facilities.

RP No specific mechanism for report to us - ask CEO to fill in returns. Every location has own supply control system.

DFE Anxiety  
Need assurance from Trusts they are making sure stocks are available.

RP Part of every conversation to raise awareness. Individual stories, New guidance - hopefully will ease anxiety.  
Staff morale  
Focus on anxiety.

DFE Where will pressures arise with new guidance?

RP Masks, gowns - sleeves  
WHO - standard = 2 masks.  
[ ] latest manufactured, reduced supplies. Other suppliers - we are alive to issues.

DE Dept pushing - gen guidance PPE - necessity of PPE for teaching staff

Specific guidance - can be helpful.

DOH

Depts have been in touch.

Hardest line re PPE - telling people they don't need it.

Specific guidance for teachers.

DE

Head off anxieties before becomes problematic.

JMK

Welcome documentation from DOH.

Emergency Plan + Surge Plan v helpful.

Workforce - section in doc -  
Workforce [ ].

Meeting with UNISON - unions.

Request for online meeting with  
FM/dFM/DOH

Wd be platform for us to listen to  
them but also to get our message  
to them.

DOH

I spoke to UNISON on Thurs, met  
with RCN.

How to reconfigure [ ]

Better they are briefed, better for  
[ ]

Reassure them + engage

14,000 expressions of interest

HSC

JMK

PMcKeown acknowledged role.  
2-3 weeks - eye of storm, have  
ramped up testing.

Service reconfiguration.

Resilience (macro-operational)  
resilience of nerve centres as we  
meet eye of storm

All have responsibility

Hospital ICUs

We need to look at community  
testing

front line services - testing.

Ensure we are sequestering sick  
from healthy.

Go beyond minimal

free as a whole - Rensit discussion  
re lockdown.

Regional-wide lockdown.

Testing

Shutdown sub-regional areas, or  
full lockdown of regions.

Needs to be live discussion of Rec.

PM

Reviewing reqs + how they are  
rolled out

APM + 1 Spoke to Wales

Conversation next week.

JWL

DOF - PPE

Joint order put in, didn't come  
through - did ROI get any?



Care homes - normal PPE not available.

Any guidance?

What next? Start to have more united front.

Media covering divisions in Sec.

DOF

Orders arriving in Dublin

- 2/3 weeks ago - procure<sup>m</sup>, ordered some time back.

Try to acquire as much as we cd.  
Supply lines dried up.

Dublin have moved to other sources.

Transportation lines remain - may avail.

Release details of all engage<sup>m</sup> with  
D+I + Govt if required

Happy to make available if required.

DOH

Guidance updated yesterday replaced previous - specific for care homes.  
Supply - for local Trust.

RP

For Trust CEOs

Responsibility for homes to ensure adequate stocks

DAERA

Ventilators

165 ventilators. ICU

256 ventilated beds

DOH Ventilated beds - non-invasive  
Stop down from ICU

DAERA Spike of up to 700 ventilators

DOH Order is in system,  
100 non-invasive

RP Still pursuing.  
Medical debate - invasive V non-  
invasive  
Ambition - no doubt we will have  
<sup>more than</sup> enough, but

DOH But at right time?

DAERA Spike next week?

RP 6-20th  
At the moment, confident we have  
enough ventilators, for start.  
In touch with counterpart in Dublin  
may borrow while waiting for  
order.

DAERA Oxygen

RP Potential concern, but we are on  
top of -

DAERA Testing  
100,000 at start of social isolation  
46500 without isolation

60,000

36,000

Testing - 2800 per day  
20,000 per week

1st element of battle

Testing = resilience.

RP

Testing - in middle of surge,  
widespread transmission

Hospital patients, medical staff,  
HSC workers

Surge 1

Surge 2

Community testing - inter-stage.

All issues

- surge cycle.

DFI

Testing

Announced 1100 tests per day  
then [ ]

Are we doing? If not, why not

RP

Lesson for us all

Struggling

Testing - individual tests

- no of people tested.

- some people need a number  
of tests.

Test samples

[ ] worldwide problem

Seeking to source chemicals



DFC

Report today useful  
When we will community test?  
Centralize PPE info?  
We are asked lot of Qs publicly - media  
See in black + white.

DOH

Will present next week.

DOJ

Move to community testing.  
Sth - moving to comm. test, have had  
Some problems.  
Merit in us moving to that phase  
earlier to sort out potential probs.  
Contact tracing - ramp up efforts  
targeted isolation  
Staff in place to do contact tracing  
- enough capacity.

RP

CMO issue  
Key issue for testing grp. Will feed  
back views.  
Focus on testing capacity.  
I will speak to CMO

FM

Tks - thanks to DOH + team.

③

Above

④

Sit Rep

FM

Sp note.

HOCs

Sit rep - evolving  
- early each evening  
- lot of info.  
- sit rep consider at CCG am, go to  
Exec for decision pm.  
Ministers - anything else to be  
included?

DOH

Graphs - UK Nos + XLI Nos  
X combine so we can compare  
X also include ROI

HOCs

Will take forward.

DOH

Good work - v helpful.  
COVID dashboard. UK  
See XLI included - helpful.  
NI feeding into UK system.

(5)  $\Sigma(20)43(c)$  COVID - Exec Str + Action  
Plan

FM

Sp Note.

Mins content - workstreams?

HOCs

assumptions

DFI

Weakness in doc - no timescale  
Agree - details re PPE etc  
- more comprehensive.

dFm

In better place than previously - huge improve "  
Add in timing issue,  
Sit Rep each morning - v helpful.

JMK

Can talk separately to HOCs  
Hub = operational nerve centre.  
Have we looked at stress testing of  
Hub, dry-runs, speed of communication

HOCs

Have set up 2nd site - 2 teams,  
do not interact  
Virtual site.  
Tested in virtual mode.  
Will run 2 sites - option of  
running in virtual mode.

Atlaebinson

Opened 2nd site yesterday -  
Tested in virtual mode, Google.  
Next week - run complete test from  
home.  
Run systems from home.

DOY

Inf we have - useful for planning.  
Anything from DOH - levels of  
community impact - absenteeism  
etc.  
Extrapolate figs from DOH into  
wider impacts

Fm

Officials will ~~not~~ consider + come  
back



DFT

Supply Chain

Circulated paper

Heavily reliant on haulage, ports.

Critical supply routes.

Propose [ ]

UK Govt - critical [ ] group.

Medicines

100% of food comes through Dublin.

Engaging with Wales + Scotland.

Can't wait for UK Govt Str -

need to identify issues as Exec, feed into UK system.

Critical nature

Reassure people there is continual supply - prevent panic buying.

DAERA

Essential to keep ports open, ~~freel~~ moving.

Routes through Sth.

V large [ ]

Expectations.

Need products coming in, also going out.

Must be prioritized.

Haulage under stress.

Problem growing.

DfE

Share with colleagues

I have raised with business sec, transport sec.

Haulage - has been in touch.

Need to sort out  
Food, chemicals  
2/3 of everything we use comes from GR

Air connectivity.  
Next week - just on flight into NI -  
through Decey.  
Real concern.

JMK Q for DFI  
Engaged with Df Transport in Dublin?  
lot of products in NI shops come  
through Dublin - prioritize engage<sup>in</sup>  
with Df Transport in 26 countries.

DFI [ ]  
Engaging with Irish Govt.  
Also Scottish + Welsh colleagues.

DOJ UK wide co-ord meeting with Priti Patel  
- closing ports to stop travel.  
Charts/diagrams - no NI ports. Just  
GR perspective.  
Grant Schapps - counter to evidence.  
Back-up for essential services -  
eg pathologists  $\Rightarrow$  need flights ports  
DOJ happy to help.

DFI Scotland/Wales - impressing on UK  
Govt - need for NI position.  
Copy of letter sent to GR  
No public comment to avoid  
panic buying.

dFm

Agree Recomm?

Yes

DFC

Vol/Community sector

Dept - Sustaining existing capacity  
for service delivery

Comm. response.

New invest<sup>m</sup>

£200,000 PSNI COVID response.

Vol/Comm emergency response

grp. - hear from sector

NICVA - info flow from Sec.

COVID comm. helpline no - managed  
by Invest NI.

Operating 9-5

GP letters to 40,000 people who are  
shielding

Social security

Signposting

Volunteer Now platform

Access to food - critical.

Q - funding - foodboxes

Distribution

Working with Doh

26% of overall nos will need help,  
no other means of support.

Need 10,000 weekly parcels - can  
scale up, hotline nos, local  
councils.

Distribution - database



Types of food, religious restrictions,  
Role of local councils - critical,  
Education - free school meals,  
Ed. Authority - provision of breakfast +  
lunches.

Working with local pharmacies, best  
managed.

NICVA - ongoing engage<sup>u</sup>

4000 orgs. working at grassroots,  
local govt

Bid for £8m community support  
connectivity.

Normal comm. support prog.

Get support to grassroots.

Quick way to get money to community.

DE

Food

Methodology - Ed Authority - V successful  
V rapid response.

Small gaps being met - asylum  
seekers.

Ed Authority - dive well prog. DFC +  
EA - when/what required, we can  
mobilize.

DOJ

DOJ - lot of vol/comm sector partners  
- rely on network.

May have to close temporarily  
No cash reserves / access to bank.

DOJ will continue to fund in interim  
- guidance

Things they can do to deliver services

Phase operation

Want record to be maintained to know what they are doing during crisis.

Some issues not as relevant &

- may step outside normal roles

Guidance yesterday re funding

Vol Now - access NI - fast track vetting process.

Results 24 hrs

Filter out those who shd not work with vulnerable adults

Don't want to exploit vulnerabilities  
Fast track process.

DPE \* Record - shd be grateful for all volunteers, extraordinary people.

Shd move -

Concern - don't duplicate work of orgs already on ground.

£6m - for delivery, or for set-up of orgs? £2m - clarity.

How long wd £10m be for? -

Supermarts - providing food - doetail with vol community.

Letters rec'd - stay in house 12 weeks - distressing.

Conf call this week. 68 people.

Robert Jeffers Housing + Communities Min  
- package for charities which are losing  
funding - engage<sup>m</sup> at UK level?

DFC

Ed

Programmes - Ed + Health, Works on  
wheels - co ordination.

Data-base - trying to align.

10,400 = 26% of 40,000

Some - real financial problems.

Ability to expand.

DDJ - Comm/Vol sector - try to give  
some certainty.

Access NI - volunteers - checks v  
important. Invest NI guidance -  
how to keep people safe + self safe.

Partnership - private / public / third  
sector. Restaurants - food in freezers,  
hot food - chefs. Working on prog.

Community fund - manage through  
councils. Know areas of deprivation,  
grassroots

Lbm - 11 councils, get money out

- get food to people, financial hardship

Connectivity - rural, border

Flexibility by local councils,

community activists on ground.



DNRA staff, leisure centre staff.  
£2m COVID community helpline,  
Triage system

Increase capacity of Volunteer Now,  
Public/private/third sector.

Worst case scenario - families left out.  
Work with local Govt.

Can respond a lot quicker

£6m cost over year, £1.5 first 12 weeks

Review regularly,

DFE £6m - over year  
£10m - how long

DFC £10m up to 15 weeks  
10,400 receiving boxes  
Some who go to food banks  
Increase capacity,

DFE Some food banks - diffs with keeping  
Supply - get food from Council?

DFC local churches, foodbanks  
Databases - highlight vulnerable  
people not incl in databases.

DFI Recognize - tremendous  
Key - community will get through

COVID 19 budget - DDF?

dfm X DOF left - will get answer

(b) Ad Hoc Comm

dfm Sp Note

State<sup>m</sup> next week

DE — update re Ed

I noticed  
pre-school meal  
Special Needs

DFC — Work re vol/comm

dfm Tues, Wed, Thurs

DFI Taxi stuff

DOH Covid Committee  
Min can bring official — Min's choice,  
not demand from Comm

dfm Min's choice

(7) nil

(8) Note of Urgent Decisions

dfm Noted ?

(Yes)

AOR

~~Exe~~  
DOJ

### Exec Functioning

Changing times of meetings,  
cancellation of [ ]  
3 times a week.

No consultation with other mins  
- frustrating

More emphasis on internal communice.  
Pressures on every dept.

Shd have time to read papers, be  
advised.

Can't take urgent decisions in  
informed way,

AFM

Strategy coming together  
Schedule - Mon, Wed, Fri  
Papers beforehand.

On same page

Getting to better place.

DOJ

No agenda @ 12.00 today for  
12.00 meeting.

Not fair

Decision on budget under AOR

AFM

We all got agenda at same  
time - I sent to you when



I got it.

DOJ other mins saw agenda before me.

DFI x Frustrating  
Critical Qs re testing.  
Want it minuted.

DFM All fenestrated.  
Share info

All papers to just go on agenda  
rather than waiting for Fm + I to  
agree first.

DOH. Paper re DOH view on budget  
- noted?

DFM Paper re WOUS - agreed?

DOH CMOs still considering - nearly  
final.

DOH Give Exec notice - DOH medical  
abortion - circulate today,  
Significant/controversial

DOJ Birth Certificate  
Can't register for child-related  
benefits - need legis change from  
DOF.

