

Chris Whitty, CSA

From: Cheryl Cavanagh
 Date: 27 March 2019
 Cc: Elin Jones
 Emma Reed
 Kevin Dodds
 Name Redacted

Pan flu preparedness & high consequence infectious disease policy – reorganisation

1. You are aware that, following re-organisation and re-prioritisation of DHSC work due to EU Exit no deal planning, pan flu preparedness and high consequence infectious disease (HCID) policy has moved to your portfolio of responsibilities on a temporary basis. This note summarises staffing and reporting arrangements that sit alongside this change.
2. The team that is working to you in this area consists of:
 - 0.5 wte G6 (Cheryl Cavanagh)
 - 0.2 wte G7 Name Redacted
 - 0.8 wte SEO Name Redacted

NR and NR were previously working in this area so bring corporate memory and subject matter knowledge to some aspects of the portfolio. I am new to the subject. I understand that you have agreed that I will report directly to you for the time being.
3. ExCo agreed that the Department would need to do less work in some areas in order to free up resource for EU Exit preparations. As a result, Emma Reed and Clara Swinson agreed a range of work related to pan flu and HCID that would be scaled back or paused before this policy area transferred across to you. **Annex A** summarises the work areas that are continuing and those which are on hold. I have sent, under separate cover, a briefing pack that NR has co-ordinated providing more detail on the live and paused issues.
4. As a result of these changes, the team is smaller than pre-EU exit reorganisation when it consisted of 4 wte staff (1.2 wte G7, 1 wte F/S, 0.8 wte SEO and 1 wte HEO).
5. It is not the intention to move the new team in its entirety into your directorate. NR and myself have other responsibilities that sit within other directorates and the proposal is that we would stay within those directorates in terms of headcount. For me this will mean remaining in Emma Reed's directorate to contribute to EU Exit no deal planning. For NR this is Elin's Provider Efficiency and Performance directorate where seasonal flu currently sits. NR work is solely focused on pan flu and HCID, it is therefore proposed that she is part of your directorate's headcount. She will be activity managed by both NR and me and I will be her line manager.

