

## Chair Briefing for the third meeting of the Scottish Resilience Partnership (SRP)

### Logistics:

- Meeting commences 1000
- Tea/coffee and refreshments available from 0930 and throughout the meeting
- A break may be useful at 1100 (when DFM leaves)
- DFM is scheduled to attend 1000 to 1100

### Agenda (and approx. timings):

See Annex A for an overview of timings.

#### 1. Welcome and opening comments

- Please welcome everyone (including DFM) to the third meeting of the SRP
- In particular – please welcome DCC Johnny Gwynne – who is representing Police Scotland
- Also in the room will be Fiona Wilson (Head of Resilience Division), **NR** (Head of the Risk and Improvement Unit, Resilience Division), **Out of Scope** **NR** (Head of Resilience Response and Communications Unit) and **NR** (Health Resilience). **Out of Scope** **NR** will be involved with Agenda Items 3 and 4. **NR** is supporting Gregor Smith **Out of Scope** (noting that Gregor Smith – Deputy Chief Medical Officer is likely to arrive 1015).
- Apologies have been received from **NR** (as this meeting is on the same day as the SFRS Board meeting), **NR** (work commitments) and **NR** (ACC **NR** is the new North of Scotland RRP representative replacing Andy Cowie who retired from Police Scotland in September. **NR** is unable to attend because of prior work commitments)
- Gillian Russell is scheduled to attend but may arrive at 1030 because of other meetings that have been unable to be re-arranged

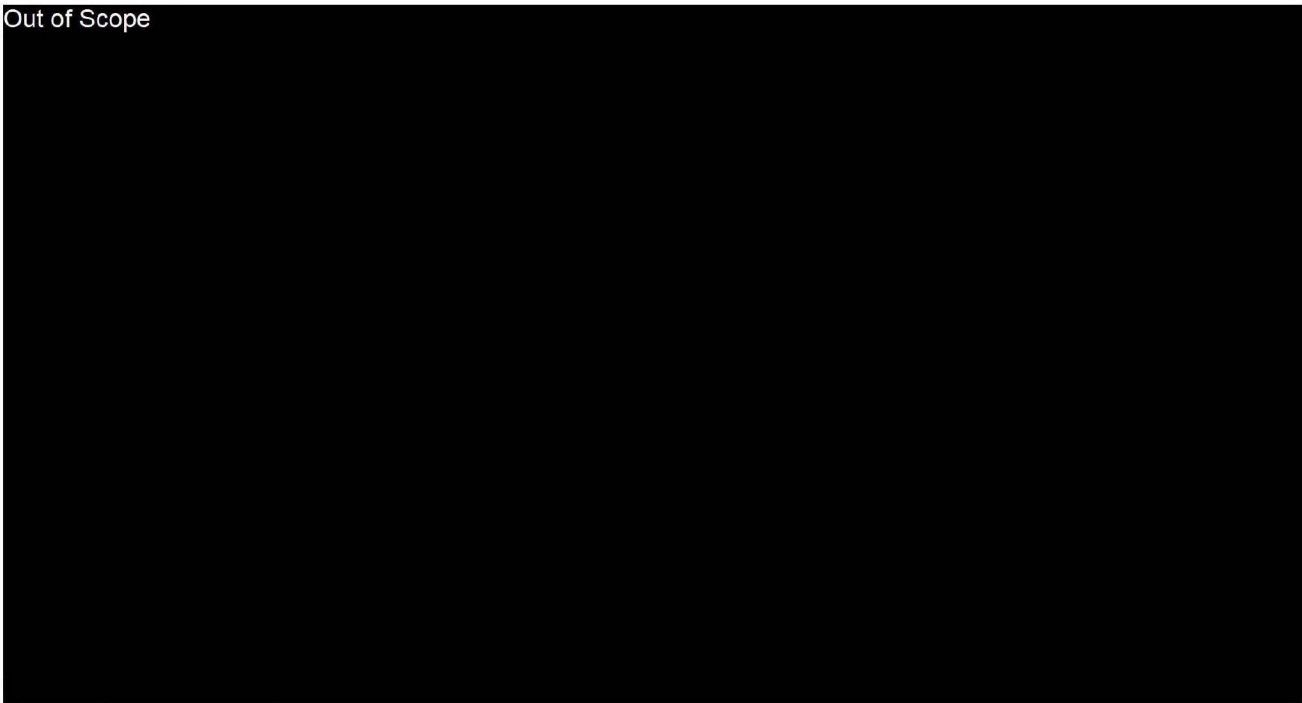
See Annex B for SRP members and attendance at this meeting.

#### Note:

- Members unable to attend the meeting will receive a post-meeting briefing
- To keep membership strategic and consistent – we are not seeking deputies
- MCA (Maritime and Coastguard Agency) are not present as discussion remains ongoing re. confirming appropriate strategic representation
- You may wish to confirm that everyone has the agenda and papers for the meeting (SRP secretariat will have copies if needed)
- Please invite DFM for any opening comments he wishes to make

**Out of Scope**

Out of Scope



### 3. *Pandemic Flu*

The Pandemic Flu agenda item is in response to a request from briefing from the SRP at the last meeting.

SRP Paper 2 provides key background and information relating to the discussion questions.

Please introduce Dr Gregor Smith (Deputy Chief Medical Officer) and NR (Head of Resilience Response and Communications Unit, Scottish Government) to provide the briefing and then facilitate discussion.

Discussion questions:

- Do our organisations understand the potential impact of a serious flu pandemic?
- Pandemic flu is the highest rated risk in the National Risk Assessment. Do we believe that this is reflected in the priority it is afforded, in both local and national planning?
- Are we clear on how our own organisation should and/or does work with partner organisations in planning for and responding to a serious flu pandemic – particularly in relation to local and regional resilience partnerships and the new Health & Social Care Partnerships – as well as the inter-dependencies of Business Continuity plans?
- Given the role of the SRP to set strategic direction and priorities for resilience in Scotland as well as to provide collective assurance to Ministers, what can we do to support pandemic planning?

Note:

- Approx 40 minutes has been allocated to the agenda item to enable exploration and discussion of the agenda item
- Gregor and NR will introduce the cyber agenda item through a powerpoint presentation before opening up discussion
- Please as Chair prompt the conclusions if this is not happening and agreement of actions.

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DFM is scheduled to leave at 1100. At this time it may be appropriate to have a 5 min break.

#### **4. Intensive Mass Fatalities**

The Mass Fatalities agenda item is in response to a request from briefing from the SRP at the last meeting. Please note that the agenda item focusses on Intensive Mass Fatalities (when detailed work is required to investigate the causes of the Mass Fatalities, identify victims or to collect evidence) compared to Extensive Mass Fatalities (when the circumstances of deaths may be largely understood but the impact more extensive – such as would be the case for Pandemic Flu).

SRP Paper 3 provides key background and information relating to the discussion questions.

Please introduce NR (in his role as Chair of the Scottish Mass Fatalities Working Group) to provide the briefing and then facilitate discussion.

Discussion questions:

- Within our respective organisations and Resilience Partnerships, are we confident that there's a wide enough understanding of the multi-agency MF process and the challenges faced in increasing capacity to respond effectively and appropriately to an intensive MF incident?
- What more could/should be done within Resilience Partnerships to support this agenda? What role should the SRP have?

Note:

- Approx 40 minutes has been allocated to the agenda item to enable exploration and discussion of the agenda item
- NR will introduce the agenda item before opening up discussion
- Please as Chair prompt the conclusions if this is not happening and agreement of actions

#### **5. Discussion – 'If a Grenfell Tower incident happened in Scotland, how confident are we in our response?'**

Please introduce the discussion topic. You may wish to say:

- The discussion needs to be in line with the purpose of the SRP to provide collective assurance
- Key points will be noted by the SRP Secretariat
- At the end of the discussion we need to decide what action we need to take
- DFM is very interested in our conclusions – but it is appropriate that he is not here for these initial discussions to enable us to have open conversations

Note:

- Approx 30 minutes has been allocated to the agenda item

#### **6. Future agenda items – Chair**

Below are likely agenda items for the next meeting scheduled for 18 April 2018. In addition to these – it is very important that SRP members drive the agenda – so you may wish to encourage this.



### **Resilience Vision for Scotland**

At the first meeting of the SRP there was strong support to develop a collective long-term understanding of resilience – with agreement from SRP members to share any futures thinking of long term scenario planning work they have undertaken and who their contact/expert is.

Scottish Government officials have started some work on collating this 'futures' thinking – as well as developing some work on defining what a Resilience Vision could cover. Current thinking is that initially a Resilience Vision should be a 'Civil Contingencies Resilience' vision placed in the wider context of (and/or contributing to) societal, economic and environmental resilience (such as the work done around National Outcome 11 - *We have strong, resilient and supportive communities where people take responsibility for their own actions and how they affect others* and the recently published (July 2017) Justice in Scotland: Vision and Priorities).

We are hoping that a paper outlining current thinking about what a Resilience Vision could cover is circulated within the next few months for SRP members comments and then for further discussion at our next meeting. DFM is very keen on the development of a Resilience Vision.

Note:

- **Name Redacted** has been leading this work internally for Resilience Division. Please feel free to ask **NR** to say a few words – and/or direct any questions his way.

### **Assessment of Risk and Preparedness – based on RRP RPAs (Risk and Preparedness Assessments), Essential Services Impact Assessments and Scottish Government Policy Leads Assessments**

At the first meeting of the SRP (September 2016) we received a briefing about a number of key projects that contribute to improving the way we assess risk, protect critical infrastructure and assess preparedness in Scotland. These key projects were:

- The UK National Risk Assessment
- The Scottish Risk Assessment
- The RRP's Risk and Preparedness Assessments
- Improving Critical Infrastructure Resilience (CIR) in Scotland
- CONTEST Protect

It is proposed that – in line with the SRP purpose of adding value to resilience national processes and continuous improvement projects – we get an update of risk and preparedness at our next meeting.

Note:

- **NR** can answer specific questions about this future agenda item if need be

### ***Recommendations from the strategic review of multi-agency resilience learning and exercising***

We have been asked as the SRP to consider the recommendations of a strategic review of multi-agency learning and exercising activities that the Scottish Government is commissioning.

That review will commence next month (November) and is looking at opportunities for enhancement. In particular being able to offer assurance that we have a strategic picture of the multi-agency learning and exercising need (both at local and national levels) and are building greater collaboration and interoperability when planning, delivering and evaluating learning and exercising activity.

The review will involve discussion and consultation with a range of resilience partners although there will be a focus on Category 1 responders.

As the review will focus on multi-agency learning and exercising activities at a strategic level, I believe it is appropriate that the SRP considers the review recommendations.

The Terms of Reference indicates that while recommendations can be aspirational, they should wherever possible be able to be implemented utilising current resources.

**Note:**

- Fiona Wilson is very happy to say a few words about the review and the role SG would like the SRP to play in considering the review recommendations
- A hard copy of the Terms of Reference is available at the meeting for SRP members (an e-copy will be sent out post the meeting)

### ***7. AOB and Close of meeting - Chair***

Members have been asked to indicate any AOB prior to the meeting (none received to date).

To close the meeting you may wish to:

- Confirm actions and communication messages
- Confirm that a SRP Communication Update will be sent out by the end of the following week – along with a record of decisions and actions – for SRP members review and comment
- The next meeting will be on Wednesday 18 April 2018 (St Andrew's House, Edinburgh). All SRP members have confirmed they are available for this meeting
- Work and discussion will be on-going between SRP meetings

**Annex A: Approx meeting timings**

<b>Timings</b>	<b>Agenda</b>	<b>Comments</b>
1000	Opening comments – Chair and DFM	Apologies Introduce the agenda
1005	Out of Scope	
1020	Pandemic Flu	10 mins overview – Gregor Smith and <b>NR</b> <b>NR</b> 30 mins discussion – SRP members
1100	DFM leaves 5 min break	
1105	Mass Fatalities	10 mins overview – <b>NR</b> 30 mins discussion – SRP members
1145	Discussion – ‘If a Grenfell Tower incident happened in Scotland, how confident are we in our response?’	30 mins discussion – SRP members
1215	Future agenda items – and AOB	Confirm communication lines – and next meeting
1230	Meeting closes	



**Annex B: SRP Meeting Attendees – 26 October 2017****SRP Members**

West of Scotland RRP (SRP Chair)	West RRP Deputy Chair – Gavin Stevenson – Chief Executive Dumfries and Galloway Council
Local Authorities	<p>SOLACE representatives:</p> <ul style="list-style-type: none"> <li>Urban LA representative and SOLACE strategic resilience lead – <b>NR</b> – Chief Executive West Lothian Council (<i>Apologies received</i>)</li> <li>Rural/remote representative – Jim Savege - Chief Executive Aberdeenshire Council</li> </ul>
MCA (Maritime and Coastguard Agency)	<i>No strategic representative available – Resilience Division are addressing this with MCA</i>
NHS Scotland - Scottish Ambulance Service	Chief Executive - <b>NR</b>
NHS Scotland – Territorial Boards	NHS Scotland Chief Executives forum representative – <b>NR</b> – Chief Executive NHS Lanarkshire
Police Scotland	<p>DCC (Deputy Chief Constable) Johnny Gwynne (Crime and Operational Support)</p> <p>Note: It has been agreed that DCC <b>NR</b> will be the Police Scotland SRP representative for this meeting because of current Police Scotland circumstances.</p>
SEPA (Scottish Environment Protection Agency)	Chief Executive - <b>NR</b>
SFRS (Scottish Fire and Rescue Service)	<p>Chief Officer - <b>NR</b> (<i>Apologies received</i>)</p> <p>Note: It is possible that the Deputy Chief Officer <b>NR</b> may attend as Chief Officer. <b>NR</b> will soon be on a significant leave of absence for major surgery.</p>
East of Scotland Regional Resilience Partnership (RRP)	East RRP People Capability Group Chair – <b>NR</b> – Director Falkirk Council
North of Scotland RRP	<p>North RRP Chair – <b>NR</b> – ACC Police Scotland (<i>Apologies received</i>)</p> <p>Note: ACC <b>NR</b> has only recently been nominated as the North of Scotland RRP following the retirement of ACC Andy Cowie in September.</p>
Scottish Government	Director Safer Communities - Gillian Russell

**Note:**

Members unable to attend the meeting have been invited to provide comment prior to the meeting. In addition these members will receive a post-meeting briefing.

**SRP Secretariat**

**NR** – SG Resilience Division

**Supporting SRP Secretariat**

Fiona Wilson and **NR** – SG Resilience Division

Out of Scope

**Presenting and leading discussion on Pandemic Flu**

Dr Gregor Smith - Deputy Chief Medical Officer

**NR** – SG Resilience Division

**Supporting the Pandemic Flu agenda item:**

**NR** – SG Health Resilience

**Presenting and leading discussion on Mass Fatalities**

**NR** – SG Resilience Division