

PFTFG(11)1 – TERMS OF REFERENCE

Aim of Task and Finish Group:

To consider the recommendations arising from the response to the swine flu pandemic in Wales during 2009 and to develop a programme of work which will enhance and improve resilience for future flu pandemics in terms of both health preparedness and the broader response requirements.

Joint Chair: [Name Redacted] [Name Redacted] Welsh Assembly Government

Secretary: [Name Redacted] Emergencies Branch, Welsh Assembly Government

Reporting Line: Wales Resilience Partnership Team

Strategic Body: Wales Resilience Forum

Communication: The work of the group will be considered by Local Resilience Forums and Co-ordination Groups. This will be communicated via the relevant chairs of the LRF Infectious Diseases Groups and the Welsh Assembly Government.

Location of meetings: Welsh Assembly Government, Cardiff

Frequency of meetings: Quarterly or as necessary.

Membership:

- Health Emergency Preparedness Unit, Welsh Assembly Government
- Emergencies Branch, Welsh Assembly Government
- Communications Division, Welsh Assembly Government
- Welsh Local Government Association
- Chair, Infectious Diseases Group, North Wales Local Resilience Forum
- Chair, Infectious Diseases Group, South Wales Local Resilience Forum
- Chair, Infectious Diseases Group, Dyfed-Powys Local Resilience Forum
- Chair, Infectious Diseases Group, Gwent Local Resilience Forum
- Strategic Co-ordination Centre Co-ordinator, North Wales
- Strategic Co-ordination Centre Co-ordinator, South Wales
- Strategic Co-ordination Centre Co-ordinator, Dyfed-Powys
- Strategic Co-ordination Centre Co-ordinator, Gwent
- LRF Secretariats

Specific Terms of reference for the group:-

- To consider the recommendations contained in the Independent Review of the UK Response to the Influenza Pandemic alongside those recommendations to arise from

the review reports produced by the 4 Local Resilience Forums in Wales, Health Sector reports and other individual agency reports as appropriate.

- To agree a programme of work to address these recommendations at both the local and the pan-Wales levels.
- To seek the approval of the Wales Resilience Forum and Local Resilience Forums to the agreed action plan.
- To delegate responsibility for taking forward specific action points to the relevant agencies with the agreement of those agencies and the relevant forums to which they report.
- To monitor progress against the agreed actions and report on this progress to the Wales Resilience Forum and Local Resilience Forums as appropriate.
- To develop a foundation from which to progress future planning for flu pandemics in Wales at all levels.