



## Northern Ireland (Module 2C)

### Guidance on seat reservations for the UK Covid-19 Inquiry hearings

There are a number of seats available in the public gallery in the Northern Ireland (Module 2C) UK Covid-19 Inquiry hearing room, the majority of these are available for reservation.

Any remaining seats in the hearing room, and all seats in the viewing room, are available on a 'first come, first served' basis, in person, on the day of the hearing.

### The seat reservation form

Seat reservations can be made using the UK Covid-19 Inquiry Hearing Room - Seat Reservation Form which is available on the [Covid-19 Website](#)

If a date is not visible on the reservation form then it either has not been released yet, or the reserved seating for that date is full. If there is no reservation form available, this is because all seats for that week are fully booked.

The reservation form is available for anyone to use in order to reserve a seat in the public gallery in the hearing room.

Members of the media are not permitted to use this booking system and must contact [media@copyright19.public-inquiry.uk](mailto:media@copyright19.public-inquiry.uk) and the Inquiry's media team if they wish to attend the hearings.

### Availability

Seat reservations will open one week before a hearing week is due to begin, and will continue to be released on a weekly rolling basis.

Reservations close midday the day before the hearing is due to start.

If a date is not visible on the reservation form then it either has not been released yet, or the reserved seating for that date is full.

## Reserving a seat

Reservations must be made for a named individual. The reservation form allows an individual to book for themselves, or on behalf of another, for the week ahead.

Block bookings for multiple individuals should be avoided.

Reservations should only be made for dates that the named individual is able to attend.

Individuals will be notified by email from [operations.team@covid19.public-inquiry.uk](mailto:operations.team@covid19.public-inquiry.uk) if their seat reservation has been confirmed - a reservation is only confirmed by response email.

If a particular day is full, the email will not confirm the booking but will suggest booking another day or taking advantage of the seats available on the day only, or in the viewing room

## At the hearing centre

On arrival at the hearing centre, named individuals with a confirmed seat reservation email should make themselves known to the front of house team, showing the email confirmation.

They will be issued with a 'Visitor' lanyard. This must be worn at all times when inside the Hearing Centre and handed back when they leave.

## Cancellations

If individuals are unable to attend please cancel in advance by emailing [operations.team@covid19.public-inquiry.uk](mailto:operations.team@covid19.public-inquiry.uk)