

- d. **Protect vs. Prepare** – The board felt that whilst it was admirable to produce a risk assessment that supported decisions about risk prevention as well as risk preparation and response, this should not reduce the agility of the document.
 - e. **Alignment to processes** – The Board was content with the project timeline but highlighted the importance of ensuring continued alignment with specific timelines / processes such as CONTEST and wider horizon scanning activity. NSS noted that CCS must consider whether additional work would be required in 2019 to support the production of a 2020 SDSR and how this would be taken into account.
 - f. **Process** – The Board was happy with the outlined risk assessment process. Stephen Baker asked whether consideration had been given to the future functions of local government and other responders and offered to discuss this further with CCS to reflect any future modifications in the role of local government.
 - g. **Clearance and Consultation** – The Board understood that the risk assessment process had a robust process for incorporating scientific and expert challenge, but requested that CCS expand consultation further to include individuals / groups who regularly comment on associated products such as the SDSR.
 - h. **End products** - The Board wanted to establish whether the project envisaged creating a single product at the end of the alignment process. The Chair explained that the project would examine how best to present risk information but that the number or arrangement of final product had not been pre-judged at this stage.
 - i. **Communication of information & terminology** –The Board stated that the project must examine how to best communicate risk information to the public, including through the National Risk Register once the risk assessment process had been aligned. As part of this the board felt that work must be undertaken to simplify / modify the terminology utilised with the risk assessment process to aid communication.
9. The Chair stated that the project team would record the discussions and ideas discussed during the meeting (see summary table below) and that options and updates would be presented to the next RASB meeting likely to take place in July.

Action 3: CCS will review the timeframe of risk assessment to ensure it is useful.

Action 4: CCS will present proposals for stakeholder engagement (challenge, consultation and clearance) to the board at the July meeting.

Action 5: CCS will establish a communications project workstream.

Action 6: CCS will review work required to ensure that the process effectively supports the 2020 SDSR and update the board.

Action 7: CCS and Stephen Baker will discuss local tier functionality.

Item 4 – Paper 3: Roles and responsibilities / governance

- 10. CCS presented the paper which reviewed the proposed governance structures designed to support and oversee the alignment of the NRA and NSRA.