

## **Civil Contingencies Group (Northern Ireland)**

### **Terms of Reference**

#### **Purpose**

1. The Civil Contingencies Group (Northern Ireland) (CCG(NI)) is the principal strategic emergency preparedness body for the public sector in Northern Ireland.

#### **Core Functions**

2. To effectively discharge its role CCG(NI) will deliver the following core functions.
  - To provide strategic leadership to civil contingencies preparedness by agreeing policy and strategy on cross cutting issues.
  - To exercise a corporate governance function for civil contingencies preparedness at regional level.
  - To oversee delivery of an agreed CCG(NI) Work Programme to enhance resilience in NI.
  - To maintain a membership of key civil contingencies stakeholders that has both the knowledge and authority fully to address civil contingencies issues referred to CCG(NI).
  - To commission work / information to support the development of civil contingencies policy and arrangements, establishing sub-groups as necessary.
  - To share key information on civil contingencies risks and preparedness.
  - To participate in the effective delivery of the NI Central Crisis Management Arrangements (NICCMA) as necessary during an emergency. (Membership will be selected on an as needs basis pertinent to the circumstances of the emergency).

#### **Arrangements**

3. CCG(NI) will be chaired by the Head of the Northern Ireland Civil Service and the Secretary will be the Head of the Civil Contingencies Policy Branch, Office of the First Minister and Deputy First Minister.

4. The membership will comprise representation from the organisations noted below, where members from the NI departments will be from the core department and other areas as identified.

- Office of the First Minister and Deputy First Minister
- Executive Information Service
- Department for Regional Development (to include Roads Service and NI Water)
- Department of Agriculture and Rural Development (to include Rivers Agency, Veterinary Service and the Agri-Food and Biosciences Institute)
- Department of Health, Social Services and Public Safety
- Department of Culture Arts and Leisure (to include a departmental World Police and Fire Games representative)
- Department of Education
- Department of Finance and Personnel (to include Enterprise Shared Services)
- Department for Social Development (to include the NI Housing Executive and the Social Security Agency)
- Department of Justice
- Department of Enterprise, Trade and Investment (to include Health and Safety Executive (NI))
- Department of the Environment (to include Local Government Division and the Northern Ireland Environment Agency)
- Department for Employment and Learning
- Northern Ireland Office
- Local Government Emergency Management Group (representing District Councils)
- Police Service of Northern Ireland
- Northern Ireland Fire and Rescue Service
- Northern Ireland Ambulance Service
- Maritime and Coastguard Agency
- Met Office
- Food Standards Agency

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