



Joint Emergency Services Group (JESG) – Terms of Reference

Purpose and Aim

The Joint Emergency Services Group (JESG) is a non-statutory collaborative body which brings together all the emergency services in Wales, NHS Wales, Welsh Government and armed forces at the most senior level, to consider how to take forward their contribution to civil contingencies and counter-terrorism in Wales as well as addressing wider cross-service issues of joint interest.

Through the Chair, JESG is represented on the Wales Resilience Forum (WRF), where the group contributes to the promotion of good communication and the enhancement of emergency planning across agencies and services and to represent the interests of the emergency services with Welsh Ministers on strategic issues of emergency preparedness.

<u>Chair:</u>	Chief Constable, South Wales Police
<u>Vice Chair:</u>	Chief Fire Officer, North Wales FRS
<u>Secretariat:</u>	Joint Emergency Services Group (JESG) Co-ordinator
<u>Location of meetings:</u>	Venues will be used as agreed by the group.
<u>Frequency of meetings:</u>	3 times a year. Additional meetings may be called in exceptional circumstances by the Chair/Vice Chair or where 50% of the members identify a need.

Specific Terms of Reference for the group:-

- To consider issues of mutual interest and develop joint initiatives which, through collaborative working, enhances the delivery of services across Wales.
- To oversee the implementation of JESIP across the emergency services and obtain assurance that the principles are fully embedded in working practices.
- To promote interoperability across services and with other responder agencies
- To develop support mechanisms between emergency services to ensure the continuity of critical services.
- To fund and support cross-service learning and development on an all-Wales basis to test interoperability and ensure staff have the appropriate skills to fulfil roles effectively.
- To work closely with the LRFs in Wales on developing preparedness across all agencies.
- To provide strategic oversight that lessons identified and notable practice from public inquiries, inquests and other such legal processes are being captured, managed and implemented in Wales, including entries on JOL Online.



Membership

JESG is made up of appropriate senior leaders from the following agencies:

- Gwent Police
- South Wales Police
- Dyfed Powys Police
- North Wales Police
- North Wales Fire & Rescue Service
- Mid & West Wales Fire & Rescue Service
- South Wales Fire & Rescue Service
- The Chief Executive of NHS Wales
- The Chief Executive of the Welsh Ambulance Services NHS Trust
- Representatives of: The Maritime & Coast Guard Agency, British Transport Police, Military and Welsh Government
- Chair of the LRF Chairs Group

Governance arrangements

The Chair and Vice Chair will be appointed from representatives of the Police, Fire or Ambulance services and will be rotated on a 2 year basis. The positions will be agreed by the Group and, where necessary, an election process will be conducted within the group. .

Administrative Support

The Joint Emergency Services Group (JESG) Co-ordinator, appointed by the group, will act as Secretariat. He/she will organise the meetings and venues, commission papers and agree agendas with the Chair. They will provide all administrative support and produce the minutes.

The circulation of minutes, general communications and documents will be restricted to members of the Group unless expressly agreed by the Chair on behalf of the Group.

Relationship with Local Resilience Forums

The JESG Chair will report on a routine basis to the WRF on the work being undertaken by JESG. The JESG Co-ordinator will represent the group on all 4 LRFs Strategic or Executives Groups and provide regular updates to LRF's at these meetings. The Chair of the LRF Chairs Group will have a seat on JESG and will provide updates to the Wales Resilience Forum (WRF) on behalf of LRF's in Wales.

Review

At the first meeting in every calendar year, the Group will review its work over the previous year and it will also review these terms of reference to ensure they remain relevant. Any proposed changes will be discussed and changes made as appropriate and agreed by the Group. ;



Relationships with Other Groups

Strategic Collaboration Board

The Strategic Collaboration Board (previously known as the Adverse Incidents Strategic Working Group) is a group made up of strategic leaders across the Welsh Emergency Services, with the specific aim of providing strategic leadership to support the delivery of enhanced collaboration between the emergency services in Wales, leading to service delivery improvements and a reduction in reported adverse incidents between services.

This group is chaired by a Chief Officer, who has a seat on JESG.

Document History

Date	Version	Author	Reason for Change	Approval Status
02/04/2019	0.1	NR	Previous version significantly updated	DRAFT
10/05/2019	1.0		Approved by JESG meeting on 10/05/2019	APPROVED